



SHIRLEY

ANNUAL TOWN REPORT
FY 2014

About the Cover

This photograph of the Shirley Center Town Hall was taken last Fall, 2014, by our own shutterbug, DPW Foreman Paul Farrar. Once again a big Thank You to Paul for allowing the use of this photo, and Alyssa Rocco for the graphic design.

ANNUAL REPORT

TOWN OF

SHIRLEY

MASSACHUSETTS

FOR THE FISCAL YEAR

2014

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EMERGENCY NUMBERS

911

POLICE

425-2644

FIRE/AMBULANCE

425-4334

Town Website: [HTTP://www.shirley-ma.gov](http://www.shirley-ma.gov)

YOUR TOWN GOVERNMENT

TOWN OFFICES

*7 Keady Way
Shirley, MA 01464*

978-425-2600

	<u>Ext.</u>	<u>Email</u>
Accountant	#225	Accountant@shirley-ma.gov
Assessors	#220	Assessors@shirley-ma.gov
Board of Health	#260	Health@shirley-ma.gov
Building Inspector	#260	Building@shirley-ma.gov
Conservation Commission	#245	Conservation@shirley-ma.gov
Planning Board	#240	Planning@shirley-ma.gov
Recreation Commission	#270	Rec@shirley-ma.gov
Selectmen	#200	Selectmen@shirley-ma.gov
Sewer Commission	#235	Sewer@shirley-ma.gov
Tax Collector	#210	Tax@shirley-ma.gov
Town Administrator	#121	Selectmen@shirley-ma.gov
Town Clerk	#205	Clerk@shirley-ma.gov
Treasurer	#215	Treasurer@shirley-ma.gov
Zoning Board of Appeals	#255	ZBA@shirley-ma.gov

COUNCIL ON AGING

978-425-1390

DEPARTMENT OF PUBLIC WORKS

978-425-2628

HAZEN MEMORIAL LIBRARY

978-425-2620

LURA A WHITE ELEMENTARY

978-772-8600

AYER-SHIRLEY REGIONAL SCHOOL DIST.

978-772-8600

SHIRLEY WATER DISTRICT

978-425-2245

FEDERAL, STATE & COUNTY OFFICERS

U. S. Senators

Elizabeth Warren

317 Hart Senate Building
Washington, D. C. 20510
T: (202)224-4543
Boston Office:
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15 New Sudbury Street
Boston, MA. 02203
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www.warren.senate.gov

Edward J. Markey

218 Russell Senate Bldg.
Washington, D.C. 20510

Boston Office:
975 JFK Building, 15 New Sudbury St.
Boston, MA. 02203
T(617) 565-8519 F (617)248-3870
www.markey.senate.gov

Representative In Congress 3rd Congressional District

Niki Tsongas

1714 Longworth House Office Bldg.
Washington, D. C. 20515
T:(202)225-3411 F:(202)226-0771
Fitchburg State University,
150 Main St, Fitchburg, MA 01420

T:(978) 459-0101 F:(978) 459-1907
www.tsongas.house.gov

Governor

Charles D. Baker

State House, Rm. 360
Boston, MA. 02133
(617) 725-4000, 888-870-7770 in State
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Attorney General

Maura Healy

One Ashburton Place, 20th Floor
Boston, MA. 02108-1698
(617) 727-2200 FAX 727-3251
www.ago@ago.state.ma.us

Secretary Of The Commonwealth

William F. Galvin

One Ashburton Place, Room 1611
Boston, MA. 02108
T: (617)727-7030 www.mass.gov/sec
email: cis@sec.state.ma.us

Senator In General Court

James Eldridge

State House, Rm 413A
Boston, MA. 02133
(617) 722-1120 Fax (617) 722-1089
Email: James.Eldridge@masenate.gov

Representative In General Court

Jennifer Benson

State House, Room 42
Boston, MA. 02133-1054
(617) 722-2370 Fax (617)722-2813
Email: Jennifer.Benson@mahouse.gov

District Attorney Middlesex Co.

Marian T. Ryan

Office of the District Attorney
15 Commonwealth Ave
Woburn, MA 01801
(781) 897-8300 email: middlesexda.com

Middlesex Registry Of Deeds South

Maria C. Curtatone

208 Cambridge Street, PO Box 68
Cambridge, MA 02141-0068
Email: middlesexsouth@sec.state.ma.us
T: 617-670-6310 F: 617-494-9083

Middlesex Registry Of Probate

Tara E. DeCristofaro

208 Cambridge Street
East Cambridge, Ma 02141
(617) 768-5800

Sheriff

Peter J. Koutoujian

Administrative Office
400 Mystic Avenue
Medford, MA 02155
T:(781)960-2800 F: (781)960-2901

ELECTED ONLY

<i>BOARD</i>	<i>LAST</i>	<i>FIRST</i>	<i>TERM</i>	<i>EXPIRES</i>
<u>Board of Assessors</u>	Arakelian	Paulette	3	2017
	Marchetti	Ronald	3	2016
	Saball	Joseph	3	2015
<u>Board of Health</u>	Howlett, Jr.	Joseph	3	2016
	Farrar, Jr.	Donald	3	2017
	Esielionis	Jacqueline	3	2015
<u>Constable</u>	Keady	Keith	3	2016
	Mickel	James	3	2017
	Wilson	Paul	3	2015
<u>Library Trustee</u>	Stanislaw	Judy	3	2017
	Lyon	Kathryn	3	2016
	Quinty	Elizabeth	3	2016
	Smith	Dwight	3	2015
	Korhonen	Heidi	3	2015
	Waite	Charlie	3	2017
<u>Moderator</u>	Cappucci	Enrico	3	2017
<u>Planning Board</u>	Lampos	William	1	2015
	Greeno	Johnathan	5	2017
	Vachon	Vachon	1	2015
	Carroll	William	5	2016
	Bresnahan	John T.	5	2017
<u>Planning Board Associate</u>	Thurston	Roderick	2	2015
<u>Recreation Commission</u>	Cournoyer	Linda	3	2017
	Howard	James	3	2016
	Begun	Keith	2	2016
<u>Regional School District Committee</u>	Reischutz	Joyce	3	2017
<u>Selectmen</u>	Prescott	Robert	3	2017
	Dumont	Kendra	3	2015
	Swain	David	3	2016
<u>Sewer Commission</u>	Wilson	Paul	3	2017
	Schuler	Robert	3	2015
<u>Tax Collector</u>	Haase	Holly	3	2016
<u>Town Clerk</u>	McDougall	Amy	3	2016
<u>Trustee War Memorial Non-Vet (2)</u>	Smith	Harold	3	2017
	Richards	Theresa	3	2016
<u>Trustee War Memorial-Veteran (3)</u>	Flagg	Allen	1	2015
	Noll	Richard	3	2017
	Albert	Norman	3	2016

APPOINTMENTS

Appointment	First Name	Last Name	Term	Expiration
Accountant, Assistant	Nicole	Hunt	1	6/30/2015
Accountant	Bobbi Jo	Colburn	3	6/30/2016
Advisory Board to Board of Health (Recycling)	Michael	Labbe	1	6/30/2015
Advisory Board to Board of Health (Recycling)	A Dawn	McCall	1	6/30/2015
Advisory Board to Board of Health (Recycling)	Torres	Pamela	1	6/30/2015
Ambulance	Adam	Bean	1	6/30/2015
Ambulance	Matthew	Callahan	1	6/30/2015
Ambulance	Donald	Denning	1	6/30/2015
Ambulance Director	Dwight	Detillion	1	6/30/2015
Ambulance	Kevin	Hayes	1	6/30/2015
Ambulance	Tyler	Farley	1	6/30/2015
Ambulance	Kellie	Shakarian	1	6/30/2015
Ambulance	Kimberly	Henry	1	6/30/2015
Ambulance	Steven	Henry	1	6/30/2015
Ambulance	Brandon	O'Connor	1	6/30/2015
Ambulance	Jennifer	Ouellette	1	6/30/2015
Ambulance	William	Postras	1	6/30/2015
Ambulance	Derek	Ranno	1	6/30/2015
Ambulance	Cody	Roberts-Mahoney	1	6/30/2015
Ambulance	Amanda	Saball	1	6/30/2015
Ambulance-EMT	Donald	Denning	1	6/30/2015
Ambulance-EMT	Andrew	Downey	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Ambulance-EMT	Jennifer	Downey	1	6/30/2015
Ambulance-EMT-Full Time	Troy	Cooley	1	6/30/2015
Ambulance-EMT-Full Time	Joseph	Hawthorn	1	6/30/2015
Ambulance-EMT-1	Al	Deshler	1	6/30/2015
Ambulance-EMT-1	Adam	Ouelette	1	6/30/2015
Animal Control Officer	Earl	Hamel	1	6/30/2014
Benjamin Hill Park	Rhonda	Billings	2	6/30/2015
Benjamin Hill Park	Andy	Deveau	2	6/30/2015
Benjamin Hill Park	Donald	Farrar	2	6/30/2015
Benjamin Hill Park	Neil	Guthrie	3	6/30/2016
Benjamin Hill Park	John	Rounds	3	6/30/2016
Benjamin Hill Park	Sylvia	Shipton	2	6/30/2015
Board of Registrars-Democrat	James	Yocum	3	6/30/2017
Board of Registrars-Member	Robert	Huxley	3	6/30/2015
Board of Registrars-Republican	Carolyn	Tohline	3	6/30/2016
Board of Selectmen – Executive Asst.	Kathleen	Rocco	3	6/30/2015
Building Commissioner	Gary	Rhodes	1	6/30/2015
Cemetery	Raymond	Farrar	3	6/30/2015
Cemetery	Sandra	Marcinkewicz	1	6/30/2015
Cemetery	Frances	Gray	3	6/30/2015
Cemetery	Paul	Thompson	3	6/30/2015
Center Town Hall	Holly	Haase	3	6/30/2015
Center Town Hall	Henry	Hoeckert	1	6/30/2015
Center Town Hall	Linda	Malone	2	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Center Town Hall	Jodie	Rachman	3	6/30/2015
Center Town Hall	Katy	Schraven	2	6/30/2015
Center Town Hall	Mary	Sullivan	3	6/30/2015
Center Town Hall	David	Swain	2	6/30/2015
Conservation –Agent	Nadia	Madden	1	6/30/2015
Conservation - Associate	Heidi	Ricci	3	6/30/2016
Conservation - Member	Nancy	Askin	3	6/30/2015
Conservation – Member	David	Bortell	3	6/30/2017
Conservation – Member	Rita	Bortell	3	6/30/2015
Conservation – Member	Robert	Burkhardt	3	6/30/2015
Conservation – Member	Michael	Lance	3	6/30/2016
Conservation – Member	Ann	Brady	3	6/30/2016
Council on Aging-Director	Kathryn	Becker	1	6/30/2015
Council on Aging-Member	Don	Reed	1	6/30/2015
Council on Aging-Member	Sandra	Marcinkewicz	3	6/30/2017
Council on Aging-Member	Joyce	Patton	2	6/30/2015
Council on Aging-Member	Don	Parker	3	6/30/2016
Council on Aging-Member	Barbara	Lugin	2	6/30/2016
Council on Aging-Member	Nancy	Siedliski	3	6/30/2015
Council on Aging-Member	Marylou	Clark	3	6/30/2016
Council on Aging-Member	Helen	Kramer	3	6/30/2017
Council on Aging -Member	Joellen	Sheehan	2	6/30/2017
Cultural Council	Susan	Dean	3	6/30/2017
Cultural Council	Ellen	Doiron	3	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Cultural Council	Holly	Haase	3	6/30/2016
Cultural Council	Doris	Huxley	3	6/30/2016
Cultural Council	Victoria	Landry	3	6/30/2017
Cultural Council	Amy	McDougall	3	6/30/2016
Cultural Council	Kathleen	Rocco	3	6/30/2016
Devens North Post Project	Heidi	Ricci	1	6/30/2015
Devens North Post Project	John	Rounds	1	6/30/2015
Devens Open Space & Recreation Advisory	Natalie	Delorey	1	6/30/2015
Devens Open Space & Recreation Advisory	Heidi	Ricci	1	6/30/2015
Dispatcher – Part time	Richard	Howard	1	6/30/2015
Dispatcher - Part time	Heather	Swick	1	6/30/2015
Dispatcher - Part Time	Paul	Topolski	1	6/30/2015
Dispatcher - Part Time	Ian	Brown	1	6/30/2015
Dispatcher - Part Time	Christopher	Shea	1	6/30/2015
Dispatcher - Part Time	Elaine	Strout-Clements	1	6/30/2015
Dispatcher – Full time	David	Bryce	1	6/30/2015
Dispatcher – Full time	Katie	Hawthorne	1	6/30/2015
Dispatcher –Full Time	Christopher	Shea	1	6/30/2015
Dispatcher –Full Time	Robert	Wilmont	1	6/30/2015
Dog Officer-Head	Earl	Hamel	1	6/30/2015
E911 Coordinator	Katie	Hawthorne	1	6/30/2015
Economic Development	Robert	Prescott	1	6/30/2015
Economic Development	Jacqueline	Esielionis	1	6/30/2015
Economic Development	Bryan	Dumont	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Economic Development	Robert	Marchetti	1	6/30/2015
Election Clerk (Deputy)	Christine	Connors-House	1	6/30/2015
Election Clerk (Deputy)	Marie	Elwyn	1	6/30/2015
Election Worker – Democrat	Gaynor	Bigelbach	1	6/30/2015
Election Worker – Democrat	Linda	Cournoyer	1	6/30/2015
Election Worker- Democrat	Marie	Elwyn	1	6/30/2015
Election Worker – Democrat	Barabra	Eubanks	1	6/30/2015
Election Worker- Democrat	Francis	Gray	1	6/30/2015
Election Worker – Democrat	Dolores	Guercio	1	6/30/2015
Election Worker- Democrat	Polly	McGrath	1	6/30/2015
Election Worker - Democrat	Charline	Oelfke	1	6/30/2015
Election Worker – Democrat	John	Oelfke	1	6/30/2015
Election Worker- Democrat	William	Oelfke	1	6/30/2015
Election Worker - Democrat	John	Rounds	1	6/30/2015
Election Worker – Republican	Jarrod	Haase	1	6/30/2015
Election Worker - Republican	Matthew	Korhonen	1	6/30/2015
Election Worker - Republican	Barbara	Masiero	1	6/30/2015
Election Worker - Republican	Kerri	Mitton	1	6/30/2015
Election Worker - Republican	Don	Parker	1	6/30/2015
Election Worker - Republican	Linda	Quinones	1	6/30/2015
Election Worker - Republican	Christopher	Quinones	1	6/30/2015
Election Worker - Republican	Dan	Rau	1	6/30/2015
Election Worker – Republican	Sylvia	Shipton	1	6/30/2015
Election Worker – Republican	Judy	Stanislaw	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Election Worker - Republican	Nicholas	Wilson	1	6/30/2015
Election Worker – Unenrolled	Baxter	Ward	1	6/30/2015
Election Worker – Unenrolled	Kevin	Beaudoin	1	6/30/2015
Election Worker - Unenrolled	Patricia	Beaushene	1	6/30/2015
Election Worker - Unenrolled	William	Beaushane	1	6/30/2015
Election Worker - Unenrolled	Linda	Blackwell	1	6/30/2015
Election Worker - Unenrolled	Kathleen	Bradley	1	6/30/2015
Election Worker - Unenrolled	Mary	Cooper	1	6/30/2015
Election Worker - Unenrolled	Erica	Crawford	1	6/30/2015
Election Worker - Unenrolled	Diane	Delong	1	6/30/2015
Election Worker - Unenrolled	Shirley	Deyo	1	6/30/2015
Election Worker - Unenrolled	Frank	Esielionis	1	6/30/2015
Election Worker - Unenrolled	Emilie	Faucher	1	6/30/2015
Election Worker – Unenrolled	Elizabeth	Flagg	1	6/30/2015
Election Worker – Unenrolled	Susan	Hartman	1	6/30/2015
Election Worker – Unenrolled	James	Krycka	1	6/30/2015
Election Worker – Unenrolled	Mary	Krycka	1	6/30/2015
Election Worker - Unenrolled	Michael	Labbe	1	6/30/2015
Election Worker - Unenrolled	Athanace	Landry	1	6/30/2015
Election Worker - Unenrolled	Thaddee	Landry	1	6/30/2015
Election Worker - Unenrolled	Jeanine	Litterine	1	6/30/2015
Election Worker - Unenrolled	Meredith	Marcinkewicz	1	6/30/2015
Election Worker - Unenrolled	Edward	Marshall	1	6/30/2015
Election Worker - Unenrolled	Andrea Dawn	McCall	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Election Worker - Unenrolled	Elizabeth	Mirkovic	1	6/30/2015
Election Worker - Unenrolled	Douglas	Perry	1	6/30/2015
Election Worker - Unenrolled	Paul	Przybyla	1	6/30/2015
Election Worker - Unenrolled	Theresa	Richards	1	6/30/2015
Election Worker - Unenrolled	Jean	Schubert	1	6/30/2015
Election Worker - Unenrolled	Fran	Stetson	1	6/30/2015
Election Worker - Unenrolled	Jennifer	Taylor	1	6/30/2015
Election Worker - Unenrolled	Ann	Towne	1	6/30/2015
Election Worker - Unenrolled	Adele	Turnbull	1	6/30/2015
Election Worker - Unenrolled	Elizabeth	West	1	6/30/2015
Election Worker - Unenrolled	Laurie	Witherell	1	6/30/2015
Election Worker – Unenrolled-Warden	John	Tohline	1	6/30/2015
Emergency Management Director	Dennis	Levesque	1	6/30/2015
Energy Committee-Member	Andy	Deveau	1	6/30/2015
Energy Committee-Member	Bryan	Dumont	1	6/30/2015
Energy Committee-Member	Frank	Esielionis	1	6/30/2015
Energy Committee-Member	Ann	Towne	1	6/30/2015
Historical/Historic District	Peter	Kidd	2	6/30/2016
Historical/Historic District	Paul	Przybyla	3	6/30/2017
Historical/Historic District	Jodie	Rachman	3	6/30/2016
Historical/Historic District	Donald	Reed	1	6/30/2015
Honor Roll Planning	Dwight	Detillion	1	6/30/2015
Honor Roll Planning	David	Esielionis	1	6/30/2015
Honor Roll Planning	George	Lambert	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Household Hazardous Waste Comm.	Jacqueline	Esielionis	1	6/30/2015
Household Hazardous Waste Comm.	Donald	Farrar	1	6/30/2015
Insurance Advisory	Sally	Carlson	1	6/30/2015
Insurance Advisory	Kathleen	Rocco	1	6/30/2015
Local Inspector	Donald	Farrar	1	6/30/2015
MART Advisory	Richard	Hatch	1	6/30/2015
MCI Community Relations	Robert	Prescott	1	6/30/2015
MCI Community Relations	Kendra	Dumont	1	6/30/2015
MCI Community Relations	Richard	Hatch	1	6/30/2015
MCI Community Relations	Dennis	Levesque	1	6/30/2015
MCI Community Relations	Meredith	Marcinkewicz	1	6/30/2015
MCI Community Relations	Patrice	Garvin	1	6/30/2015
MCI Community Relations	David	Swain	1	6/30/2015
MCI Community Relations	James	Thibault	1	6/30/2015
Meals on Wheels/MART Bus Program – Part Time Coordinator Disp.	Laurie	Picinich	1	6/30/2015
Meals on Wheels/MART Bus Program – Part Time Disp. (Back-up)	Carolyn	Schold	1	6/30/2015
Meals on Wheels/MART Bus Program – Full Time	Douglas	Perry	1	6/30/2015
Meals on Wheels/MART Bus Program – Full Time	Robert	Perry	1	6/30/2015
Personnel	Bobbi Jo	Colburn	3	6/30/2015
Personnel	Holly	Haase	3	6/30/2017
Personnel	Susan	Hartman	3	6/30/2016
Personnel	Paul	Przybyla	3	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Plumbing/Gas Inspector Alternate	John	Bigelow	1	6/30/2015
Plumbing/Gas Inspector	Robert	Friedrichs	1	6/30/2015
Police Chief- Full Time	Thomas	Goulden	3	6/30/2017
Police – Sergeant	Alfreda	Cromwell	1	6/30/2015
Police - Sergeant	Samuel	Santiago	1	6/30/2015
Police – Sergeant	Peter	Violette	3	6/30/2015
Police-Officer	Jason	Strniste	1	6/30/2015
Police Matron	Elaine	Clements	1	6/30/2015
Police Matron	Richard	Clements	1	6/30/2015
Police Matron	Katie	Hawthorne	1	6/30/2015
Police Patrolman	Brandon	Bruin	1	6/30/2015
Police Patrolman	Craig	LaPrade	3	6/30/2017
Police Patrolman	Everett	Moody	3	6/30/2017
Police Screening	James	Quinty	1	6/30/2015
Police Screening	Edmund	Derosier	1	6/30/2015
Police Screening	Robert	Prescott, Jr.	1	6/30/2015
Police Screening, Advisory	Patrice	Garvin	1	6/30/2015
Police Screening, Advisory	Thomas	Goulden	1	6/30/2015
Police Screening	Dwight	Detillion	1	6/30/2015
Police Screening	Dennis	Levesque	1	6/30/2015
Public Works Jr. Laborer (Seasonal)	Lee	Farrar	1	6/30/2015
Public Works Administrative Assistant	Pamela	Callahan	1	6/30/2015
Recreational Fields	Keith	Begun	1	6/30/2015
Recreational Fields	Sue	D'Amico	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Recreational Fields	Mark	Pinard	1	6/30/2015
Right To Know Coordinator	Dennis	Levesque	1	6/30/2015
Sealer of Weights & Measures	Eric	Aaltonen	1	6/30/2015
Sewer-Member	Donald	Farrar	3	6/30/2017
Sewer-Member	Leonardo	Guercio	3	6/30/2016
Sewer-Member	Melissa	Fetterhoff	3	6/30/2015
Special Police Officers-Groton	Nicholas	Beltz	1	6/30/2015
Special Police Officers-Groton	Robert	Breault	1	6/30/2015
Special Police Officers-Groton	Peter	Breslin	1	6/30/2015
Special Police Officers-Groton	Edward	Bushnoe	1	6/30/2015
Special Police Officers-Groton	Gordon	Candow	1	6/30/2015
Special Police Officers-Groton	Paul	Connell	1	6/30/2015
Special Police Officers-Groton	Omar	Connor	1	6/30/2015
Special Police Officers-Groton	Ryan	Coyle	1	6/30/2015
Special Police Officers-Groton	James	Cullen	1	6/30/2015
Special Police Officers-Groton	Bethany	Evans	1	6/30/2015
Special Police Officers-Groton	Derrick	Gemos	1	6/30/2015
Special Police Officers-Groton	Jason	Goodwin	1	6/30/2015
Special Police Officers-Groton	Kevin	Henehan	1	6/30/2015
Special Police Officers-Groton	Michael	Lynn	1	6/30/2015
Special Police Officers-Groton	Stephen	McAndrew	1	6/30/2015
Special Police Officers-Groton	Rachael	Mead	1	6/30/2015
Special Police Officers-Groton	Kathleen	Newell	1	6/30/2015
Special Police Officers-Groton	Donald	Palma	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Groton	Irmin	Pierce	1	6/30/2015
Special Police Officers-Groton	Dale	Rose	1	6/30/2015
Special Police Officers-Groton	Victor	Sawyer	1	6/30/2015
Special Police Officers-Groton	Edward	Sheridan	1	6/30/2015
Special Police Officers-Groton	Gregory	Steward	1	6/30/2015
Special Police Officers-Groton	Patrick	Timmins	1	6/30/2015
Special Police Officers-Groton	Cory	Waite	1	6/30/2015
Special Police Officers- Lunenburg	Robert	Ayles	1	6/30/2015
Special Police Officers-Lunenburg	Patrick	Barney	1	6/30/2015
Special Police Officers-Lunenburg	Alphonse	Baron	1	6/30/2015
Special Police Officers-Lunenburg	Jonathan	Broc	1	6/30/2015
Special Police Officers-Lunenburg	Linda	Carrier	1	6/30/2015
Special Police Officers-Lunenburg	Michael	Connors	1	6/30/2015
Special Police Officers-Lunenburg	Sean	Connery	1	6/30/2015
Special Police Officers-Lunenburg	Charles	Deming	1	6/30/2015
Special Police Officers-Lunenburg	Robert	DiConza	1	6/30/2015
Special Police Officers-Lunenburg	Thomas	Gammel	1	6/30/2015
Special Police Officers-Lunenburg	Walter	Godfrey	1	6/30/2015
Special Police Officers-Lunenburg	Daniel	Gould	1	6/30/2015
Special Police Officers-Lunenburg	Paul	Grunditz	1	6/30/2015
Special Police Officers-Lunenburg	Jack	Hebert	1	6/30/2015
Special Police Officers-Lunenburg	Donald	Letarte	1	6/30/2015
Special Police Officers-Lunenburg	Michael	Luth	1	6/30/2015
Special Police Officers-Lunenburg	James	Marino	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Lunenburg	Joshua	Mathieu	1	6/30/2015
Special Police Officers-Lunenburg	Lisa	Melnicki	1	6/30/2015
Special Police Officers-Lunenburg	Jeffrey	Thibodeau	1	6/30/2015
Special Police Officers-Lunenburg	Joshua	Tocci	1	6/30/2015
Special Police Officers-Lunenburg	Sean	Zrate	1	6/30/2015
Special Police Officers-Townsend	Tony	Brennan	1	6/30/2015
Special Police Officers-Townsend	Austin	Cote	1	6/30/2015
Special Police Officers-Townsend	Brent	Austin	1	6/30/2015
Special Police Officers-Townsend	Cassandra	Ella	1	6/30/2015
Special Police Officers-Townsend	Mark	Francis	1	6/30/2015
Special Police Officers-Townsend	Mark	Giancotti	1	6/30/2015
Special Police Officers-Townsend	Randy	Girard	1	6/30/2015
Special Police Officers-Townsend	John	Johnson	1	6/30/2015
Special Police Officers-Townsend	James	Landi	1	6/30/2015
Special Police Officers-Townsend	James	Marchand	1	6/30/2015
Special Police Officers-Townsend	Michael	Marchand	1	6/30/2015
Special Police Officers-Townsend	Erving	Marshall	1	6/30/2015
Special Police Officers-Townsend	Cheryl	Mattson	1	6/30/2015
Special Police Officers-Townsend	Kimberly	Mattson	1	6/30/2015
Special Police Officers-Townsend	David	Phillips	1	6/30/2015
Special Police Officers-Townsend	Joseph	Quinn	1	6/30/2015
Special Police Officers-Townsend	George	Reidy	1	6/30/2015
Special Police Officers-Townsend	Thaddeus	Rochette	1	6/30/2015
Special Police Officers-Townsend	Daniel	Schultz	1	6/30/2015

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Townsend	Cheryl	Stevenson	1	6/30/2015
Special Police Officers-Townsend	Christopher	Van Voorhis	1	6/30/2015
Treasurer – Part Time	Christine	Collins	1	6/30/2015
Treasurer Assistant	Janet	Poitras	1	6/30/2015
Veterans Agent	Dwight	Detillion	1	6/30/2015
Wiring Electrical Inspector-Assistant	James	Sharkey	1	6/30/2015
Wiring Electrical Inspector	Mark	Prokowiew	1	6/30/2015
Zoning Board of Appeals-Clerk	Vicki	Bilafer	1	6/30/2015
Zoning Board of Appeals-Member	Joshua	Bedarian	1	6/30/2015
Zoning Board of Appeals-Member	Leonardo	Guercio	3	6/30/2017
Zoning Board of Appeals-Member	Laurel	Hayes	1	6/30/2015
Zoning Board of Appeals-Member	Kevin	Kelly	1	6/30/2015
Zoning Board of Appeals - Member	Lora	Prescott	2	6/30/2016

TOWN ACCOUNTANT

I am pleased to present the Town Accountant's report for fiscal year 2014 for the Town of Shirley.

Cash and receivables, including the Ambulance and Sewer Enterprise Funds, have been and continue to be reconciled on a monthly basis.

The following pages present some financial highlights of fiscal 2014. This year, the Town had Certified Free Cash of \$1,103,734, an unusually large amount for the Town. I have included an analysis of this Free Cash, which identifies that the major contributors are one-time revenue sources such as the fiscal 2013 and fiscal 2014 MCI Mitigation payments, both received in fiscal 2014.

We have engaged the firm of Giusti, Hingston & Company, Certified Public Accountants, to conduct our fiscal 2014 audit and finalize our financial information for the year.

I would like to take this opportunity to thank Nicole Hunt, Assistant Accountant, for all of her hard, dedicated work this, and every, year.

If you have any questions, please do not hesitate to contact the Accounting office at (978)425-2600 ext. 225.

Respectfully submitted,

Bobbi Jo Colburn
Town Accountant

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2014

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY15 (Encumbered)	Under/(Over) Expended
114	MODERATOR						
	Expenses	150.00	0.00	150.00	150.00	0.00	0.00
	Total	150.00	0.00	150.00	150.00	0.00	0.00
122	SELECTMEN						
	Salaries, Elected Officials	300.00	0.00	300.00	300.00	0.00	0.00
	Salary, Appointed Executive Assistant	45,393.12	0.00	45,393.12	45,393.12	0.00	0.00
	Financial Audit	23,000.00	0.00	23,000.00	23,000.00	0.00	0.00
	Other Audit Services	500.00	(380.00)	120.00	0.00	0.00	120.00
	Legal Notices	1,000.00	380.00	1,380.00	1,365.80	0.00	14.20
	Expenses	2,270.00	0.00	2,270.00	2,079.63	0.00	190.37
	Encumbered Expenses from Prior Year	392.00	0.00	392.00	392.00	0.00	0.00
	Total	72,855.12	0.00	72,855.12	72,530.55	0.00	324.57
124	PERSONNEL BOARD						
	Expenses	200.00	0.00	200.00	0.00	0.00	200.00
	Encumbered Expenses from Prior Year	6,666.67	0.00	6,666.67	3,333.33	0.00	3,333.34
	Total	6,866.67	0.00	6,866.67	3,333.33	0.00	3,533.34
129	CHIEF ADMINISTRATIVE OFFICER						
	Salary, Appointed Position	92,366.00	0.00	92,366.00	62,719.30	0.00	29,646.70
	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
	Total	92,366.00	0.00	92,366.00	62,719.30	0.00	29,646.70
131	FINANCE COMMITTEE						
	Annual Town Meeting Warrant	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
	Expenses	170.00	0.00	170.00	170.00	0.00	0.00
	Total	1,170.00	0.00	1,170.00	1,170.00	0.00	0.00
132	RESERVE FUND						
	Expenses	50,000.00	(21,773.63)	28,226.37	0.00	0.00	28,226.37
	Total	50,000.00	(21,773.63)	28,226.37	0.00	0.00	28,226.37
135	TOWN ACCOUNTANT						
	Salary, Appointed Position	58,929.84	0.00	58,929.84	58,929.84	0.00	0.00
	Wages Hourly, Appointed	39,642.19	0.00	39,642.19	39,642.19	0.00	0.00
	Expenses	3,000.00	0.00	3,000.00	2,838.33	0.00	161.67
	Total	101,572.03	0.00	101,572.03	101,410.36	0.00	161.67
141	ASSESSORS						
	Salaries, Elected Officials	300.00	0.00	300.00	300.00	0.00	0.00
	Salary, Appointed Principal Assessor	56,346.24	0.00	56,346.24	56,346.24	0.00	0.00
	Wages Hourly, Clerk	5,351.00	170.00	5,521.00	5,518.80	0.00	2.20
	Mapping Services	3,750.00	325.00	4,075.00	4,067.53	0.00	7.47
	Contract Services	25,825.00	(1,325.00)	24,500.00	24,300.00	0.00	200.00
	Expenses	4,000.00	830.00	4,830.00	4,801.82	0.00	28.18
	Total	95,572.24	0.00	95,572.24	95,334.39	0.00	237.85
145	TREASURER						
	Salary, Appointed Position	58,929.84	0.00	58,929.84	58,929.84	0.00	0.00
	Wages Hourly, Appointed	37,517.44	0.00	37,517.44	37,517.44	0.00	0.00
	Tax Title/Foreclosure Expenses	10,000.00	0.00	10,000.00	3,335.11	0.00	6,664.89
	Expenses	4,500.00	0.00	4,500.00	2,202.39	463.54	1,834.07
	Total	110,947.28	0.00	110,947.28	101,984.78	463.54	8,498.96
146	TOWN COLLECTOR						
	Salary, Elected Position	59,988.24	0.00	59,988.24	59,988.24	0.00	0.00
	Wages Hourly, Appointed	24,742.80	0.00	24,742.80	22,064.72	0.00	2,678.08
	Tax Taking Expenses	3,675.00	0.00	3,675.00	2,689.39	0.00	985.61
	Expenses	15,184.00	0.00	15,184.00	12,817.05	0.00	2,366.95
	Total	103,590.04	0.00	103,590.04	97,559.40	0.00	6,030.64
151	LEGAL EXPENSE						
	Expenses	25,000.00	0.00	25,000.00	21,356.84	175.50	3,467.66
	Encumbered Expenses from Prior Year	716.00	0.00	716.00	716.00	0.00	0.00
	Total	25,716.00	0.00	25,716.00	22,072.84	175.50	3,467.66

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2014

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY15 (Encumbered)	Under/(Over) Expended
155	COMPUTER OPERATIONS						
	Computer Technician - Town/Library	68,000.00	0.00	68,000.00	59,614.46	0.00	8,385.54
	Computer Operations Expense	75,906.00	0.00	75,906.00	47,814.11	0.00	28,091.89
	Equipment	7,000.00	0.00	7,000.00	2,474.06	0.00	4,525.94
	Encumbered Expenses from Prior Year	3,907.00	0.00	3,907.00	3,907.00	0.00	0.00
Article	Town IT Upgrade FY13 ATM 10e	81,900.09	0.00	81,900.09	13,092.49	68,807.60	0.00
Article	Town IT FY14 ATM 12e	91,276.00	0.00	91,276.00	13,185.50	78,090.50	0.00
	Total	327,989.09	0.00	327,989.09	140,087.62	146,898.10	41,003.37
159	OFFICE MACHINES						
	Expenses	7,508.00	0.00	7,508.00	6,181.84	0.00	1,326.16
	Total	7,508.00	0.00	7,508.00	6,181.84	0.00	1,326.16
161	TOWN CLERK						
	Salary, Elected Position	58,424.80	0.00	58,424.80	58,424.80	0.00	0.00
	Expenses	3,841.00	0.00	3,841.00	1,659.46	691.28	1,490.26
	Encumbered Expenses from Prior Year	195.83	0.00	195.83	161.55	0.00	34.28
	Total	62,461.63	0.00	62,461.63	60,245.81	691.28	1,524.54
162	CONDUCT OF ELECTIONS						
	Wages, Hourly	9,400.00	0.00	9,400.00	2,022.40	0.00	7,377.60
	Expenses	5,272.00	0.00	5,272.00	4,394.44	0.00	877.56
	Total	14,672.00	0.00	14,672.00	6,416.84	0.00	8,255.16
171	CONSERVATION COMMISSION						
	Wages Hourly, Administrator	17,655.83	0.00	17,655.83	13,800.34	0.00	3,855.49
	Wages Hourly, Appointed Secretary	0.00	0.00	0.00	0.00	0.00	0.00
	Expenses	1,500.00	0.00	1,500.00	1,172.80	0.00	327.20
	Encumbered Expenses from Prior Year	297.68	0.00	297.68	297.68	0.00	0.00
Article	Handicap Access/Trails/Prkg-FY98 ATM Art 19	596.39	0.00	596.39	0.00	596.39	0.00
Article	Update Open Space&Recr Plan-FY02 ATM Art 17	2,899.41	0.00	2,899.41	0.00	2,899.41	0.00
	Total	22,949.31	0.00	22,949.31	15,270.82	3,495.80	4,182.69
175	PLANNING BOARD						
	Wages Hourly, Appointed	18,670.24	0.00	18,670.24	18,554.48	0.00	115.76
	Expenses	1,000.00	0.00	1,000.00	697.74	151.59	150.67
	Encumbered Expenses from Prior Year	231.20	0.00	231.20	231.20	0.00	0.00
	Total	19,901.44	0.00	19,901.44	19,483.42	151.59	266.43
176	ZONING BOARD OF APPEALS						
	Wages Hourly, Appointed Clerk	4,743.80	0.00	4,743.80	3,954.67	0.00	789.13
	Expenses	500.00	0.00	500.00	334.31	0.00	165.69
	Encumbered Expenses from Prior Year	252.98	0.00	252.98	238.27	0.00	14.71
	Total	5,496.78	0.00	5,496.78	4,527.25	0.00	969.53
192	PUBLIC BUILDINGS						
	Expenses	85,929.00	(1,500.00)	84,429.00	71,644.34	473.96	12,310.70
	Town Pmt in Lieu of Betterment	44,656.00	0.00	44,656.00	44,655.75	0.00	0.25
	War Memorial Building Sewer Expense	3,000.00	0.00	3,000.00	2,981.00	0.00	19.00
	Performance Contracting	18,813.00	0.00	18,813.00	12,981.00	3,122.00	2,710.00
	Encumbered Expenses from Prior Year	1,753.50	0.00	1,753.50	1,753.50	0.00	0.00
	Total	154,151.50	(1,500.00)	152,651.50	134,015.59	3,595.96	15,039.95
211	POLICE DEPARTMENT						
	Appointed, Salary Chief	97,966.44	0.00	97,966.44	96,309.32	0.00	1,657.12
	Appointed, Salary Executive Secretary	48,528.00	0.00	48,528.00	48,528.00	0.00	0.00
	Wages Hourly, Custodian	6,410.00	0.00	6,410.00	6,378.71	0.00	31.29
	Salaries, Wages & Hourly (Union)	620,553.00	0.00	620,553.00	619,222.93	0.00	1,330.07
	Expenses	95,993.00	0.00	95,993.00	90,034.22	193.56	5,765.22
	Encumbered Expenses from Prior Year	190.00	0.00	190.00	190.00	0.00	0.00
Article	Police Narrowband Radios FY13 ATM 10a	5,360.37	0.00	5,360.37	0.00	0.00	5,360.37
Article	Police Station Flooring FY14 ATM 12c	11,423.00	0.00	11,423.00	9,889.77	1,533.23	0.00
Article	Police Cruiser FY14 ATM 12d	36,500.00	0.00	36,500.00	36,234.00	0.00	266.00
	Total	922,923.81	0.00	922,923.81	906,786.95	1,726.79	14,410.07

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2014

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY15 (Encumbered)	Under/(Over) Expended
221	FIRE DEPARTMENT						
	Appointed, Salary Chief	73,760.40	0.00	73,760.40	73,760.40	0.00	0.00
	Wages Hourly, Full-Time	100,866.00	2,806.31	103,672.31	103,672.31	0.00	0.00
	Wages Hourly On-Call	30,000.00	(10,515.45)	19,484.55	19,484.55	0.00	0.00
	Expenses	44,125.00	7,709.14	51,834.14	51,834.14	0.00	0.00
	Encumbered Expenses from Prior Year	67.75	0.00	67.75	67.75	0.00	0.00
	Total	248,819.15	(0.00)	248,819.15	248,819.15	0.00	0.00
241	BUILDING INSPECTOR						
	Appointed, Salary Inspector	51,344.24	0.00	51,344.24	51,344.24	0.00	0.00
	Wages Hourly, Office Manager	27,122.47	0.00	27,122.47	27,122.47	0.00	0.00
	Seal of Weights and Measures	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00
	Salary, Part-time Building Inspector	500.00	175.00	675.00	675.00	0.00	0.00
	Expenses	1,000.00	0.00	1,000.00	997.45	0.00	2.55
	Total	81,466.71	175.00	81,641.71	81,639.16	0.00	2.55
243	GAS/PLUMBING INSPECTOR						
	Salary, Appointed Position	10,560.06	0.00	10,560.06	10,560.06	0.00	0.00
	Expenses	500.00	0.00	500.00	0.00	0.00	500.00
	Total	11,060.06	0.00	11,060.06	10,560.06	0.00	500.00
245	WIRING INSPECTOR						
	Salary, Appointed Position	10,560.06	0.00	10,560.06	10,560.06	0.00	0.00
	Expenses	800.00	0.00	800.00	746.28	0.00	53.72
	Total	11,360.06	0.00	11,360.06	11,306.34	0.00	53.72
251	COMMUNICATION CENTER						
	Wages Hourly	182,528.00	0.00	182,528.00	163,421.57	0.00	19,106.43
	Expenses	9,217.00	0.00	9,217.00	8,583.01	0.00	633.99
	Encumbered Expenses from Prior Year	207.00	0.00	207.00	207.00	0.00	0.00
	Total	191,952.00	0.00	191,952.00	172,211.58	0.00	19,740.42
292	DOG OFFICER						
	Salary, Appointed Position	7,210.91	0.00	7,210.91	7,210.91	0.00	0.00
	Total	7,210.91	0.00	7,210.91	7,210.91	0.00	0.00
321	NASHOBA VALLEY TECH. H.S.						
	Expenses	715,441.00	0.00	715,441.00	715,441.00	0.00	0.00
	Total	715,441.00	0.00	715,441.00	715,441.00	0.00	0.00
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT						
	Regional School Assessment	5,331,343.00	0.00	5,331,343.00	5,330,127.95	0.00	1,215.05
	Total	5,331,343.00	0.00	5,331,343.00	5,330,127.95	0.00	1,215.05
422	DEPARTMENT OF PUBLIC WORKS						
	Wages Hourly, Public Works Assistant	25,746.54	0.00	25,746.54	25,746.54	0.00	0.00
	Wages Hourly, Custodian	1,554.68	1,500.00	3,054.68	2,424.81	0.00	629.87
	Wages Hourly (Union)	166,025.00	0.00	166,025.00	163,660.21	0.00	2,364.79
	Wages Hourly (Union Overtime)	2,000.00	0.00	2,000.00	716.94	0.00	1,283.06
	Expenses	50,399.00	0.00	50,399.00	49,382.98	636.99	379.03
	Encumbered Expenses from Prior Year	1,817.43	0.00	1,817.43	1,637.43	0.00	180.00
Article	One Ton Dump Truck FY13 ATM 10a	3,313.06	0.00	3,313.06	0.00	0.00	3,313.06
Article	Pickup Truck FY13 STM 5	229.56	0.00	229.56	0.00	0.00	229.56
Article	Paint Dump Truck Bodies FY14 ATM 12b	20,000.00	0.00	20,000.00	2,200.00	17,800.00	0.00
	Total	271,085.27	1,500.00	272,585.27	245,768.91	18,436.99	8,379.37
423	SNOW & ICE REMOVAL						
	Wages Hourly	22,980.19	0.00	22,980.19	22,980.19	0.00	0.00
	Overtime	23,520.09	0.00	23,520.09	23,520.09	0.00	0.00
	Expenses	115,781.72	0.00	115,781.72	115,774.49	0.00	7.23
	Total	162,282.00	0.00	162,282.00	162,274.77	0.00	7.23
424	STREET LIGHTS						
	Expenses	25,000.00	0.00	25,000.00	20,357.17	0.00	4,642.83
	Total	25,000.00	0.00	25,000.00	20,357.17	0.00	4,642.83

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2014

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY15 (Encumbered)	Under/(Over) Expended
426	ROAD & GROUNDS MAINTENANCE						
	Expenses	33,000.00	0.00	33,000.00	30,996.70	875.00	1,128.30
	Encumbered Expenses from Prior Year	1,351.55	0.00	1,351.55	1,351.55	0.00	0.00
Article	Harvard Road Drainage Repair-FY13 STM Art 6	11,961.00	0.00	11,961.00	4,475.91	0.00	7,485.09
Article	Main St Bridge Repair-FY09 ATM Art 12a	100,000.00	0.00	100,000.00	0.00	100,000.00	0.00
	Total	146,312.55	0.00	146,312.55	36,824.16	100,875.00	8,613.39
433	B.O.H./TRASH COLLECTION						
	Trash Collection/Recycling	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
	Total	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
491	CEMETERIES						
	Wages Hourly	7,200.00	0.00	7,200.00	7,052.57	0.00	147.43
	Expenses	6,300.00	0.00	6,300.00	5,516.99	57.82	725.19
	Encumbered Expenses from Prior Year	640.00	0.00	640.00	640.00	0.00	0.00
	Total	14,140.00	0.00	14,140.00	13,209.56	57.82	872.62
492	BOARD OF HEALTH/LANDFILL						
	Expenses	1,250.00	0.00	1,250.00	750.00	0.00	500.00
	Monitoring/Testing	8,380.00	0.00	8,380.00	8,255.00	0.00	125.00
	Total	9,630.00	0.00	9,630.00	9,005.00	0.00	625.00
511	BOARD OF HEALTH						
	Wages Hourly, Office Manager	14,604.41	0.00	14,604.41	14,604.41	0.00	0.00
	Expenses	500.00	0.00	500.00	496.32	0.00	3.68
	Total	15,104.41	0.00	15,104.41	15,100.73	0.00	3.68
512	BOARD OF HEALTH/RECYCLING						
	Wages Hourly	5,000.00	0.00	5,000.00	4,258.02	0.00	741.98
	Expenses	7,246.00	0.00	7,246.00	3,514.75	0.00	3,731.25
	Total	12,246.00	0.00	12,246.00	7,772.77	0.00	4,473.23
514	NASHOBA BOARD OF HEALTH						
	Expenses, Health Services	12,343.00	0.00	12,343.00	12,342.72	0.00	0.28
	Expenses, Home Care Services	5,526.00	0.00	5,526.00	5,525.32	0.00	0.68
	Total	17,869.00	0.00	17,869.00	17,868.04	0.00	0.96
541	COUNCIL ON AGING						
	Wages Hourly, Director	28,881.22	0.00	28,881.22	25,412.84	0.00	3,468.38
	Expenses	18,530.00	0.00	18,530.00	18,264.12	81.80	184.08
	Total	47,411.22	0.00	47,411.22	43,676.96	81.80	3,652.46
543	VETERANS						
	Salary, Appointed Position	6,415.38	0.00	6,415.38	6,415.38	0.00	0.00
	Expenses	550.00	0.00	550.00	256.32	0.00	293.68
	Benefits	91,114.00	21,598.63	112,712.63	108,044.29	0.00	4,668.34
	Total	98,079.38	21,598.63	119,678.01	114,715.99	0.00	4,962.02
611	LIBRARY						
	Salary, Appointed Director	51,542.24	0.00	51,542.24	51,542.24	0.00	0.00
	Wages Hourly	96,070.33	0.00	96,070.33	96,070.33	0.00	0.00
	Expenses	61,130.00	0.00	61,130.00	61,130.00	0.00	0.00
	Total	208,742.57	0.00	208,742.57	208,742.57	0.00	0.00
630	RECREATION						
	Wages Hourly	4,845.20	0.00	4,845.20	4,772.46	0.00	72.74
	Total	4,845.20	0.00	4,845.20	4,772.46	0.00	72.74
650	BENJAMIN HILL PARK COMMITTEE						
	Wages	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00
	Expenses	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
	Total	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
692	MEMORIAL DAY						
	Expenses	1,000.00	0.00	1,000.00	910.74	0.00	89.26
	Encumbered Expenses from Prior Year	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
	Total	2,000.00	0.00	2,000.00	1,910.74	0.00	89.26

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2014

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY15 (Encumbered)	Under/(Over) Expended
711	GENERAL FUND DEBT SERVICE						
	Long Term Principal, Debt Not Excluded	500.00	0.00	500.00	500.00	0.00	0.00
	Long Term Interest, Debt Not Excluded	259.00	0.00	259.00	259.00	0.00	0.00
	Long Term Principal, Debt Excl 6/28/11	222,689.00	0.00	222,689.00	222,689.00	0.00	0.00
	Long Term Interest, Debt Excl 6/28/11	47,180.00	0.00	47,180.00	39,434.57	0.00	7,745.43
	Short Term Interest, Debt Not Excluded	945.00	0.00	945.00	945.00	0.00	0.00
	Short Term Interest, Debt Excl 6/28/11	87,766.00	0.00	87,766.00	83,703.13	0.00	4,062.87
	School Bldg Principal Debt Excl	197,500.00	0.00	197,500.00	197,500.00	0.00	0.00
	School Bldg Interest Debt Excl	101,587.00	0.00	101,587.00	101,586.95	0.00	0.05
	Library Principal Debt Exclusion	50,151.00	0.00	50,151.00	50,151.00	0.00	0.00
	Library Interest Debt Exclusion	4,212.00	0.00	4,212.00	4,211.33	0.00	0.67
	Total	712,789.00	0.00	712,789.00	700,979.98	0.00	11,809.02
712	DEBT ISSUE COST						
	Expense	4,050.00	0.00	4,050.00	2,350.00	0.00	1,700.00
	Total	4,050.00	0.00	4,050.00	2,350.00	0.00	1,700.00
840	MONTACHUSETT REG. PLAN.						
	Assessment	1,739.00	0.00	1,739.00	1,738.68	0.00	0.32
	Total	1,739.00	0.00	1,739.00	1,738.68	0.00	0.32
911	MIDDLESEX CO RETIREMENT						
	Assessment	624,362.00	0.00	624,362.00	612,464.00	0.00	11,898.00
	Total	624,362.00	0.00	624,362.00	612,464.00	0.00	11,898.00
913	UNEMPLOYMENT INSURANCE						
	Expenses	5,000.00	0.00	5,000.00	2,784.70	0.00	2,215.30
	Contract Services	1,400.00	0.00	1,400.00	680.00	0.00	720.00
	Total	6,400.00	0.00	6,400.00	3,464.70	0.00	2,935.30
914	GROUP HEALTH/LIFE INSURANCE						
	Expenses	662,500.00	0.00	662,500.00	609,579.98	0.00	52,920.02
	Actuary Study	6,000.00	0.00	6,000.00	0.00	5,000.00	1,000.00
	Total	668,500.00	0.00	668,500.00	609,579.98	5,000.00	53,920.02
916	MEDICARE						
	General Expenses	36,386.00	0.00	36,386.00	31,706.91	0.00	4,679.09
	Senior Work off Program Expenses	218.00	0.00	218.00	218.00	0.00	0.00
	Total	36,604.00	0.00	36,604.00	31,924.91	0.00	4,679.09
945	GENERAL INSURANCE						
	Expenses	150,000.00	0.00	150,000.00	143,481.01	0.00	6,518.99
	Total	150,000.00	0.00	150,000.00	143,481.01	0.00	6,518.99
999	Salary Increases						
	Expenses	5,967.28	0.00	5,967.28	0.00	0.00	5,967.28
	Total	5,967.28	0.00	5,967.28	0.00	0.00	5,967.28
	TOTAL OPERATING BUDGET	12,098,670.71	0.00	12,098,670.71	11,492,580.33	281,650.17	324,440.21

Town of Shirley
Enterprise Funds Budget vs. Actual Expenditures
Fiscal Year 2014

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY15 (Encumbered)	Under/(Over) Expended
231	AMBULANCE						
	Salary, Ambulance Director	13,396.00	51.24	13,447.24	13,447.24	0.00	0.00
	Wages, Hourly – On-Call EMTs, Billing Clerk	39,273.00	563.72	39,836.72	39,836.72	0.00	0.00
	EMT Stipends	1,800.00	200.00	2,000.00	2,000.00	0.00	0.00
	Health Insurance	36,967.00	0.00	36,967.00	36,966.84	0.00	0.16
	Medicare	788.00	0.00	788.00	627.67	0.00	160.33
	Expenses	24,700.00	0.00	24,700.00	23,196.53	550.50	952.97
	Reserve Fund	5,000.00	(814.96)	4,185.04	0.00	0.00	4,185.04
	Total Direct Ambulance Department Expenses	121,924.00	0.00	121,924.00	116,075.00	550.50	5,298.50
	Ambulance Enterprise Fund Indirect Cost Expenses	39,967.00	0.00	39,967.00	39,967.00	0.00	0.00
	Total Ambulance Enterprise Fund Spending	161,891.00	0.00	161,891.00	156,042.00	550.50	5,298.50
442	SEWER						
	Wages, Hourly	32,115.00	0.00	32,115.00	26,194.78	0.00	5,920.22
	Health Insurance	18,484.00	0.00	18,484.00	12,059.81	0.00	6,424.19
	Medicare	582.00	0.00	582.00	326.31	0.00	255.69
	Contracted Services / Operations & Maintenance	449,617.00	0.00	449,617.00	294,722.54	53,825.30	101,069.16
	General Operations / User Expenses	86,700.00	0.00	86,700.00	47,326.39	1,314.09	38,059.52
	Reserve Fund	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
	Capital Assessments & Debt Service / Betterment Expenses	892,110.00	0.00	892,110.00	860,835.82	23,201.50	8,072.68
	Encumbered Expenses from Prior Year	73,832.11	0.00	73,832.11	73,529.47	0.00	302.64
	Total Sewer Department	1,583,440.11	0.00	1,583,440.11	1,314,995.12	78,340.89	190,104.10
	Sewer Enterprise Fund Indirect Cost Expenses	40,429.00	0.00	40,429.00	40,429.00	0.00	0.00
	Total Sewer Department Enterprise Fund Spending	1,623,869.11	0.00	1,623,869.11	1,355,424.12	78,340.89	190,104.10
443	CURBSIDE SOLID WASTE/RECYCLING						
	Expenses	224,464.00	0.00	224,464.00	190,662.94	20,939.51	12,861.55
	Total Curbside Solid Waste/Recycling Expenses	224,464.00	0.00	224,464.00	190,662.94	20,939.51	12,861.55
	Curbside Solid Waste/Recycling Enterpr Fund Indirect Cost Exp	0.00	0.00	0.00	0.00	0.00	0.00
	Total Curbside Solid Waste/Recycling Spending	224,464.00	0.00	224,464.00	190,662.94	20,939.51	12,861.55

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(*unaudited*)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Federal and State Grants					
Highway Improvements - State Ch 90	(1,942.44)	251,882.22	(451,392.75)	0.00	(201,452.97)
Police State 911 Support & Incentive Grant	(4,347.30)	6,229.25	(24,552.16)	0.00	(22,670.21)
Emergency Mgmt Performance Grant	0.00	2,030.00	(2,030.00)	0.00	0.00
Green Community Grant	4,046.95	132,975.00	(137,021.95)	0.00	0.00
Fire DCR Grant	0.00	1,435.25	(1,435.25)	0.00	0.00
Fire FEMA Grant	0.23	0.00	0.00	0.00	0.23
Community Police Grant	0.99	0.00	0.00	0.00	0.99
Fire Emergency Mgmt Grant	18.50	0.00	0.00	0.00	18.50
Fire Safe Grant	19.73	0.00	0.00	0.00	19.73
FEMA Reimbursement	22.98	0.00	0.00	0.00	22.98
MassCEC Marketing Grant	80.55	0.00	0.00	0.00	80.55
EOCD/Community Development Grant	112.91	1.98	0.00	0.00	114.89
COA Formulative Grant	0.00	8,328.00	(7,262.00)	0.00	1,066.00
Green Community OATA Grant	0.00	6,086.50	(4,086.50)	0.00	2,000.00
Hunting Hill Cons WHIP Grant	3,802.00	0.00	0.00	0.00	3,802.00
Library LIG/MEG State Grant	15,102.67	8,422.18	(10,582.94)	0.00	12,941.91
MCI III Mitigation Funds	17,642.86	62.85	0.00	0.00	17,705.71
HCHD Low Income Program	19,785.00	0.00	0.00	0.00	19,785.00
Total Federal and State Grants	54,345.63	417,453.23	(638,363.55)	0.00	(166,564.69)

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(unaudited)

Account Description	Beginning Balance	+	Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Revolving Funds						
Animal Ctrl Officer Revolving	775.00		150.00	0.00	0.00	925.00
Recreation Fields	4,688.78		8,931.50	(9,984.19)	0.00	3,636.09
Selectmen Legal Notice Revolving	6,353.95		1,530.00	(1,968.14)	0.00	5,915.81
BOH Recycling Revolving	5,147.33		1,792.00	(774.37)	0.00	6,164.96
COA Medical Transport Revolving	2,841.00		4,615.07	(976.35)	0.00	6,479.72
COA MART Reimbursement	4,910.93		44,908.80	(42,280.22)	0.00	7,539.51
Plng-Apple Orch Post Closure Parc K	11,200.00		0.00	0.00	0.00	11,200.00
Planning-Apple Orchard Revolving	14,325.90		26,557.16	(14,684.66)	0.00	26,198.40
Planning Consult-Subdiv Revolving	16,459.24		19,400.00	(6,075.00)	0.00	29,784.24
Dog Fund Revolving	26,811.83		15,069.68	(2,692.83)	(7,000.00)	32,188.68
Total Revolving Funds	93,513.96		122,954.21	(79,435.76)	(7,000.00)	130,032.41
Other Special Revenue/Gift Funds						
Cook Fisheries ConsCom	(1,900.50)		0.00	0.00	0.00	(1,900.50)
Police DARE Fund	(47.92)		0.00	0.00	0.00	(47.92)
Receipts Reserved for Appropriation	0.00		18,813.00	0.00	(18,813.00)	0.00
Perlstein Memorial Gift	0.01		0.00	0.00	0.00	0.01
Fagan Memorial Gift	0.13		0.00	0.00	0.00	0.13
Warner Memorial Gift	0.48		0.00	0.00	0.00	0.48
Shirley 250th Anniversary	0.93		0.00	0.00	0.00	0.93
Fire Safe - NMSB Donation	1.21		0.00	0.00	0.00	1.21
L Thomas Linden Memorial Gift	2.91		0.00	0.00	0.00	2.91
Fire Trailer - Charitable Foundation	6.48		0.00	0.00	0.00	6.48
Recreation Karate	36.27		0.00	0.00	0.00	36.27

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Destination Imagination-High Sch Gift	37.20	0.00	0.00	0.00	37.20
Shirley Historical Records	49.85	0.00	0.00	0.00	49.85
Police ATV Fuel Gift Fund	89.21	0.00	0.00	0.00	89.21
Police Gift Fund	135.00	0.00	0.00	0.00	135.00
COA Health Fair Transportation Grant	500.00	0.00	(311.98)	0.00	188.02
Historical Commission Gift Fund	200.00	0.00	0.00	0.00	200.00
Korean War Memorial	250.00	0.00	0.00	0.00	250.00
Recreation Baseball/Softball Revolving	278.79	0.00	0.00	0.00	278.79
Machinery Fund	350.02	0.00	0.00	0.00	350.02
Police Narcotic Fund	413.79	1.35	0.00	0.00	415.14
Snack Bar- Field Maint Fund	567.52	211.90	(337.52)	0.00	441.90
Village Green Commission Gifts	462.94	0.00	0.00	0.00	462.94
Conservation Forest Gift	591.16	0.00	(121.50)	0.00	469.66
Fire Department Gift	1,625.50	1,100.00	(2,135.70)	0.00	589.80
Ambulance Defibrillator Gifts	667.00	0.00	0.00	0.00	667.00
Ambulance Gifts	296.51	575.00	0.00	0.00	871.51
Whitley Park & Village Impr Gift	1,324.20	10.26	(431.74)	0.00	902.72
COA Director Gift Fund	0.57	1,000.00	0.00	0.00	1,000.57
Recreation Adult Programs	757.30	4,541.00	(4,105.60)	0.00	1,192.70
COA Lifelong Learn4Seniors-Med Fair	4,600.00	0.00	(3,349.86)	0.00	1,250.14
Recreation Gifts & Donations	1,308.31	0.00	0.00	0.00	1,308.31
Insurance Receipts	1,362.60	0.00	0.00	0.00	1,362.60
Extended Voting Hours	12.52	1,516.00	0.00	0.00	1,528.52
Recr Shirley Youth Soccer Revolving	0.00	1,212.00	(533.00)	981.00	1,660.00
Historical Gift	2,096.81	4.22	0.00	0.00	2,101.03
Benjamin Pool & Park Recr Gift	7,572.63	0.00	(5,000.00)	0.00	2,572.63

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Recreation Basketball Revolving	4,388.42	3,488.48	(2,128.79)	(2,754.00)	2,994.11
WWII Committee Gifts & Flags	3,648.31	0.00	0.00	0.00	3,648.31
Center Town Hall Gift Fund	3,686.29	4,810.00	(4,779.53)	0.00	3,716.76
Arts & Lottery	3,752.69	4,259.16	(3,100.00)	0.00	4,911.85
ConsCom Wetland Protection Fee	6,476.06	1,092.50	0.00	(1,616.00)	5,952.56
COA Outreach Coordinator Gift Fund	11,701.17	0.00	(5,130.00)	0.00	6,571.17
COA Gifts & Donations	8,809.48	1,118.40	(919.81)	0.00	9,008.07
Senior Center	9,412.75	6,317.59	(6,161.79)	0.00	9,568.55
Solar Scoreboard Gift Fund	0.00	10,000.00	0.00	0.00	10,000.00
Sale of Cemetery Lots	11,875.87	1,200.00	0.00	(2,400.00)	10,675.87
Recr Ayer-Shirley Youth Soccer Revolving	14,006.68	25,621.50	(27,825.55)	(981.00)	10,821.63
Sale of Real Estate	144,618.03	3.53	0.00	(127,776.00)	16,845.56
Cable PEG Access Fund	17,241.45	97,438.26	(97,492.26)	0.00	17,187.45
Longley Acres Maintenance Fund	20,013.28	8,963.01	(4,009.84)	0.00	24,966.45
Comm Septic/Title V Loan Program	34,767.26	45,618.20	(21,821.47)	0.00	58,563.99
Benjamin Hill Swimming Revolving	84,092.44	80,064.60	(87,150.19)	(6,000.00)	71,006.85
Recreation Swim Team Revolving	2,187.74	4,195.00	(5,314.06)	0.00	1,068.68
Summer in Shirley Program Revolving	28,442.74	98,330.00	(101,123.96)	(2,000.00)	23,648.78
Total Other Special Revenue/Gift Funds	432,770.09	421,504.96	(383,284.15)	(161,359.00)	309,631.90
Capital Projects Funds					
Performance Contracting FY14 STM Art 1	0.00	0.00	(570,873.00)	0.00	(570,873.00)
Shaker Road Bridge Repair-STM 12/13/10 art 2	(70,420.28)	0.00	0.00	945.00	(69,475.28)
Hazen Memorial Carpet Replace-'07 15F	(35,000.00)	0.00	0.00	0.00	(35,000.00)
Town-wide--Tech Upgr/Repl FY08 ATM 15A	(36,831.00)	0.00	0.00	14,113.00	(22,718.00)

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(unaudited)

Account Description	Beginning Balance	+ Revenues	- Expenditures	Transfers In (Out)	Ending Balance
CTH Exterior Improv.-FY07 ATM 15D	(22,985.00)	0.00	0.00	1,353.00	(21,632.00)
SMS Bldg Ctrl Sys Upgr-FY07 ATM 15i	(39,265.94)	0.00	0.00	25,000.00	(14,265.94)
School Renovation Study FY05 A5H	15.00	0.00	0.00	0.00	15.00
Sch Distr Tech Upgr/Repl FY07 ATM 15I	123.55	0.00	0.00	0.00	123.55
Ctr Sch Roof Replacement-FY07 A15G	354.92	0.00	0.00	0.00	354.92
Public Safety Comp Sys Upgr FY07 ATM 15C	426.03	0.00	0.00	0.00	426.03
Public Bldgs.- Photocopier Replace-FY07ATM	489.27	0.00	0.00	0.00	489.27
Police Cruiser FY13 ATM Art 10b	542.20	0.00	0.00	0.00	542.20
DPW Catch Basin/Culvert Repairs FY08 STM 6A	613.72	0.00	0.00	0.00	613.72
Cemetery Improvement	627.73	0.00	0.00	0.00	627.73
MCI Field Improvements FY04	635.81	0.00	0.00	0.00	635.81
Benjamin Hill Park Improvements FY04	679.98	0.00	0.00	0.00	679.98
School Capital Projects	953.20	0.00	0.00	0.00	953.20
DPW Sidewalk Plw/Sndr/Shwblwr FY07 ATM 15B	(39,757.50)	0.00	0.00	41,666.00	1,908.50
DPW Truck Replacement FY06	4,189.56	0.00	0.00	0.00	4,189.56
DPW Rpr Old Salt Shed FY07 ATM Art 14a	5,500.00	0.00	0.00	0.00	5,500.00
Wastewater Hook-up FY05	11,099.20	0.00	0.00	0.00	11,099.20
Landfill Closure	19,584.47	0.00	0.00	0.00	19,584.47
War Mem Bldg Renov FY03	29,704.58	0.00	(4,394.89)	0.00	25,309.69
Total Capital Projects Funds	(168,720.50)	0.00	(575,267.89)	83,077.00	(660,911.39)
Enterprise Funds					
Curbside Trash/Recycling Enterprise Fund	80,592.27	173,372.26	(190,662.94)	0.00	63,301.59
Ambulance Enterprise Fund	109,695.87	147,816.60	(116,075.00)	(39,967.00)	101,470.47
Sewer Betterments	2,012,094.40	1,174,723.28	0.00	(892,110.00)	2,294,707.68

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(unaudited)

Account Description	Beginning Balance	+	Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Sewer Operations & Maintenance	6,298,337.57		620,414.06	(1,314,995.12)	851,681.00	6,455,437.51
Total Enterprise Funds	8,500,720.11		2,116,326.20	(1,621,733.06)	(80,396.00)	8,914,917.25
Expendable Trust Funds						
Bolton Longley - Expendable	53.49		23.11	0.00	0.00	76.60
Farnsworth - Expendable	939.04		0.89	0.00	0.00	939.93
Shirley H. Griffin SMS Grad Award-Expendable	1,439.58		24.29	(200.00)	0.00	1,263.87
Parker Trust - Expendable	1,574.86		166.41	0.00	0.00	1,741.27
Longley Inter/Prim School - Expendable	3,212.57		147.79	0.00	0.00	3,360.36
Longley Israel Cemetery - Expendable	8,012.67		241.34	0.00	0.00	8,254.01
Conservation Land Acquisition	8,444.67		239.39	0.00	0.00	8,684.06
NC Day Poor Fund Expendable	10,265.40		401.11	0.00	0.00	10,666.51
Parker Tomb - Expendable	17,029.93		604.57	0.00	0.00	17,634.50
Cemetery Perpetual Care Expendable	26,690.47		3,442.11	0.00	(11,100.00)	19,032.58
Hazen Memorial Expendable	20,547.27		5,205.08	(5,459.77)	0.00	20,292.58
Grace E. Winslow - Expendable	26,417.08		8,075.36	(4,500.00)	0.00	29,992.44
Capital Stabilization Fund	61,752.81		(652.54)	0.00	(2,423.00)	58,677.27
Longley High School - Expendable	66,665.52		2,003.36	0.00	0.00	68,668.88
Stabilization Fund	325,081.32		3,607.37	0.00	28,657.00	357,345.69
Total Expendable Trust Funds	578,126.68		23,529.64	(10,159.77)	15,134.00	606,630.55
Non-Expendable Trust Funds						
Longley, Isreal Cemetery Non-Exp	500.00		0.00	0.00	0.00	500.00
Bolton Longley Non-Exp	729.49		0.00	0.00	0.00	729.49

Town of Shirley
Other Funds Analysis
Fiscal Year Ending June 30, 2014
(*unaudited*)

Account Description	Beginning Balance	+	Revenues	- Expenditures	Transfers In (Out)	Ending Balance
Longley Inter/Primary Sch Non-Exp	2,000.00		0.00	0.00	0.00	2,000.00
NC Day Non-Exp Trust	3,882.22		0.00	0.00	0.00	3,882.22
Parker Trust Non-Exp	4,000.00		0.00	0.00	0.00	4,000.00
Longley High School Non-Exp	4,000.00		0.00	0.00	0.00	4,000.00
Parker Tomb Non-Exp	4,295.14		0.00	0.00	0.00	4,295.14
Cemetery Perpetual Care Non-Exp	144,871.00		2,000.00	0.00	0.00	146,871.00
Grace E Winslow Non-Exp	258,998.64		0.00	0.00	0.00	258,998.64
Total Non-Expendable Trust Funds	423,276.49		2,000.00	0.00	0.00	425,276.49
Grand Total	9,333,402.78		2,141,855.84	(2,207,160.72)	17,815.00	9,285,912.90

Town of Shirley
Combined Balance Sheet-All Fund Types
June 30, 2014
Unaudited

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Enterprise</u>	<u>Trust and Agency</u>	<u>General L-T Debt & Assets</u>	<u>Total (Memo Only)</u>
Assets							
Cash and Investments	8,534,489	200	0	0	0	0	8,534,689
Due from Other Funds	0	273,720	97,287	3,578,244	2,006,957	0	5,956,208
Receivables:							
Property Taxes	139,638	0	0	0	0	0	139,638
Allowance for Abatements and Exemptions	(194,984)	0	0	0	0	0	(194,984)
Tax Liens/Utility Liens	892,555	0	0	168,640	0	0	1,061,195
User Charges	0	0	0	285,949	0	0	285,949
Excises	83,862	0	0	0	0	0	83,862
Septic Loans Receivable	0	95,108	0	0	0	0	95,108
Health Insurance Premiums Receivable	9,462	0	0	0	0	0	9,462
Due from Other Governments	0	651,607	0	0	0	0	651,607
Sewer User Added to Taxes	0	0	0	2,335	0	0	2,335
Betterments Added to Taxes	0	0	0	35,194	0	0	35,194
Deferred Betterments	0	0	0	6,498,288	0	0	6,498,288
Advance from MCI	0	0	0	0	0	0	0
Amount to be Provided for Landfill Closure Costs	0	0	0	0	0	0	0
Amount to be Provided for Payment of Bonds	0	0	0	0	0	3,427,198	3,427,198
Capital Assets	0	0	0	17,295,681	0	41,566,229	58,861,910
Accumulated Depreciation	0	0	0	(4,129,620)	0	(15,788,200)	(19,917,820)
Total Assets	<u>9,465,022</u>	<u>1,020,635</u>	<u>97,287</u>	<u>23,734,711</u>	<u>2,006,957</u>	<u>29,205,227</u>	<u>65,529,839</u>
Liabilities and Fund Equity							
Liabilities:							
Warrants Payable	201,209	0	0	0	0	0	201,209
Due to Other Funds	5,956,208	0	0	0	0	0	5,956,208
Other Liabilities	36,495	0	0	553	975,050	0	1,012,098
Accrued Wages Payable	75,012	0	0	0	0	0	75,012
Advance Payable	0	0	0	0	0	0	0
Bond Anticipation Notes Payable	0	0	758,199	0	0	0	758,199
Bonds Payable	0	0	0	6,952,592	0	3,427,198	10,379,790
Deferred Revenue:							
Property Taxes	(55,346)	0	0	0	0	0	(55,346)
Tax Liens/Utility Liens	892,555	0	0	168,640	0	0	1,061,195
User Charges	0	0	0	288,284	0	0	288,284
Excises	83,862	0	0	0	0	0	83,862
Septic Loans	0	95,108	0	0	0	0	95,108
Health Insurance Premiums	9,462	0	0	0	0	0	9,462
Intergovernmental	0	651,607	0	0	0	0	651,607
Betterments	0	0	0	6,533,482	0	0	6,533,482
Total Liabilities	<u>7,199,457</u>	<u>746,715</u>	<u>758,199</u>	<u>13,943,551</u>	<u>975,050</u>	<u>3,427,198</u>	<u>27,050,170</u>
Fund Equity:							
Retained Earnings:							
Investment in General Fixed Assets	0	0	0	0	0	25,778,029	25,778,029
Investment in Capital Assets, Net of Del	0	0	0	6,213,468	0	0	6,213,468
Reserved for Debt Service	0	0	0	2,294,707	0	0	2,294,707
Reserved for Deficits	0	0	0	0	0	0	0
Reserved for Encumbrances	0	0	0	99,832	0	0	99,832
Reserved for Subsequent Year's Expend	0	0	0	256,587	0	0	256,587
Unreserved	0	0	0	926,566	0	0	926,566
Fund Balances:							
Reserve of Premium for Bonds Payable	179,586	0	0	0	0	0	179,586
Reserved for Debt Service	0	0	0	0	0	0	0
Reserved for Encumbrances	281,650	0	0	0	0	0	281,650
Reserved for Subsequent Year's Expend	483,814	0	0	0	0	0	483,814
Reserved for Deficits	(4,558)	0	0	0	0	0	(4,558)
Reserved for Endowments	0	0	0	0	425,276	0	425,276
Reserved for Advances	0	0	0	0	0	0	0
Unreserved:							
Designated	0	0	0	0	0	0	0
Undesignated	1,325,073	273,920	(660,912)	0	606,631	0	1,544,712
Total Fund Equity	<u>2,265,565</u>	<u>273,920</u>	<u>(660,912)</u>	<u>9,791,160</u>	<u>1,031,907</u>	<u>25,778,029</u>	<u>38,479,669</u>
Total Liabilities and Fund Equity	<u>9,465,022</u>	<u>1,020,635</u>	<u>97,287</u>	<u>23,734,711</u>	<u>2,006,957</u>	<u>29,205,227</u>	<u>65,529,839</u>

Town of Shirley
Reserve Fund Analysis
FY14

<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Balance</u>
FY14 ATM Appropriation	07/01/13	50,000.00	50,000.00
RFT - Veterans Benefits (dept 543)	04/22/14	(\$21,598.63)	28,401.37
RFT - Part Time Bldg Insp (dept 241)	06/24/14	(\$175.00)	28,226.37

Town of Shirley
Free Cash Analysis
As of June 30, 2014

	<u>Budget FY14</u>	<u>Actual FY14</u>	<u>Fav/(Unfav) Actual vs Budget</u>	<u>% of Total</u>
Local Receipts not Allocated				
Excise Tax	600,000	768,360	168,360	15.25%
Interest & Penalties on Taxes	60,000	57,917	(2,083)	-0.19%
Tax Taking	0	286	286	0.03%
PILOT Local Trailer Park Fees	16,000	17,522	1,522	0.14%
Meals Tax	0	18,079	18,079	1.64%
Fees	50,000	78,256	28,256	2.56%
Rentals	0	2,125	2,125	0.19%
Licenses and Permits	75,000	212,784	137,784	12.48%
Fines and Forfeits	10,000	6,847	(3,153)	-0.29%
Interest & Investment Income	5,000	6,434	1,434	0.13%
Subtotal Local Receipts not Allocated	816,000	1,168,610	352,610	31.95%
Misc Non-Recurring Local Receipts				
Other Miscellaneous Revenues	5,000	6,766	1,766	0.16%
Chapter 203 Supplemental Tax Bills	5,000	51,958	46,958	4.25%
DEC Financial Mgmt Income	4,000	4,500	500	0.05%
Dept of Corrections Inmate Population (MCI Mitigation)	0	482,043	482,043	43.67%
Medicare Part D Reimbursement	10,000	11,556	1,556	0.14%
Prior year reimb - FEMA Feb. 8-9, 2013 Snowstorm	0	21,807	21,807	1.98%
National Grid Streetlight Rebate	0	34,668	34,668	3.14%
Subtotal Misc Non-Recurring Local Receipts	24,000	613,298	589,298	53.39%
				0
Total Local Receipts not Allocated	840,000	1,781,908	941,908	85.34%
Cherry Sheet Revenue:				
Unrestricted General Government Aid	1,135,967	1,135,967	0	0.00%
Veterans Benefits	43,840	39,479	(4,361)	-0.40%
Exemptions: Vets, Blind, Surv Spouse, Elderly	33,636	34,316	680	0.06%
State Owned Land	75,650	75,996	346	0.03%
RMV NonRenewal Surcharge	0	0	0	0.00%
Total Cherry Sheet Revenue	1,289,093	1,285,758	(3,335)	-0.30%
Cherry Sheet Assessments:				
Air Pollution Control	1,797	1,797	0	0.00%
RMV Non-Renewal Surcharge	6,360	6,640	(280)	-0.03%
MBTA	31,711	31,711	0	0.00%
Regional Transit (MART)	15,601	15,601	0	0.00%
RMV NonRenewal Surcharge	0	0	0	0.00%
Total Cherry Sheet Assessments	55,469	55,749	(280)	-0.03%
Expense balances remaining			606,090	54.91%
Encumbered into FY15			(281,650)	-25.52%
Total Expenses			324,440	29.39%

Town of Shirley
Free Cash Analysis
As of June 30, 2014

	<u>Budget</u> <u>FY14</u>	<u>Actual</u> <u>FY14</u>	<u>Fav/(Unfav)</u> <u>Actual vs Budget</u>	<u>% of</u> <u>Total</u>
Adjustments to Free Cash:				
Police 911 Grant Deficit			(22,670)	
Police Dare Deficit			(48)	
Cook Fisheries Deficit			(1,901)	
Senior Workoff Program Liability Deficit			(1,737)	
Reserve for overlay deficits			(4,558)	
Overlay Surplus closed			(36,065)	
Net Change in Adj to Free Cash			(26,877)	
Deferred Property Taxes			(5,781)	
Net Change BAN Paydowns			(19,436)	
Net Change Fund Balance Closeouts			(45,237)	
Net Change Misc Other Fund Balance Adjustments			<u>5,311</u>	
Total Adjustments to Free Cash:			(158,999)	-14.41%
 Total Free Cash			 1,103,734	

SHIRLEY AMBULANCE SERVICE

Contact Information:

Director: Mike Detillion
Address: PO Box#953, Shirley, MA. 01464
Phone Number: 978-833-1194
E-Mail: mdetillion@shirley-ma.gov

Shirley Ambulance Service ended fiscal year 2014 with a total of 430 ambulance calls. Medical emergencies are broken down as follows:

Ambulance Calls:

Advanced Life Support	230
Basic Life Support	241
Refusals	37
Assistance Calls	12

Mutual Aid to Other Towns:

Ayer	3
Devens	5
Groton	4
Lancaster (Rt#2 area)	14
Lunenburg	8
MCI Shirley Prison	7

Mutual Aid Services to Shirley:

Ayer Fire	14	BLS Transport
Devens	38	BLS Transport
Ayer Fire Paramedics	222	ALS 212 ALS Intercept/10 Transport
Medstar Paramedics	8	ALS (ALS Intercept)

Shirley Ambulance Service Roster to Include Certifications:

M1	Dwight Detillion	EMT, Ambulance Director, CPR Instructor
M3	William Poitras	EMT Central Mass Med Representative
M4	Joe Hawthorne	EMT On-call
M5	Derek Ranno	EMT On-call
M7	Brandon O'Conner	EMT On-call
M8	Kellie Favreau	EMT On-call
M9	Tyler Farley	EMT On-call
M10	Matt Callahan	EMT On-call, CPR Instructor
M11	Al Deshler	EMT-Paramedic ALS, Training Officer
M13	Andrew Downey	EMT On-call
M16	Steve Henry	EMT On-call
M17	Adam Ouellette	EMT-Intermediate ALS
M18	Don Denning	EMT On-call

M20	Kim Henry	EMT On-call
M21	Jennifer Ouellette	EMT On-call
35C	Dennis Levesque	EMT Fire Chief Fulltime
C9	Cody Roberts	EMT Fire Fulltime
Lt.	Troy Cooley	EMT Fire Cpt. Fulltime

Shirley Ambulance operates with a fulltime staff five days a week Monday through Friday 7:00 AM to 4:00 PM. Monday through Friday after 4:00 PM and until 7:00 AM Shirley Ambulance operates with an on-call staff. Weekends and holidays Shirley Ambulance operates 24/7 on-call.

A monthly ambulance meeting is held on the third Wednesday of each month at the Fire Station. If citizens have issues, suggestions, or concerns they would like to address directly to the members, please feel free to request time at one of our meetings by calling (978) 833-1194. We are a member of Central Mass EMS and affiliated with Nashoba Valley Medical Center.

Information and public awareness:

Advanced Life Support (ALS):

It is not uncommon to see two ambulances at many of the emergency calls in Shirley. The second truck is an ALS truck staffed with Paramedics. The paramedics are dispatched to assist our ambulance in advanced medical treatment to the patient.

CPR Courses:

As part of our commitment to the community, Shirley Ambulance offers CPR courses open to the public. These courses will be published for sign-up in the local paper.

911 Calls

When calling 911 to report a medical emergency it is important to remain calm so the dispatcher can fully understand the nature of the call. Clearly state your name, address and the nature of the emergency. It is important to know the condition of the patient and if they are conscious or unconscious. DO NOT hang-up with the dispatcher until advised to do so by the dispatcher.

Billing

As reported by the Shirley Ambulance Billing Department and the Town Treasurer, we have achieved 89% return on billing. All patients are billed the standard billing charges for our services as set by Medicare and approved by the Shirley Board of Selectman.

New EMTs

Shirley Ambulance is always looking for new EMTs for on-call status. If you are currently certified or interested in becoming an EMT, please call the Ambulance Director.

Respectfully submitted,

Dwight M. Detillion
Shirley Ambulance Director

BOARD OF ASSESSORS

Mission Statement

The staff of the Assessors' Office strives to serve the taxpayers of the Town of Shirley by valuation and classification of property in accordance with standards set by Massachusetts General Laws through the practice of policies and procedures that promote good public relations, provide user friendly access to data, maximize resources, and maintain equity, accuracy, and fairness. We welcome the opportunity to serve the public by answering questions, providing explanations, and encourage all property owners to be knowledgeable about their property data and valuation.

FY2014

Property valuations for FY2014 reflect the assessment date of January 1, 2013. To calculate property valuations for FY2014, the Assessors were required to use arm's length sales from calendar year 2012. Our sale analysis included 42 sales. There were 45 total bank foreclosures or sales of foreclosed properties. As a result of the FY2014 Triennial Revaluation, the Town of Shirley increased in total valuation by \$24.9 million.

The Assessors continued their cyclical inspection program and focused on the streets/roads of Lancaster Rd., Devarney Ct., Walker Rd., Ayer Rd., Front St., and Main St.

The Assessors would like to thank their staff of Principal Assessor Rebecca Boucher and our Senior Work-off help. We would also like to thank Assessors Clerk Kristen Fox.

Respectfully Submitted,

Joseph A. Saball, Chairman, Board of Assessors

Ronald L. Marchetti, Board Member

Paulette Arakelian, Board Member

Parcel Counts as of July 1, 2013			
Class		# Parcels	Valuation
Single Family		1463	\$ 367,378,390
Condominium		283	\$ 43,018,800
Two Family		85	\$ 19,705,000
Three Family		18	\$ 4,021,400
Apartments 4 or More Un		23	\$ 10,107,900
Mobile Home, Multi Hous		86	\$ 14,652,600
Vacant Land		409	\$ 16,389,000
Commercial		52	\$ 13,532,600
Industrial		44	\$ 22,793,100
Mixed Use		52	\$ 14,890,000
Chapter Land		46	\$ 909,103
Personal Property >= 500		81	\$ 18,130,900
Real Estate Exempt		161	\$ 111,151,800
Total Taxable		2642	\$ 545,528,793

Your Tax Dollar - Where it Goes Based on FY2014 Budget



by Assessors Office

Town of Shirley

Town of Shirley FY2014 Tax Rate Analysis

	Operating Budget Levy	Debt Exclusion Library	Debt Exclusion Middle School	Debt Exclusion June 2011	Total Taxes Levied
Levy Amount	\$ 8,471,399.29	\$ 54,362.00	\$ 298,889.00	\$ 312,957.00	\$ 9,137,607.29
Rate/\$1000	\$ 15.53	\$ 0.10	\$ 0.55	\$ 0.57	\$ 16.75

Breakdown	
\$ 1.49	General Government
\$ 2.00	Public Safety
\$ 8.65	Education
\$ 0.65	Public Works
\$ 0.23	Health & Human Services
\$ 0.31	Culture & Recreation
\$ 0.08	Debt Service
\$ 2.12	Gen. Insurance & Employee Benefits
\$ 15.53	Total

** Assumes all other funding sources applied equally over operating budget before tax levy*

G:\ASSESSOR\Tax Rate\FY2014\FY2014TaxRateBreakdown.xlsxAnalysis
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**Town of Shirley
Taxpayer Receipt**

FY2014 Taxes assessed as of January 1, 2013
Average Single Family Home Value
\$251,113

<u>Department</u>	<u>Items Purchased</u>	<u>Amount</u>
GENERAL GOVERNMENT	finance, administration, & technology services, public buildings maintenance	\$ 374.16
PUBLIC SAFETY	police, fire, communications, inspectional services	\$ 501.90
EDUCATION	Regional School Assessments: Ayer-Shirley & Nashoba Tech.	\$ 2,172.35
PUBLIC WORKS	road & grounds maintenance, curbside pickup	\$ 163.40
HEALTH & HUMAN SERVICES	public health services, senior center, veterans benefits	\$ 58.51
CULTURE & RECREATION	public library services	\$ 77.59
DEBT SERVICE	administration costs	\$ 19.51
GEN. INSURANCE & EMPLOYEE BENEFITS	liability insurance, unemployment, retirement, employee health insurance	\$ 532.36
DEBT EXCLUSION- LIBRARY	library building construction	\$ 25.11
DEBT EXCLUSION- MIDDLE SCHOOL	school building construction	\$ 138.11
DEBT EXCLUSION- JUNE 2011	authorized capital projects and purchases	\$ 143.13

Total Paid \$ 4,206.14

Thank you for supporting our municipality!

FY2014 Levy Limit Calculation

FY2013 Levy Limit	\$ 8,202,295
Amended FY2012 Growth	\$ -
Plus 2.5% Growth	\$ 205,057
FY2014 Override	\$ -
Subtotal	\$ 8,471,714
FY2014 Total Assessed Value	\$ 545,528,793
Levy Ceiling	\$ 13,638,220
FY2014 Levy Limit	\$ 8,471,714
Debt Exclusions-Library	\$ 54,362
Debt Exclusions-Middle School	\$ 298,889
Debt Exclusion-June 2011	\$ 229,768
Debt Exclusion-June 2011 BAN	\$ 83,189
Capital Exclusions	\$ -
FY2014 Maximum Allowable Levy	\$ 9,137,922
FY2014 Actual Tax Levy	\$ 9,137,607.29
Excess Capacity	\$ 314.71
Tax Rate	\$ 16.75

Debt Ex Total
\$ 666,208

Tax Levy Information from Tax Recapitulation Sheet

Total amount to be raised:

Total estimated receipts and other revenue sources:

Tax Levy:

Distribution of Tax Levy:

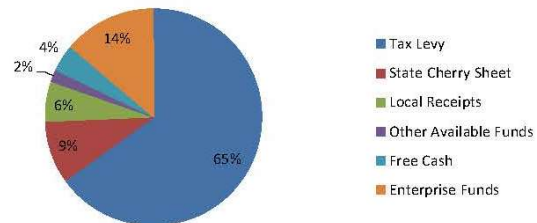
Class	% Levy	Valuation	Tax Rate	Levy by Class
Residential	89.1790%	\$ 486,497,335.00	\$ 16.75	\$ 8,148,830.36
Commercial	3.3192%	\$ 18,107,458.00	\$ 16.75	\$ 303,299.92
Industrial	4.1782%	\$ 22,793,100.00	\$ 16.75	\$ 381,784.43
Personal Property	3.3235%	\$ 18,130,900.00	\$ 16.75	\$ 303,692.58
Totals	100.0000%	\$ 545,528,793.00		\$ 9,137,607.29

Single Family Home Average Assessment:	\$ 251,113.00
Single Family Home Average Tax Bill:	\$ 4,206.14

Tax Rate of Debt Exclusions	\$ 1.22
Cost of Debt Ex on 101 Ave Tax I	\$ 306.66

FY2014 Revenue Sources		
Revenues		% of Total
Tax Levy	\$ 9,137,607.29	65%
State Cherry Sheet	\$ 1,298,868.00	9%
Local Receipts	\$ 840,000.00	6%
Other Available Funds	\$ 255,966.80	2%
Free Cash	\$ 571,396.00	4%
Enterprise Funds	\$ 1,936,392.00	14%
Total Revenue Sources	\$ 14,040,230.09	100%

FY2014 Revenue Sources % of Total



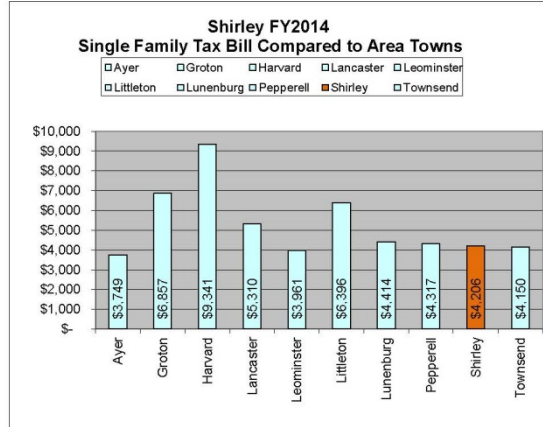
Commitments & Abatements Summary

	Commitment	Abatements/ Exemptions	# Abs/Ex
Real Property	\$8,833,920.65	\$ 1,056.92	3
Senior Work-off Program		\$ 18,688.88	23
Statutory Personal Exemptions		\$ 80,056.41	98
Senior Deferrals		\$ 1,078.51	1
Supplemental New Construction	\$ 52,469.46		
Personal Property	\$ 303,692.58	\$ -	0
Betterment Added to Tax	\$ 532,149.88		
Betterment Committed Interest Added to Tax	\$ 189,385.26		
Sewer & Septic Loan Program Added to Tax	\$ 5,878.89		
Sewer & Septic Loan Interest Added to Tax	\$ 3,303.85		
Chapter 61, 61A & 61B Penalty Taxes	\$ -		
Sewer Usage Liens	\$ 30,378.49		
Motor Vehicle Excise	\$ 760,546.60	\$ 20,332.11	250
Totals	\$9,951,179.06	\$ 100,880.72	375

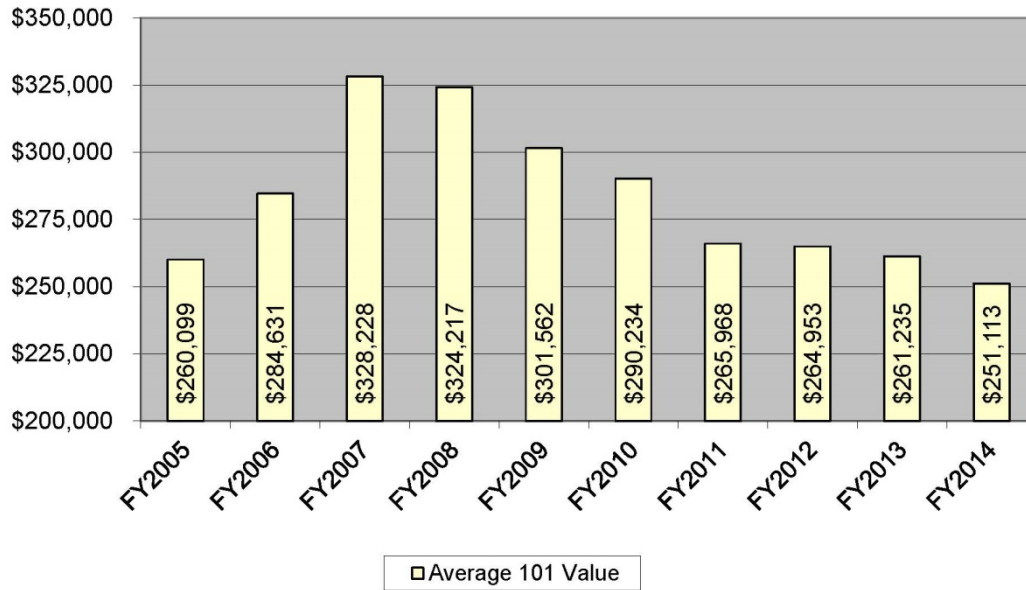
**Comparison of Shirley's FY2014
Single Family Average Tax Bill
With Surrounding Municipalities**

Sorted by Municipality Alphabetically				
Municipality	Residential Tax Rate	CIP Tax Rate	Average Single Family Home Value	Ave. Single Family Home Tax Bill
Ayer	\$ 14.08	\$ 28.55	\$ 266,254	\$ 3,749
Groton	\$ 17.38		\$ 394,514	\$ 6,857
Harvard	\$ 17.09		\$ 546,598	\$ 9,341
Lancaster	\$ 18.91		\$ 280,826	\$ 5,310
Leominster	\$ 18.89		\$ 209,709	\$ 3,961
Littleton	\$ 17.41	\$ 29.22	\$ 367,397	\$ 6,396
Lunenburg	\$ 17.99		\$ 245,371	\$ 4,414
Pepperell	\$ 15.86		\$ 272,186	\$ 4,317
Shirley	\$ 16.75		\$ 251,113	\$ 4,206
Townsend	\$ 19.57		\$ 212,043	\$ 4,150
Sorted by Average Tax Bill Lowest to Highest				
Municipality	Residential Tax Rate	CIP Tax Rate	Average Single Family Home Value	Ave. Single Family Home Tax Bill
Ayer	\$ 14.08	\$ 28.55	\$ 266,254	\$ 3,749
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Lancaster	\$ 18.91		\$ 280,826	\$ 5,310
Townsend	\$ 19.57		\$ 212,043	\$ 4,150

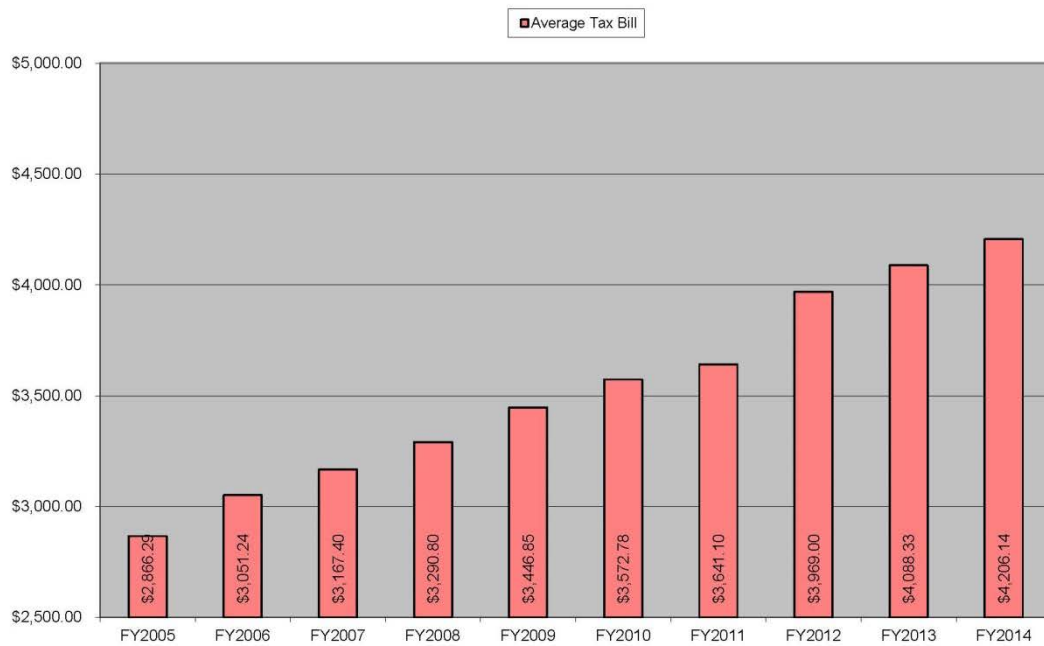
prepared by RAB, Principal Assessor with Data
from MA Department of Revenue



**Average Single Family Value-
10 Year Trend**



Average Single Family Tax Bill -10 Year Trend



CENTER TOWN HALL COMMITTEE

Annual Report
Center Town Hall Committee
June 2013 through July 2014

The Center Town Hall Committee is proud to report continued progress in its mission to maintain and preserve the Center Town Hall as a historic asset and useful venue for local town organizations and social/cultural events.

Since June 2013, the Committee has generated approximately \$4000.00 income, including donations, sponsored events and rental fees. During the same period, approximately \$3700.00 has been expended in supplies, utilities, boiler repair and seasonal weather protection.

The Committee looks forward to another year of fundraising, and ongoing use of the building for Scouting activities, private rentals and special events. We are committed to ensuring the survival of this unique historical building that is an important part of the Town of Shirley. At this time we have 7 active boy and girl scout troops using the building on a regular basis.

We hope that more and more people come to enjoy the Center Town Hall (and the Center Town Common), and that it will continue to be a happy gathering place for the whole community.

Respectfully Submitted by,
Jodie Rachman, Chairperson, Center Town Hall Committee

TOWN CLERK

This report covers July 1, 2013, to June 31, 2014 (Fiscal Year 2014). It includes records of the following elections and town meetings:

Elections

May 13, 2014 – Annual Town Election

Town Meetings

August 5, 2013 – Special Town Meeting

November 18, 2013 - Special Town Meeting

June 2 & 9, 2014 – Annual Town Meeting

I would like to thank the participants of the Senior Work-Off Program and the members of the Board of Registrars of voters whom I rely on for help in my office. I would also like to thank the election workers who help our elections run smoothly.

Respectfully submitted,
Amy R. McDougall
Town Clerk

May 13, 2014 Annual Town Election

Total Ballots Cast: 397
Total Registered Voters: 4,008
Voter Turnout: 9.9%

Board of Selectmen – 3 yrs	
Robert E. Prescott Jr.	298
Blank	91
All Others	8
Total	397
Board of Assessors – 3 yrs	
Paulette S. Arakelian	293
Blank	104
All Others	0
Total	397
Board of Health – 3 yrs	
Donald E. Farrar Jr	303
Blank	94
All Others	0
Total	397
Constable – 3 yrs	
James C. Mickel	229
Patricia A Krauchune	126
Blank	42
All Others	0
Total	397
Library Trustee – 3 yrs (Vote for Two)	
Judy Stanislaw	18
Charlie Waite	14
Blank	751
All Others	11
Total	794
Moderator – 3 years	
Enrico C. Cappucci	267
Blank	113
All Others	17
Total	397
Planning Board – 5yrs	
Blank	392
*All Others	5
Total	397
*5-way tie one vote each – no one is elected	
Planning Board – 4 yrs unexpired	
John T. Bresnahan III	289
Blank	108
All Others	0
Total	397

Recreation Commission – 3 years – vote for two	
Linda C. Cournoyer	319
Keith Begun	15
Blank	458
All Others	2
Total	794
Note: Keith Begun declined this 3-yr position and accepted the 2-yr position on the Rec. Commission	
Recreation Commission – 2-yr unexpired term	
Keith Begun	8
Blank	384
All Others	5
Total	397
Regional School District Committee – 3 yrs	
Joyce L. Reischutz	279
Blank	116
All Others	2
Total	397
Sewer Commission – 3 yrs	
Paul A. Wilson	301
Blank	96
All Others	0
Total	397
War Memorial Trustee (Veteran) – 3 yrs	
Richard C. Noll Jr.	303
Blank	87
All Others	7
Total	397
War Memorial Trustee (Veteran) - 1 yr unexpired term	
Blank	376
Allen Flagg	14
All Others	7
Total	397
War Memorial Trustee (Non Veteran) – 3 yrs	
Harold J. Smith Sr.	307
Blank	90
All Others	0
Total	397

**Minutes of the Special Town Meeting
August 5, 2013**

Moderator George Knittel opened the Special Town Meeting on Monday, August 5, 2013, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road, Shirley. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Alphee Levesque, Joe Stanislaw and Jim Thibault. Barbara Masiero and Judy Stanislaw checked voters into the meeting. 130 voters were present at 8:16pm.

The Town Clerk confirmed for the Moderator that the warrant had been duly posted in accordance with state law and town bylaw. The Moderator advised members of the audience that copies of the warrant were at the check-in area if they had not picked up a copy on their way in.

Article 1. Adopt Performance Contracting

Bryan Dumont moved that the Town vote to borrow the sum of \$570,873 in order to initiate an energy savings program entitled (Performance Contracting) in Town owned buildings in accordance with MGL Chapter 25A, with the repayment of the borrowing to be made from guaranteed energy saving accumulated during the life of the borrowing and, further, that the Town authorize the Board of Selectmen, pursuant to MGL c. 40, §4 to enter into contracts upon such terms and conditions as the Selectmen deem to be in the best interests of the Town to implement said energy savings program. Motion seconded.

A presentation was given by the Energy Committee, and Beth Greenblatt of Beacon Integrated Solutions, explained performance contracting. Representatives from ABM Building Solutions, the proposed contractors, answered questions from the audience.

The Finance Committee and the Board of Selectmen were in favor of the article.

After discussion, a counted vote by show of hands was taken.

Counted Vote by Show of Hands:

Yes: 109 90.8%

No: 11 9.2%

Total : 120

The Moderator declared that there was 90.8% in favor of the motion, which is more than a 2/3 majority in favor, and that the motion passed.

David Swain moved to dissolve the meeting. Motion seconded.

Voice vote: Moderator declared that a majority was in favor of the motion. Motion passed.

The moderator declared the meeting dissolved at 8:33pm

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**Minutes of the Special Town Meeting
November 18, 2013**

Moderator George Knittel opened the Special Town Meeting on Monday, November 18, 2013, at 7:16 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road, Shirley. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to

serve as tellers: Mike Detillion and Joe Stanislaw. Barbara Masiero and Judy Stanislaw checked voters into the meeting. 44 Voters were present.

The Town Clerk confirmed for the Moderator that the warrant had been duly posted in accordance with state law and town bylaw. The Moderator advised members of the audience that copies of the warrant were at the check-in area if they had not picked up a copy on their way in.

Article 1. Transfer Money into the Capital Stabilization Fund

Kendra Dumont moved that the Town vote to raise and appropriate the sum of \$29,000.00 to be added to the sum already on deposit in the Capital Stabilization Fund. David Swain seconded the motion.

Quantum of Town Meeting Vote required: 2/3's majority

Finance Committee and the Board of Selectmen recommended favorable action.

Town Accountant Bobbi Jo Colburn explained that the funds to be appropriated came from sources the town did not have at the time of the Annual Town Meeting: a combination of additional excise tax revenue, higher new growth and additional unrestricted state aid.

Hand vote: Moderator declared more than a 2/3 majority in favor of the motion. Article passed.

Article 2. Transfer Money into the General Stabilization Fund

Kendra Dumont moved that the Town vote to raise and appropriate the sum of \$60,000.00 to be added to the sum already on deposit in the General Stabilization Fund. David Swain seconded the motion.

Quantum of Town Meeting Vote required: 2/3's majority

Finance Committee and the Board of Selectmen recommended favorable action.

Hand vote: Moderator declared more than a 2/3 majority in favor of the motion. Article passed.

David Swain moved to dissolve the meeting. Motion seconded.

Hand vote: Moderator declared that a majority was in favor of the motion. Motion passed.

The moderator declared the meeting dissolved at 7:31 pm.

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<p>Minutes of the Annual Town Meeting June 2 & 9, 2014</p>
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Moderator Enrico Cappucci opened the Annual Town Meeting on Monday, June 2, 2014, at 7:15 pm at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Two Boy Scouts (Derin Quinty and Two Girl Scouts (Katie Brauckmiller and Lydia Flagg) led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Alphee Levesque, Joe Stanislaw and James Thibault. Election workers Barbara Masiero and Judy Stanislaw checked voters into the meeting. 152 voters had checked in by the end of the first evening.

Lauren Goldberg, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Selectmen.

Moderator Cappucci presented outgoing moderator George Knittel with a Certificate of Recognition from the House of Representatives thanking him for his years of dedicated service to

the town.

The Town Clerk confirmed for the Moderator that the warrant had been duly posted. Copies of the warrant were at the check-in area for attendees to bring into the meeting to refer to.

Article 1. Accept Annual Town Report

Kendra Dumont moved that the Town vote to accept the Reports of the Selectmen and other Town Officers for the Fiscal Year July 1, 2012 through June 30, 2013. Bob Prescott seconded the motion.

Finance Committee and the Board of Selectmen recommended favorable action.

Voice vote: Moderator declared that the motion passed by a majority vote..

Article 2. Supplemental Appropriation of Funds for Fiscal Year 2014

MOTION: I move that the Town amend the FY 2014 Budget and vote, as previously appropriated under Article 6 of the May 20, 2013 Annual Town Meeting as listed in the 2014 Annual Town Meeting Warrant, with \$119,419.24 to be transferred from Free Cash and \$18,813.00 from rebate receipts reserved for appropriations, provided that \$18,813 shall be for public buildings. Motion seconded.

Line Item Number	Department/Account Name	FY 2014 Approved	Proposed (Reduction/Increase)	FY2014 Revised Budget
423	Snow and Ice Removal Expenses	\$79,000	\$83,282	\$162,282
192	Public Buildings	\$133,585	\$18,813	\$152,398
543	Veterans Benefits	\$65,500	\$25,614	\$91,114
211	Police Chief Salary	\$87,443.20	\$10,523.24	\$97,966.44

Finance Committee and the Board of Selectmen recommended favorable action.

Voice vote: Moderator declared motion passed.

Article3. Accept Salary Classification Plan and FY2015 Wage Scale

Motion A : Kendra Dumont moved that the Town vote to accept the salary classification plan for FY 2015 as set forth in Appendix A in the warrant for the 2014 Annual Town Meeting. Bob Prescott seconded the motion.

Voice Vote: moderator declared passed, but 7 voters stood up to ask for a counted vote.

Counted Hand Vote: Aye – 71; Nay – 34. Moderator declared motion passed.

Motion B: Kendra Dumont moved that the town vote to amend the wage scale by 2% effective July 1, 2014, for FY2015 as set forth in Appendix B in the Warrant. Bob Prescott seconded the motion.

The FY2015 Salary Classification Plan (Appendix A) and the FY2015 Wage Scale (Appendix B) are included at the end of these minutes for reference.

Article 4. Appropriate Omnibus Operating Budget for FY2015

Kendra Dumont moved that the Town vote to raise and appropriate and transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2015) and act on the budget of the Finance Committee, with eight separate motions to appropriate funds for particular departments or functions, and a final motion to identify the funding sources needed for such purposes. Bob Prescott seconded the motion.

The FY2015 Budget as passed is included at the end of these minutes for reference.

Motion 1: General Government

Kendra Dumont moved that the Town vote to appropriate the sum of \$1,054,889.91 for General Government as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Bob Prescott seconded the motion.

Voice Vote: moderator declared more Ayes than Naves – passed.

Motion 2: Land Use Departments

Kendra Dumont moved that the Town vote to appropriate the sum of \$248,746.84 for Land Use Departments as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Bob Prescott seconded the motion.

Amendment 1: Jonathan Greeno moved to amend line 175 of FY15 Planning Board wages hourly appointed by raising it an additional \$4,797.18 for such purposes thereby increasing said line from \$14,328.90 to \$19,126.08. Motion seconded.
This would keep the hours of the Planning Board Assistant at 20 hours per week instead of reducing the hours.

Hand Counted Vote on Amendment 1: Yes – 42 No-57. Moderator declared Amendment 1 failed

Voice Vote on Main Motion 2: moderator declared more Ayes than Naves – passed.

Motion 3: Protection of Persons and Properties

Kendra Dumont moved that the Town vote to appropriate the sum of \$1,241,182.51 for the Protection of Persons and Properties as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposed voted. Bob Prescott seconded the motion.

Voice Vote: moderator declared more Ayes than Naves – passed.

Motion 4 B: Ayer Shirley Regional School District

Kendra Dumont moved that that the town vote to appropriate the sum of \$5,956,101.29 for the Ayer Shirley Regional School District s represented by line 331 in the Budget. Bob Prescott seconded the motion.

Amendment 1: Mike Swanton moved to amend line item 331 of the Town of Shirley

Assessment of the Ayer Shirley Regional School District by raising and additional \$100,000 for such purpose, thereby increasing said line item from \$5,956,101.29 to \$6,056,101.29. Motion seconded.

Amendment 2: Carl Mock moved that the appropriation for the Ayer Shirley Regional School District be increased to \$6,094,597, said amount to include \$364,818 for the High School Project Debt Payment and \$5,729,779 for the Ayer Shirley Regional School District operating assessment. Motion seconded.

Hand Counted Vote on Amendment 2: Yes: 79 No: 30. Moderator declared Amendment 2 passed.

Voice Vote on Amended Main Motion: Moderator declared majority in favor of amended motion. Motion passed.

Motion 5: Department of Public Works

Kendra Dumont moved that the Town vote to appropriate the sum of \$523,364.72 for the Department of Public Works as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Bob Prescott seconded the motion.

Voice Vote: moderator declared more Ayes than Nays – passed.

Motion made and seconded to interrupt voting on Article 4 and to take Article 5 out of order. Motion seconded. This would enable that Town Meeting to discuss and vote on the article that night instead of asking Dr. Klimkiewicz, Superintendent of Nashoba Valley Technical High School, to return a second night.

Voice Vote: moderator declared more Ayes than Nays – passed.

Article 5 – Nashoba Valley Technical High School Roof Project

Jennifer Rhodes, Shirley’s representative to the NVTHS School Committee, moved that the Town approve the \$2,802,362 (TWO MILLION EIGHT HUNDRED TWO THOUSAND THREE HUNDRED SIXTY TWO DOLLARS) borrowing authorized by the Nashoba Valley Technical School District, for the purpose of paying costs of the Accelerated Roof Repair Project at the Nashoba Valley Technical High School, located at 100 Littleton Road, Westford Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of Nashoba Valley Technical School Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-two and twenty-six hundredths percent (52.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. The amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Motion seconded.

Voice Vote: Moderator declared a majority in favor of the motion. Motion passed.

The meeting then turned its attention back to Article 4, the FY2015 Operating Budget.

Article 4, Motion 6: Library and Citizen Services

Kendra Dumont moved that the Town vote to appropriate the sum of \$352,997.67 for Library and Citizen Services as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Bob Prescott seconded the motion.

Voice Vote: Moderator declared a majority in favor of the motion. Motion passed.

Article 4, Motion 7: Debt Service

Kendra Dumont moved that the Town vote to appropriate the sum of \$679,557.91 for Debt Service as set forth in Appendix C in the Warrant, each line item considered as a separate appropriation for the purposes voted. Bob Prescott seconded the motion.

Voice Vote: Moderator declared motion passed unanimously.

Article 4, Motion 8 Employee Benefits

Kendra Dumont moved that the Town vote to appropriate the sum of \$1,207,202.94 for Employee Benefits as set forth in Appendix C in the Warrant, each line item considered as a separate appropriation for the purposes voted. Bob Prescott seconded the motion.

Voice Vote: Moderator declared a majority in favor of the motion. Motion passed.

Article 4, Final Funding Motion.

Kendra Dumont moved that the Town appropriate **\$12,104,847.50** for the Omnibus Operating Budget of the Town for the period beginning July 1, 2014 through June 30, 2015, in order to defray the operations and other necessary and proper charges, costs, and expenses of the Boards, Commissions, Committees, Officers, and Departments of the Town, together with the payment of debt service, for said Fiscal Year 2015, with each department considered to be a separate appropriation, as voted by this Town Meeting; such amounts to be funded as follows:

\$ 11,769,377.37	from Raise and Appropriate
\$ 276,881.05	to be appropriated from Free Cash
\$ 2,400.00	to be appropriated by a transfer from the Town's Sale of Cemetery Lots Receipts Account
\$ 11,100.00	to be appropriated by a transfer from the Perpetual Care Account
\$ 198.54	to be appropriated by a transfer from the School Bond Premium Reserve
\$ 1,616.00	to be appropriated by a transfer from the Wetlands Filing Fee Account
\$ 1,800.00	to be appropriated by a transfer from the Recreation Basketball Revolving Fund

\$ 2,100.00	to be appropriated by a transfer from Summer in Shirley Program Revolving Fund
\$ 700.00	to be appropriated by a transfer from the Ayer-Shirley Youth Soccer Revolving Fund.
\$ 318.28	to be appropriated by a transfer from the Adult Programs Revolving Fund.
\$ 6,000.00	to be appropriated by a transfer from the Benjamin Hill Swimming Revolving Fund
\$ 32,356.26	to be appropriated by a transfer from the Massachusetts School Building Assistance Program Debt Reserve Account.

and further, that the Town authorize the Board of Selectmen, with the concurrence of the Finance Committee, to transfer funds among line items defined within the budget, provided that such transfers shall only occur within the last two months of the fiscal year, and the total transfer amount shall not be more than 1% of the total budget amount; and provided further, that any such transfer shall require a majority vote of each of the Board of Selectmen and the Finance Committee at a duly posted public meeting. Bob Prescott seconded the motion.

Voice Vote: moderator declared more Ayes than Nays – passed.

Motion made and seconded to adjourn the meeting until June 9, 2014, at 7:15pm at the Middle School Auditorium.

Voice vote: moderator declared motion passed.

* * *

Moderator Enrico Cappucci opened the second night of Annual Town Meeting on June 9, 2014 at 7:15pm. 74 voters had checked in by the end of the evening.

Article 6 – Appropriate Sewer Department Budget for FY2015

Kendra Dumont moved that the Town vote to appropriate the total sum of \$1,411,144.48, to be funded by \$349,903.48 from FY2015 Sewer Receipts \$891,241.00 from Betterment Assessments and \$170,000.00 from Sewer retained earnings, to be expended by the Sewer Commissioners, as and for the Budget of the Sewer Department to defray the operations and other necessary and proper charges, costs, and expenses of the Sewer Department for said Fiscal Year 2015, as set forth in the Warrant. Bob Prescott seconded the motion.

Line 442: FY2015 Sewer Department Budgets as set forth in the warrant is below.

Description	Appropriated FY14	Requested FY15
Wages, Hourly	\$ 32,115.00	\$ 20,293.42
Health Insurance	\$ 18,484.00	
Medicare	\$ 582.00	\$ 295.00
Contracted Services/Operations & Maintenance	\$ 449,617.00	\$ 382,615.06
General Operations/User Expenses	\$ 86,700.00	\$ 86,700.00
Reserve Fund	\$ 30,000.00	\$ 30,000.00
Capital Assessments & Debt Service/Betterment Expenses	\$ 892,110.00	\$ 891,241.00
Total Sewer Department	1,509,608.00	1,411,144.48
Indirect Cost Expenses	\$40,429.00	\$40,429.00
Total Sewer Department Spending	1,550,037.00	1,451,573.48

Hand Vote: moderator declared motion passed.

Article 7 – Appropriate Ambulance Department Budget for FY2015

Kendra Dumont moved that the Town vote to appropriate the total sum of \$121,206.94, to be funded by \$80,000.00 from FY2015 Ambulance Receipts and \$41,206.94 from Ambulance retained earnings to be expended by the Ambulance Department to defray the operations and other necessary and proper charges, costs, and expenses of the Ambulance Department for said Fiscal Year 2015, as set forth in the Warrant. Bob Prescott seconded the motion.

Line 231: FY2015 Ambulance Department Budgets as set forth in the warrant is below.

Description	Appropriated FY14	Requested FY15
Salary, Ambulance Director	\$ 13,396.00	\$ 13,716.18
Wages, Hourly – On-call EMT's, Billing Clerk	\$ 39,273.00	\$ 40,000.00
EMT Stipends	\$ 1,800.00	\$ 00.00
Health Insurance	\$ 36,967.00	\$ 36,980.00
Medicare	\$ 788.00	\$ 803.76
Expenses	\$ 24,700.00	\$ 24,707.00
Reserve Fund	\$ 5,000.00	\$ 5,000.00
Total Ambulance Department	\$ 121,924.00	\$ 121,206.94
Indirect Cost Expenses	\$ 39,967.00	\$ 39,967.00
Total Ambulance Department Spending	\$ 161,891.00	\$ 161,173.94

Hand Vote: moderator declared motion passed.

Article 8 – Appropriate Curbside Solid Waste/Recycling Budget for FY2015

Kendra Dumont moved that the Town vote to appropriate the total sum of \$229,953.28, to be funded by \$184,573.28 from Curbside Solid Waste/Recycling Receipts and \$45,380.00 from retained earnings, to be expended by the Board of Health, to defray the operations and other necessary and proper charges, costs and expenses associated with the Solid Waste/Recycling Curbside Collection Program said Fiscal Year 2015, as set forth in the Warrant. Bob Prescott seconded the motion.

Line 443: FY2014 Solid Waste/Recycling Curbside Collection Budgets as set forth in the warrant is below

Description	Appropriated FY14	Requested FY15
Expenses	\$224,464	\$229,953.28
Total Solid Waste/Recycling Curbside Collection	\$224,464	\$229,953.28

Hand Vote: moderator declared motion passed.

Article 9 – Approve Five-Year Capital Improvement Plan & Capital Budget for FY2015

Kendra Dumont moved that the Town vote to approve the FY2015 Capital Budget, together with the ensuing four years, said five-year plan known as the Shirley FY2015-FY2019 Capital

Improvement Plan as set forth in the document of the same name in the Warrant. Bob Prescott seconded the motion.

Appendix E - Shirley FY2015-FY2019 Capital Improvement Plan with FY2015 Capital Budget and funding sources (1-page document)

Hand Vote: moderator declared motion passed.

Article 10 - Appropriate Capital Item for FY2015

Kendra Dumont moved that the Town vote to appropriate the sum of \$160,000 for the purpose of purchasing and equipping an International Plow Sander Dump Truck for the Department of Public Works; and, to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of M.G.L. Chapter 44 Section 7 or any other enabling authority, and to issue bonds and notes therefor. Bob Prescott seconded the motion.

Hand Counted Vote: Yes: 59, No: 5. Moderator declared the motion passed by a 2/3 majority

Article 11 – Establish and Re-Establish Departmental Revolving Funds

Kendra Dumont moved that the Town vote to establish and re-establish the Departmental Revolving Funds as described in paragraphs a) through o) of Article 11 of the Warrant for Fiscal Year 2015, in accordance with Chapter 44, Section 53 E 1/2 of the Massachusetts General Laws, for the stated purposes and expenditure limits, all as set forth in the Warrant. Bob Prescott seconded the motion.

Amendment 1: Town Clerk Amy McDougall moved to amend Section C - Dog Licensing & Other Expenses Authorized Department from Town Clerk and Dog Officer to Town Clerk and Animal Control Officer. Motion seconded.

Hand Vote: moderator declared motion passed.

Hand Vote on Amended Main Motion: moderator declared motion passed.

A list of the revolving funds as passed is below.

A. Council on Aging Van Service (Re-establish)

Fiscal Year Expenditure \$52,000

Limit:

Authorized Department: Council on Aging.

Program or Purpose: Van Service for transporting the elderly and disabled.

Revenue Source: Fees, Fares or Reimbursement from Montachusett Regional Transportation Authority

B. Advertising & Postage Costs Advanced by Applicants (Re-establish)

Fiscal Year Expenditure \$5,000

Limit:

Authorized Department: Relevant Departments

Program or Purpose: Pass-through account for legal advertisements and postage funded by applicants for licenses, permits, etc.

Revenue Source: Charges, costs, and fees advanced or reimbursed by applicants in connection with applications for licenses, permits, variances, or other matters.

C. Dog Licensing & Other Expenses (Re-establish)

Fiscal Year Expenditure \$4,500

Limit:

Authorized Department: Town Clerk, Animal Control Officer

Program or Purpose: Dog Licensing & other expenses relating to dogs.

Revenue Source: Fees for licensing dogs.

D. Boarding & Caring for Impounded Dogs (Re-establish)

Fiscal Year Expenditure \$5,000

Limit:

Authorized Department: Police Department.

Program or Purpose: Boarding and caring for impounded dogs.

Revenue Source: Fines and payments by owners for boarding dogs

E. Wetlands By-law Expenses (Re-establish)

Fiscal Year Expenditure \$25,000

Limit:

Authorized Department: Conservation Commission.

Program or Purpose: Pass-through account for expert engineering and consulting services retained by the Conservation Commission for review of applications under the Wetlands By-law.

Revenue Source: Costs and fees advanced by applicants.

F. Fees & Expenses of Animal Control Officer (Re-establish)

Fiscal Year Expenditure \$3,000

Limit:

Authorized Department: Board of Health

Program or Purpose: Pass-through account for paying the Animal Control Officer's stipend, fees and other expenses.

Revenue Source: Fees and charges assessed to owners for the inspection of domestic animals in accordance with Massachusetts General Laws Chapter 129, Section 19.

G. Fees for Deputy Collector (Re-establish).

Fiscal Year Expenditure \$15,000

Limit:

Authorized Department: Town Collector.

Program or Purpose: Pass-through account to pay statutory fees earned by the Town's Deputy Collector (independent contractor).

Revenue Source: Fees added to and paid with overdue bills.

H. Fees & Expenses of Field Driver (Re-establish)

Fiscal Year Expenditure Limit: \$2,000

Authorized Department: Police Department.

Program or Purpose: Pass-through account for paying the fees and expenses of the Town's Field Driver.

Revenue Source: Charges assessed to owners for collecting, transporting, and impounding their strayed animals.

I. Fees & Expenses of Police Lock-up (Re-establish)

Fiscal Year Expenditure Limit: \$5,000
Authorized Department: Police Department.
Program or Purpose: Pass-through account for providing lock-up facilities to other governmental entities.
Revenue Source: Fees paid for use of cells

J. Expenses of Planning Board (Re-establish)

Fiscal Year Expenditure Limit: \$40,000
Authorized Department: Planning Board.
Program or Purpose: Pass-through account for expert engineering, other consulting services & for legal advertising required & expenses incurred by the Planning Board for review of applications under its Subdivision Control Regulations.
Revenue Source: Costs and fees advanced by applicants.

K. Expenses of Recycling (Re-establish)

Fiscal Year Expenditure Limit: \$3,000
Authorized Department: Board of Health.
Program or Purpose: Pass-through account for expenses of recycling cardboard, glass, metals, paper, plastics, etc.
Revenue Source: Payments for recycled materials

L. Expenses of Recreational Fields (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Recreation Fields Committee
Program or Purpose: For the costs of maintenance, equipment & supplies, renovation and/or improvements to any and all Town owned Recreation fields, including related design services
Revenue Source: Fees, Donations, Gifts

M. Council on Aging Medical Transport Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$3,500
Authorized Department: Council on Aging
Program or Purpose: For the costs of transporting to medical events for the elderly that supplements services already provided by the MART van
Revenue Source: Grants Donations, Fares

N. Council on Aging Newsletter Printing Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$4,000
Authorized Department: Council on Aging
Program or Purpose: For the costs of advertising and printing the monthly COA newsletter
Revenue Source: Revenue from advertisements; grants, donations,

O. Conservation Forestry (Establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Conservation Commission
Program or Purpose: Cost of oversight and management of conservation land, including forest land
Revenue Source: Revenue from Forestry undertaken on Town Conservation land

Article 12 - Adopt Article XXX Streetlights Bylaw

To see if the Town will vote to amend the Code of the Town of Shirley by inserting a new by-law, Article XXX, Streetlights, which shall provide as follows:

Establishment; Purpose:

The Town of Shirley has taken ownership of town-wide street lighting, effective 28 September 2014. The purpose of this bylaw is to establish a consistent and standardized process to be used by the Town to determine the placement and technical requirements of street lights, so as to improve public safety, increase operational efficiency, to conserve natural resources and to unify the aesthetic qualities of the Town by encouraging uniform, quality and economical town wide lighting on Town public and private ways.

Applicability:

The provisions of this bylaw shall apply to the installation, replacement or repair of any street lights in the Town of Shirley, including lights along or abutting upon all public and private ways within the Town.

Requirements:

Section 1: No person or entity shall erect, install or replace a street light upon or abutting any public or private way in the Town of Shirley without first obtaining a permit from the Board of Selectmen.

Section 2: The Board of Selectmen shall adopt, and may amend from time to time, a policy to effectuate the purposes of this Bylaw. Said policy shall establish uniform technical standards and procedures applicable to the erection, maintenance, repair and replacement of street lights in the Town of Shirley, and may include but not be limited-to the following elements:

- (a) establishing street light technical standards that prioritize energy efficiency and consistency throughout the Town;
- (b) establishing procedures for processing requests for installation, repair or replacement of street lights and for determining who will be responsible for the costs of such installation, repair or replacement; and
- (c) establishing objective criteria for the placement of street lights where increased lighting is necessary for the safety of motor and pedestrian traffic.

or to take any other action relative thereto.

Kendra Dumont moved to adopt Article XXX Streetlights Bylaw as listed in the Warrant and further, to authorize the Town Clerk to assign appropriate numbering to the bylaw and its subsections. Bob Prescott seconded the motion.

Rae Price of Brown Rd. inquired how a resident would know if a new light is proposed for their street. Kendra Dumont advised that the Board of Selectmen would plan to have a public hearing on the matter, and the hearing would be advertised in the newspaper, as other public hearings are.

Hand Vote: Moderator declared motion passed

Article 13: Amend Article IV of the Financial Affairs Bylaw

To see if the Town will vote to amend Article III, "Financial Affairs," of the Code of the Town of Shirley as set forth below, with text to be inserted shown by underlining and text to be deleted shown by strikethrough, or take any other action relative thereto.

Establishment; Purpose:

There shall be in the Town of Shirley a set of financial affairs bylaws intended to encourage standardized and transparent financial and accounting practices, in keeping with Massachusetts General Laws and applicable accounting standards.

Applicability:

The provisions of this Chapter shall apply to the Town's financial affairs as addressed herein.

Compliance:

Section 1 The Town Treasurer shall pay no money from the Treasury, except upon a warrant or order therefore signed by the majority of the Selectmen, except as otherwise provided by law.

Section 2 Each officer, board or committee authorized to spend money shall, on or before June twentieth of the year, transmit to the Selectmen all unpaid bills outstanding as of that date. Books of the Town shall be closed as of the thirtieth of June of each year. [Amended May 18, 1981 ATM, Art. 22]

Section 3 Every officer shall pay into the treasury of the Town all amounts received by him on behalf of the Town except as otherwise provided by law and shall make a true return thereof to the Selectmen stating the accounts upon which such amounts were received.

Section 4 The Selectmen shall prescribe the methods of accounting and the forms to be used by the several officers, boards, committees of the Town pertaining to their receipts and disbursements, and shall provide that such methods and forms shall conform to the requirements prescribed by law or any rules or regulations made there under.

Section 5 Except as otherwise provided by law, the Treasurer shall have custody of deeds, bonds, contracts, insurance policies, and other similar documents owned by the Town, except that the bonds given by the Treasurer and the Collector of Taxes to the Town shall be in custody of the Selectmen.

Section 6 No officer of the Town shall in his official capacity make or pass upon or participate in making or passing upon, any sale, contract or agreement or the terms or amount of any payment in which the Town is interested and in which such officer has any personal interest, direct or indirect.

Section 7 No contract involving an obligation of the Town in excess of \$500.00 shall be binding upon the Town unless it is in writing and is signed by at least a majority of the board or committee duly authorized or having control of the appropriation against which such obligation is incurred; and such board or committee shall make a record of every such contract in a book which shall be the property of the Town. [Amended May 18, 1981 ATM, Art. 18]

~~Section 8 — No board or officer shall make any contract in behalf of the Town, the execution of which shall necessarily extend beyond one year from the date thereof, unless specific authority to do so has been given by vote of the Town, except as otherwise provided by law.~~

~~Section 9 — Every contract exceeding \$2,000.00 shall be accompanied by a suitable bond for the performance of the same, or by the deposit of money or security to the amount of such bond if so requested by the officer or board authorized to make contract. [Amended May 18, 1981 ATM, Art.20]~~

~~Section 10 — No sum in excess of \$4,000.00 shall be expended in any year out of a departmental appropriation for operating expenses for any item having an expected life in excess of two years. This provision shall not apply to the School Department or the Road Machinery Fund. [Amended May 18, 1981 ATM, Art 21; and May 18, 1987 ATM, Art.19]~~

Section 8 The procurement of supplies and services, and the acquisition and disposition of real property shall be undertaken in conformity with the provisions of Massachusetts General Laws Chapter 30B as it may, from time to time, be amended, including but not limited to the use of sound business practices, solicitation of quotations, and competitive sealed bids or proposals, all as specified in detail in said Chapter 30B. All other contracts shall be in conformity with applicable general laws, including but not limited to Massachusetts General Laws Chapter 30, Section 39M, Chapter 149, and Chapter 149A.

Section 9 RESERVED

Section 10 RESERVED

Section 11 [DELETED May 16, 1994 ATM, Art. 22]

Section 12 Any person or persons presenting any matter to the Planning Board, Conservation Commission, Board of Health, or any other board of the Town, or the Building or Zoning Inspector, which requires the Town to incur expense for compliance with the Zoning By-Law, Town By-Laws, State Statutes, and Federal Statutes, shall reimburse the Town for such expenses. [Added May 18, 1976 ATM, Art. 48]

Section 13 Payment of Taxes or Assessments [Added Oct 18, 1993 STM, Art. 1]

Section 13.1 The Tax Collector shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfer, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

Section 13.2 The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers held by any party whose name appears on said list furnished to the licensing authority by the Tax Collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector, provided, however, that written notice is given to the party and the Tax Collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said

license or permit held by any party. The Tax Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension.

Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purpose of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority received a certificate issued by the Tax Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments, or other municipal charges, payable to the municipality as of the date of issuance of said certificate.

Section 13.3 Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder shall be given notice and a hearing as required by applicable provisions of law.

Section 13.4 The Licensing Authority may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in Section One of Chapter 268 of the General Laws, in the business or activity conducted in or on said property.

This section shall not apply to the following licenses or permits: open burning, bicycle permits, sale of articles for charitable purposes, children work permits, clubs and associations dispensing food or beverage licenses, dog, fishing, hunting and trapping licenses, marriage licenses and theatrical event and public exhibition permits.

Section 14 Authorization to Dispose of Equipment [Added June 5, 1995 ATM, Art. 11]

1. A Board, Commission, Committee, Officer, or Department Head of the Town, with the written approval of the Board of Selectmen, may trade or sell at auction, by open or sealed bid, equipment that has been used by the Department and has a current estimated value of less than \$10,000.

2. Such auction shall be advertised at the expense of the Department at least two weeks in advance in the newspaper having general circulation in the Town.

Section 15 Pursuant to Massachusetts General Law Chapter 40 Section 21E, all municipal charges and bills are due thirty (30) days from the billing date. Any charge or bill outstanding after the due date shall be assessed interest and penalty on the delinquent amount from the billing date until such charge is paid in full in an amount equal to the interest and penalty permitted to be charged per Massachusetts General Law, Chapter 59, Section 57.

or act in relation thereto.

Kendra Dumont moved to amend the Town of Shirley's Financial Affairs Bylaw, Article IV of the Town's Generals Bylaws as listed in the Warrant and further, to authorize the Town Clerk to assign appropriate numbering to the bylaw and its subsections. Bob Prescott seconded.

Hand Vote: Moderator declared motion passed

Article 14 – Special Legislation - Town Collector and Town Clerk Position

To see if the Town will authorize the Selectmen to petition the General Court to enact special legislation changing the manner of selection of the Town Collector & Town Clerk from elected to appointed, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to such bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or take any other action relative thereto.

An Act Providing for Appointment of the Town Collector and Town Clerk in the Town of Shirley

SECTION 1. Notwithstanding section 1 of chapter 41 of the General Laws or any other general or special law to the contrary, there shall be in the town of Shirley a town clerk and town collector, each of whom shall be appointed by the board of selectmen for a term not to exceed three years and whom may be removed by said board for cause. The appointed town clerk and town collector shall have all the powers and duties imposed by law, respectively, upon town clerks and town collectors.

SECTION 2. Notwithstanding section 1, any elected incumbent in the office of town collector or town clerk as of the effective date of this act shall continue to hold such office and perform the duties thereof until the expiration of the elected term or sooner vacating of office. Upon such expiration of term or sooner vacating of office, the elected position of town collector and town clerk shall be abolished.

SECTION 3. This act shall take effect upon passage.

MOTION A: Kendra Dumont moved that the Town authorize the Selectmen to petition the General Court of the Commonwealth to enact special legislation changing the manner of selecting the Town Collector from election to appointment, in substantially the form printed in the Warrant, and authorize the Board of Selectmen to finalize the form of the special act to reflect the outcome of the vote on Article 14; and further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court and to authorize the Board of Selectmen is hereby authorized to approve amendments that shall be within the scope of the general public objective of this petition. Bob Prescott seconded the motion.

Moderator Cappucci advised that article 14 had been split into two motions.

Hand Counted Vote on Motion A: Yes – 49, No – 15. Moderator declared Motion A passed.

MOTION B: Kendra Dumont moved that the Town authorize the Selectmen to petition the General Court of the Commonwealth to enact special legislation changing the manner of selecting the Town Clerk from election to appointment, in substantially the form printed in the Warrant, and authorize the Board of Selectmen to finalize the form of the special act to reflect the outcome of the vote on Article 14; and further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court and to authorize the Board of Selectmen is hereby authorized to approve amendments that shall be within the scope of the general public objective of this petition. Bob Prescott seconded the motion.

Hand Vote on Motion B: Moderator declared Motion B failed.

Article 15 – Renew Limited Additional Property Tax Exemption

Kendra Dumont moved that the Town accept the provisions of Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow an additional property tax exemption, which shall be uniform for all exemptions, but not to exceed more than a 100% additional property tax exemption, for Fiscal Year 2015, for those who qualify (persons who are blind, infirm, orphaned, over 70 years of age, widowed, etc.) under Chapter 59, Section 5, of the Massachusetts General Laws. Bob Prescott seconded.

Hand Vote: Moderator declared motion passed

Article 16 – Transfer to the General Stabilization Fund

Kendra Dumont moved that the Town vote to transfer the sum of \$00.00 to be added to the sum already on deposit in the General Stabilization Fund. Motion seconded.

Hand Vote: Moderator declared motion to transfer no funds passed

Article 17 – Transfer to the Capital Stabilization Fund

Kendra Dumont moved that the Town vote to transfer the sum of \$80,000 from the Overlay Surplus and \$7,513.71 from Free Cash to be added to the sum already on deposit in the Capital Stabilization Fund.

Hand Counted Vote: Yes – 64, No – 2. Moderator declared passed by 2/3 majority.

David Swain moved to adjourn the town meeting. Motion seconded.

Voice Vote: moderator declared more Ayes than Nays – passed. The Moderator declared the Town Meeting over at 8:23pm.

Attachments: (8 pages)

- Appendix A – FY 2015 Salary Classification Plan (1-page document)
- Appendix B – Proposed FY 2015 Wage Scale (1-page document)
- FY2015 Budget as passed (5-page document)
- Appendix E - Shirley FY2015-FY2019 Capital Improvement Plan with FY2015 Capital Budget and funding sources (1-page document)

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Appendix A – Article 3

Grade & Position	
Grade	Title
15	
14	Police Chief Town Administrator
13	Public Works Director
12	
11	Fire Chief Police Lieutenant
10	Information Technology Administrator
9	Accountant/Budget Officer Treasurer/Benefits Coordinator Principal Assessor
8	Library Director Building Inspector
7	Executive Assistant to the Board of Selectmen
6	Assistant Assessor Conservation Agent Police Dept. Executive Secretary Youth Services Librarian Reserve Police Officer Council on Aging Director
5	Assistant Accountant Assistant Treasurer Community Development Coordinator Assistant Collector Health/Inspections Office Manager Public Works Assistant Planning Administrator Sewer Dept. Office Mgr/Assistant Assistant Librarian
4	Conservation Secretary Finance Committee Admin. Secretary Selectmen's Secretary Board of Assessor's Clerk Zoning Board of Appeal's Secretary
3	
2	Custodian Library Aide Police Matron
1	

APPENDIX B - Article 3

Town of Shirley

Proposed FY15 Wage Scale - 2% Cost of Living Adjustment (COLA)

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
1 hourly annual	11.18 23,344	11.43 23,866	11.69 24,409	11.95 24,952	12.22 25,515	12.49 26,079	12.77 26,664	13.06 27,269	13.35 27,875	13.65 28,501	13.96 29,148	14.27 29,796	14.59 30,464	14.92 31,153	15.26 31,863
2 hourly annual	12.30 25,682	12.58 26,267	12.86 26,852	13.15 27,457	13.45 28,084	13.75 28,710	14.06 29,357	14.38 30,025	14.70 30,694	15.03 31,383	15.37 32,093	15.72 32,823	16.07 33,554	16.43 34,306	16.80 35,078
3 hourly annual	13.53 28,251	13.83 28,877	14.14 29,524	14.46 30,192	14.79 30,882	15.12 31,571	15.46 32,280	15.81 33,011	16.17 33,763	16.53 34,515	16.90 35,287	17.28 36,081	17.67 36,895	18.07 37,730	18.48 38,586
4 hourly annual	14.88 31,069	15.21 31,758	15.55 32,468	15.90 33,199	16.26 33,951	16.63 34,723	17.00 35,496	17.38 36,289	17.77 37,104	18.17 37,939	18.58 38,795	19.00 39,672	19.43 40,570	19.87 41,489	20.32 42,428
5 hourly annual	16.37 34,181	16.74 34,953	17.12 35,747	17.51 36,561	17.90 37,375	18.30 38,210	18.71 39,066	19.13 39,943	19.56 40,841	20.00 41,760	20.45 42,700	20.91 43,660	21.38 44,641	21.86 45,644	22.35 46,667
6 hourly annual	18.01 37,605	18.42 38,461	18.83 39,317	19.25 40,194	19.68 41,092	20.12 42,011	20.57 42,950	21.03 43,911	21.50 44,892	21.98 45,894	22.47 46,917	22.98 47,982	23.50 49,068	24.03 50,175	24.57 51,302
7 hourly annual	19.81 41,363	20.26 42,303	20.72 43,263	21.19 44,245	21.67 45,247	22.16 46,270	22.66 47,314	23.17 48,379	23.69 49,465	24.22 50,571	24.76 51,699	25.32 52,868	25.89 54,058	26.47 55,269	27.07 56,522
8 hourly annual	21.79 45,498	22.28 46,521	22.78 47,565	23.29 48,630	23.81 49,715	24.35 50,843	24.90 51,991	25.46 53,160	26.03 54,351	26.62 55,583	27.22 56,835	27.83 58,109	28.46 59,424	29.10 60,761	29.75 62,118
9 hourly annual	23.97 50,049	24.51 51,177	25.06 52,325	25.62 53,495	26.20 54,706	26.79 55,938	27.39 57,190	28.01 58,485	28.64 59,800	29.28 61,137	29.94 62,515	30.61 63,914	31.30 65,354	32.00 66,816	32.72 68,319
10 hourly annual	26.37 55,061	26.96 56,292	27.57 57,566	28.19 58,861	28.82 60,176	29.47 61,533	30.13 62,911	30.81 64,331	31.50 65,772	32.21 67,254	32.93 68,758	33.67 70,303	34.43 71,890	35.20 73,498	35.99 75,147
11 hourly annual	29.01 60,573	29.66 61,930	30.33 63,329	31.01 64,749	31.71 66,210	32.42 67,693	33.15 69,217	33.90 70,783	34.66 72,370	35.44 73,999	36.24 75,669	37.06 77,381	37.89 79,114	38.74 80,889	39.61 82,706
12 hourly annual	31.91 66,628	32.63 68,131	33.36 69,656	34.11 71,222	34.88 72,829	35.66 74,458	36.46 76,128	37.28 77,841	38.12 79,595	38.98 81,390	39.86 83,228	40.76 85,107	41.68 87,028	42.62 88,991	43.58 90,995
13 hourly annual	35.10 73,289	35.89 74,938	36.70 76,630	37.53 78,363	38.37 80,117	39.23 81,912	40.11 83,750	41.01 85,629	41.93 87,550	42.87 89,513	43.83 91,517	44.82 93,584	45.83 95,693	46.86 97,844	47.91 100,036
14 hourly annual	38.61 80,618	39.48 82,434	40.37 84,293	41.28 86,193	42.21 88,134	43.16 90,118	44.13 92,143	45.12 94,211	46.14 96,340	47.18 98,512	48.24 100,725	49.33 103,001	50.44 105,319	51.57 107,678	52.73 110,100
15 hourly annual	42.47 88,677	43.43 90,682	44.41 92,728	45.41 94,816	46.43 96,946	47.47 99,117	48.54 101,352	49.63 103,627	50.75 105,966	51.89 108,346	53.06 110,789	54.25 113,274	55.47 115,821	56.72 118,431	58.00 121,104

Appendix C - Article 4					
Town of Shirley FY15 Budget by Function					
Line #	Department/Account Name	FY15 Requested	FY15 FinCom/BOS Recommended	FY15 Appropriated	Comments
114	MODERATOR				
	Expenses	\$ 150.00	\$ 150.00	\$ 150.00	
	Total	\$ 150.00	\$ 150.00	\$ 150.00	
122	SELECTMEN				
	Salaries, Elected Officials	\$ 300.00	\$ 300.00	\$ 300.00	
	Appointed, Salary	\$ 46,270.08	\$ 46,270.08	\$ 46,270.08	
	Financial Audit	\$ -	\$ -	\$ -	
	Other Audit Services	\$ -	\$ -	\$ -	
	Legal Notices	\$ -	\$ -	\$ -	
	Expenses	\$ 26,770.00	\$ 26,770.00	\$ 26,770.00	
	Total	\$ 73,340.08	\$ 73,340.08	\$ 73,340.08	
124	PERSONNEL BOARD				
	Expenses	\$ 200.00	\$ 200.00	\$ 200.00	
	Total	\$ 200.00	\$ 200.00	\$ 200.00	
129	TOWN ADMINISTRATOR				
	Salary, Appointed Position	\$ 90,500.71	\$ 90,500.71	\$ 90,500.71	
	Expenses	\$ 750.00	\$ 750.00	\$ 750.00	
	Contract Negotiations	\$ 27,455.56	\$ 27,455.56	\$ 27,455.56	
	Total	\$ 118,706.27	\$ 118,706.27	\$ 118,706.27	
131	FINANCE COMMITTEE				
	Annual Town Meeting Warrant	\$ -	\$ -	\$ -	
	Expenses	\$ 2,370.00	\$ 2,370.00	\$ 2,370.00	
	Total	\$ 2,370.00	\$ 2,370.00	\$ 2,370.00	
132	RESERVE FUND *				
	Expenses	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
	Total	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
135	TOWN ACCOUNTANT				
	Salary, Appointed Position	\$ 61,136.64	\$ 61,136.64	\$ 61,136.64	
	Wages Hourly, Appointed	\$ 40,931.59	\$ 40,931.59	\$ 40,931.59	
	Expenses	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
	Total	\$ 105,068.23	\$ 105,068.23	\$ 105,068.23	
141	ASSESSORS				
	Salaries, Elected Officials	\$ 300.00	\$ 300.00	\$ 300.00	
	Salary, Appointed Position	\$ 58,484.88	\$ 58,484.88	\$ 58,484.88	
	Wages Hourly	\$ 5,437.15	\$ 5,437.15	\$ 5,437.15	
	Mapping Services	\$ -	\$ -	\$ -	
	Contract Services	\$ -	\$ -	\$ -	
	Expenses	\$ 33,575.00	\$ 33,575.00	\$ 33,575.00	
	Total	\$ 97,797.03	\$ 97,797.03	\$ 97,797.03	
45/14	TREASURER & COLLECTOR				
	Salary, Appointed Position-Treasurer	\$ 61,136.64	\$ 61,136.64	\$ 61,136.64	
	Salary, Elected Position-Collector	\$ 61,136.64	\$ 61,136.64	\$ 61,136.64	
	Wages Hourly, Appointed-Ass't Treasurer	\$ 38,288.70	\$ 38,288.70	\$ 38,288.70	
	Wages Hourly, Appointed-Ass't Collector	\$ -	\$ -	\$ -	
	Tax Taking	\$ 3,675.00	\$ 3,675.00	\$ 3,675.00	
	Collector Expenses	\$ 15,346.00	\$ 15,346.00	\$ 15,346.00	
	Tax Title/Foreclosure Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
	Treasurer Expenses	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	
	Total	\$ 193,982.98	\$ 193,982.98	\$ 193,982.98	
151	LEGAL EXPENSE				
	Expenses	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
	Total	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
155	COMPUTER OPERATIONS				
	Computer Technician - Consulting Exp	\$ 69,287.00	\$ 69,287.00	\$ 69,287.00	
	Computer Operations Expense	\$ 75,906.00	\$ 75,906.00	\$ 75,906.00	
	Equipment	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
	Total	\$ 152,193.00	\$ 152,193.00	\$ 152,193.00	
159	OFFICE MACHINES				
	Expenses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
	Total	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	

Town of Shirley FY15 Budget by Function					
Line #	Department/Account Name	FY15 Requested	FY15 FinCom/BOS Recommended	FY15 Appropriated	Comments
161	TOWN CLERK				
	Salary, Elected Position	\$ 59,800.32	\$ 59,800.32	\$ 59,800.32	
	Expenses	\$ 3,417.00	\$ 3,417.00	\$ 3,417.00	
	Total	\$ 63,217.32	\$ 63,217.32	\$ 63,217.32	
162	CONDUCT OF ELECTIONS				
	Wages, Hourly	\$ 7,311.00	\$ 7,311.00	\$ 7,311.00	
	Expenses	\$ 5,554.00	\$ 5,554.00	\$ 5,554.00	
	Total	\$ 12,865.00	\$ 12,865.00	\$ 12,865.00	
945	GENERAL INSURANCE				
	Expenses	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
	Total	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
999	SALARY INCREASES				
	Expenses	\$ -	\$ -	\$ -	
	Total	\$ -	\$ -	\$ -	
Total General Government		\$ 1,054,889.91	\$ 1,054,889.91	\$ 1,054,889.91	
171	CONSERVATION COMMISSION				
	Wages Hourly, Agent	\$ 17,862.32	\$ 17,862.32	\$ 17,862.32	
	Wages Hourly, Secretary	\$ -	\$ -	\$ -	
	Expenses	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
	Total	\$ 19,362.32	\$ 19,362.32	\$ 19,362.32	
175	PLANNING BOARD				
	Wages Hourly, Appointed	\$ 19,126.08	\$ 14,328.90	\$ 14,328.90	
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 20,126.08	\$ 15,328.90	\$ 15,328.90	
176	ZONING BOARD OF APPEALS				
	Wages Hourly, Secretary	\$ 4,660.42	\$ 4,660.42	\$ 4,660.42	
	Expenses	\$ 500.00	\$ 500.00	\$ 500.00	
	Total	\$ 5,160.42	\$ 5,160.42	\$ 5,160.42	
241	BUILDING INSPECTOR				
	Salary Appointed Position	\$ 53,160.48	\$ 53,160.48	\$ 53,160.48	
	Wages Hourly	\$ 27,754.74	\$ 27,754.74	\$ 27,754.74	
	Seal of Weights and Measures	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
	Salary, Part-time Building Inspector	\$ 500.00	\$ 500.00	\$ 500.00	
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 83,915.22	\$ 83,915.22	\$ 83,915.22	
243	GAS/PLUMBING INSPECTOR				
	Salary, Appointed Position	\$ 10,560.06	\$ 10,560.06	\$ 10,560.06	
	Expenses	\$ 500.00	\$ 500.00	\$ 500.00	
	Total	\$ 11,060.06	\$ 11,060.06	\$ 11,060.06	
245	WIRING INSPECTOR				
	Salary, Appointed Position	\$ 10,560.06	\$ 10,560.06	\$ 10,560.06	
	Expenses	\$ 800.00	\$ 800.00	\$ 800.00	
	Total	\$ 11,360.06	\$ 11,360.06	\$ 11,360.06	
433	B.O.H./TRASH COLLECTION				
	Trash Collection/Recycling	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
	Total	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
492	BOARD OF HEALTH/LANDFILL				
	Expenses	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	
	Monitoring/Testing	\$ 8,380.00	\$ 8,380.00	\$ 8,380.00	
	Total	\$ 9,630.00	\$ 9,630.00	\$ 9,630.00	
511	BOARD OF HEALTH				
	Wages Hourly	\$ 14,944.86	\$ 14,944.86	\$ 14,944.86	
	Expenses	\$ 500.00	\$ 500.00	\$ 500.00	
	Total	\$ 15,444.86	\$ 15,444.86	\$ 15,444.86	
512	BOARD OF HEALTH/RECYCLING				
	Wages Hourly	\$ 4,404.00	\$ 4,404.00	\$ 4,404.00	
	Expenses	\$ 3,429.00	\$ 3,429.00	\$ 3,429.00	
	Total	\$ 7,833.00	\$ 7,833.00	\$ 7,833.00	

Town of Shirley FY15 Budget by Function					
Line #	Department/Account Name	FY15 Requested	FY15 FinCom/BOS Recommended	FY15 Appropriated	Comments
514	NASHOBA BOARD OF HEALTH				
	Expenses, Health Services	\$ 9,609.00	\$ 9,609.00	\$ 9,609.00	
	Expenses, Home Care Services	\$ 8,260.00	\$ 8,260.00	\$ 8,260.00	
	Total	\$ 17,869.00	\$ 17,869.00	\$ 17,869.00	
840	MONTACHUSETT REG. PLAN.				
	Assessment	\$ 1,783.00	\$ 1,783.00	\$ 1,783.00	
	Total	\$ 1,783.00	\$ 1,783.00	\$ 1,783.00	
Total Land Use		\$ 253,544.02	\$ 248,746.84	\$ 248,746.84	
211	POLICE DEPARTMENT				
	Appointed Position, Salary Chief	\$ 86,443.20	\$ 86,443.20	\$ 86,443.20	
	Appointed, Salary Exec Secr	\$ 50,174.64	\$ 50,174.64	\$ 50,174.64	
	Wages, Hourly Custodian	\$ -	\$ -	\$ -	
	Salaries, Wages & Hourly (Union)	\$ 627,369.79	\$ 627,369.79	\$ 627,369.79	
	Expenses	\$ 68,803.00	\$ 68,803.00	\$ 68,803.00	
	Total	\$ 832,790.63	\$ 832,790.63	\$ 832,790.63	
221	FIRE DEPARTMENT				
	Appointed Position, Salary Chief	\$ 73,760.40	\$ 73,760.40	\$ 73,760.40	
	Wages Hourly, Full-Time	\$ 93,138.80	\$ 93,138.80	\$ 93,138.80	
	Wages Hourly On-Call	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	
	Expenses	\$ 22,550.00	\$ 22,550.00	\$ 22,550.00	
	Total	\$ 219,449.20	\$ 219,449.20	\$ 219,449.20	
251	COMMUNICATION CENTER				
	Wages Hourly	\$ 180,017.68	\$ 180,017.68	\$ 180,017.68	
	Expenses	\$ 8,925.00	\$ 8,925.00	\$ 8,925.00	
	Total	\$ 188,942.68	\$ 188,942.68	\$ 188,942.68	
292	DOG OFFICER				
	Salary, Appointed Position	\$ -	\$ -	\$ -	
	Total	\$ -	\$ -	\$ -	
Total Protection of Persons and Property		\$ 1,241,182.51	\$ 1,241,182.51	\$ 1,241,182.51	
321	NASHOBA VALLEY TECH. H.S.				
	Regional School Assessment	\$ 702,308.00	\$ 702,308.00	\$ 702,308.00	
	Total	\$ 702,308.00	\$ 702,308.00	\$ 702,308.00	
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT				
	Regional School Assessment	\$ 5,783,756.00	\$ 5,591,283.29	\$ 5,729,779.00	
	High School Excluded Debt Service	\$ 364,818.00	\$ 364,818.00	\$ 364,818.00	
	Total	\$ 6,148,574.00	\$ 5,956,101.29	\$ 6,094,597.00	
Total Regional School Districts		\$ 6,850,882.00	\$ 6,658,409.29	\$ 6,796,905.00	
192	PUBLIC BUILDINGS				
	Wages	\$ 17,529.28	\$ 17,529.28	\$ 17,529.28	
	Expenses	\$ 104,019.00	\$ 104,019.00	\$ 104,019.00	
	Town Payment in Lieu of Betterments	\$ 44,656.00	\$ 44,656.00	\$ 44,656.00	
	War Memorial Bldg Sewer Expense	\$ -	\$ -	\$ -	
	Total	\$ 166,204.28	\$ 166,204.28	\$ 166,204.28	
422	DEPARTMENT OF PUBLIC WORKS				
	Wages Hourly, Public Works Assistant	\$ 26,809.92	\$ 26,809.92	\$ 26,809.92	
	Wages Hourly, Custodian	\$ -	\$ -	\$ -	
	Wages Hourly (Union)	\$ 164,639.76	\$ 164,639.76	\$ 164,639.76	
	Wages Hourly (Union Overtime)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
	Expenses	\$ 32,907.76	\$ 32,907.76	\$ 32,907.76	
	Total	\$ 226,357.44	\$ 226,357.44	\$ 226,357.44	
423	SNOW & ICE REMOVAL				
	Wages Hourly	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
	Overtime	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	
	Expenses	\$ 64,500.00	\$ 64,500.00	\$ 64,500.00	
	Total	\$ 79,000.00	\$ 79,000.00	\$ 79,000.00	
424	STREET LIGHTS				
	Expenses	\$ 5,303.00	\$ 5,303.00	\$ 5,303.00	
	Total	\$ 5,303.00	\$ 5,303.00	\$ 5,303.00	

Town of Shirley FY15 Budget by Function					
Line #	Department/Account Name	FY15 Requested	FY15 FinCom/BOS Recommended	FY15 Appropriated	Comments
426	ROAD & GROUNDS MAINTENANCE				
	Expenses	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	
	Total	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	
491	CEMETERIES				
	Wages Hourly	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	
	Expenses	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	funded by perpetual care/
	Total	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	sale of graves
Total Department of Public Works		\$ 523,364.72	\$ 523,364.72	\$ 523,364.72	
541	COUNCIL ON AGING				
	Wages Hourly, Director	\$ 23,503.05	\$ 23,503.05	\$ 23,503.05	
	Expenses	\$ 6,754.00	\$ 6,754.00	\$ 6,754.00	
	Meals on Wheels Expenses	\$ -	\$ -	\$ -	
	Total	\$ 30,257.05	\$ 30,257.05	\$ 30,257.05	
543	VETERANS				
	Salary, Appointed Position	\$ 6,443.79	\$ 6,443.79	\$ 6,443.79	
	Expenses	\$ 550.00	\$ 550.00	\$ 550.00	
	Benefits	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
	Total	\$ 106,993.79	\$ 106,993.79	\$ 106,993.79	
611	LIBRARY				
	Salary, Appointed Position	\$ 53,201.40	\$ 53,160.48	\$ 53,160.48	
	Wages Hourly	\$ 98,280.10	\$ 98,853.07	\$ 98,853.07	
	Expenses	\$ 58,040.00	\$ 51,815.00	\$ 51,815.00	
	Total	\$ 209,521.50	\$ 203,828.55	\$ 203,828.55	
630	RECREATION				
	Wages Hourly	\$ 4,918.28	\$ 4,918.28	\$ 4,918.28	
	Expenses	\$ -	\$ -	\$ -	
	Basketball Expense	\$ -	\$ -	\$ -	
	Soccer Expense	\$ -	\$ -	\$ -	
	Total	\$ 4,918.28	\$ 4,918.28	\$ 4,918.28	funded by revolving
650	BENJAMIN HILL PARK COMMITTEE				
	Wages	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
	Expenses	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
	Total	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	funded by revolving
692	MEMORIAL DAY				
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
	Total	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Total Library and Citizen's Services		\$ 358,690.62	\$ 352,997.67	\$ 352,997.67	
711	GENERAL FUND DEBT SERVICE				
	Long Term Principal, Debt Not Excluded	\$ 500.00	\$ 500.00	\$ 500.00	
	Long Term Interest, Debt Not Excluded	\$ 233.25	\$ 233.25	\$ 233.25	
	Long Term Principal, Debt Excl 6/28/11	\$ 212,678.00	\$ 212,678.00	\$ 212,678.00	
	Long Term Interest, Debt Excl 6/28/11	\$ 30,319.19	\$ 30,319.19	\$ 30,319.19	
	Short Term Interest, Debt Not Excluded	\$ 5,967.00	\$ 5,967.00	\$ 5,967.00	
	Short Term Interest, Debt Excl 6/28/11	\$ 35,231.75	\$ 35,231.75	\$ 35,231.75	
	School Bldg Principal Debt Excl	\$ 197,500.00	\$ 197,500.00	\$ 197,500.00	
	School Bldg Interest Debt Excl	\$ 91,711.95	\$ 91,711.95	\$ 91,711.95	
	Library Principal Debt Exclusion	\$ 50,151.00	\$ 50,151.00	\$ 50,151.00	
	Library Interest Debt Exclusion	\$ 2,703.77	\$ 2,703.77	\$ 2,703.77	
	Performance Contract Debt Not Excl	\$ 48,862.00	\$ 48,862.00	\$ 48,862.00	
	Total	\$ 675,857.91	\$ 675,857.91	\$ 675,857.91	
712	DEBT ISSUE COST				
	Expense	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	
	Total	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	
Total Debt Service		\$ 679,557.91	\$ 679,557.91	\$ 679,557.91	
911	MIDDLESEX CO RETIREMENT				
	Assessment	\$ 649,803.00	\$ 649,803.00	\$ 649,803.00	
	Total	\$ 649,803.00	\$ 649,803.00	\$ 649,803.00	

Town of Shirley FY15 Budget by Function					
Line #	Department/Account Name	FY15 Requested	FY15 FinCom/BOS Recommended	FY15 Appropriated	Comments
913	UNEMPLOYMENT INSURANCE				
	Expenses	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	
	Contract Services	\$ -	\$ -	\$ -	
	Total	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	
914	GROUP HEALTH/LIFE INSURANCE				
	Expenses	\$ 512,500.00	\$ 512,500.00	\$ 512,500.00	
	Actuary Study	\$ -	\$ -	\$ -	
	Total	\$ 512,500.00	\$ 512,500.00	\$ 512,500.00	
916	F. I. C. A./MEDICARE				
	General Expenses	\$ 37,477.58	\$ 37,477.58	\$ 37,477.58	
	Senior Work off Program Expenses	\$ 222.36	\$ 222.36	\$ 222.36	
	Total	\$ 37,699.94	\$ 37,699.94	\$ 37,699.94	
	Total Employee Benefits	\$ 1,207,202.94	\$ 1,207,202.94	\$ 1,207,202.94	
	TOTAL OPERATING BUDGET	\$ 12,169,314.63	\$ 11,966,351.79	\$ 12,104,847.50	

SHIRLEY FY2015 - FY2019 CAPITAL IMPROVEMENT PLAN

ITEM	Funding	FY2015	FY2016	FY2017	FY2018	FY2019	5-year Total	Annual Average
DPW								
International Plow/Sander 7400 35,000 lb (1994)	Debt- paid from Cap Stab	\$156,744					\$156,744	
International Plow/Sander 7400 35,000 lb (1999)			\$156,744				\$156,744	
International Plow/Sander 200 ser 2564 (2001)				\$155,000			\$155,000	
GMC Sierra 1-Ton Pick-up w/Plow (2002)				\$70,000			\$70,000	
Ford F350 Pick-up w/Plow (2008)					\$60,000		\$60,000	
Elgin Street Sweeper (Ch 90) (1995)						\$120,000	\$120,000	
John Deere 710 Backhoe Loader (1999)					\$150,000		\$150,000	
355D Mower (Cemetery) (2005)						\$13,000	\$13,000	
355D Mower (Upgrade to ZTRAC) (2001)				\$15,500			\$15,500	
Heavy Duty Lift (for Truck Repairs)				\$42,000			\$42,000	
DPW Sub-total		\$156,744	\$156,744	\$282,500	\$210,000	\$133,000	\$938,988	\$187,798
Town Buildings/Facilities/Services								
Wilde Road Soccer Fields Irrigation System- Recreation			\$35,000				\$35,000	
Master Plan- Planning Board	t.b.d @ Fall STM	\$50,000					\$50,000	
Senior Center Parking Lot				\$30,000			\$30,000	
Replace Carpeting - Town Offices				\$30,000			\$30,000	
Paint Exteriors - Town Offices, Police, Library			\$10,000				\$10,000	
Replace Roof - Police Station						\$34,750	\$34,750	
Town Buildings/Facilities Sub-total		\$50,000	\$45,000	\$60,000	\$0	\$34,750	\$189,750	\$37,950
Police								
Radio Infrastructure Replacement (Dispatch Console)	t.b.d @ Fall STM	\$25,000	\$25,000	\$25,000	\$25,000		\$100,000	
Chief's Car #25 (2007)					\$29,500		\$29,500	
Cruiser #24 (2011)					\$37,500		\$37,500	
Cruiser #22 (2013)						\$38,000	\$38,000	
Cruiser #23 (2014)							\$0	
Cruiser #21 (2009)				\$37,000			\$37,000	
Cruiser #26 (2006) to be replaced w/ SUV	t.b.d @ Fall STM	\$38,305					\$38,305	
Cruiser #29 (2008) Animal Control Vehicle							\$0	
Police Sub-total		\$63,305	\$25,000	\$62,000	\$92,000	\$38,000	\$280,305	\$56,061
Fire								
Command Car (FY13 MCI grant used)							\$0	
Protective Gear (FY15 trying for \$67K Homeland Sec Grant 95/5 match)			\$15,000				\$15,000	
Air packs (FY13 received grant)							\$0	
Hose Replacement	t.b.d @ Fall STM	\$11,500					\$11,500	
Refurbish Tanker				\$183,000			\$183,000	
Service/Brush Truck 1 Ton Pick-up			\$40,000				\$40,000	
Fire Sub-total		\$11,500	\$55,000	\$183,000	\$0	\$0	\$249,500	\$49,900
Information Technology Annual Portion of 5 YearPlan								
IT- Town Wide Virtual Servers	t.b.d @ Fall STM	\$42,838	\$48,088	\$25,000			\$115,925	
IT- Town Phone System (2014)							\$0	
IT Library- Circulation Thermal Printers & Barcode Scanners (2014)				\$1,352			\$1,352	
IT Library- PC's and Laser Printers (2014)				\$7,490			\$7,490	
IT Police- Desktop Computers	t.b.d @ Fall STM	\$9,500					\$9,500	
IT Police- Servers	t.b.d @ Fall STM	\$6,500	\$6,500				\$13,000	
IT Police- Laptops	t.b.d @ Fall STM	\$10,000					\$10,000	
Information Technology Sub-total		\$68,838	\$54,588	\$33,842	\$0	\$0	\$157,267	\$31,453
Ambulance								
Ambulance: E450 Ford Class I	Debt paid by Ent Fund		\$160,000				\$160,000	
Ambulance Sub-total		\$0	\$160,000	\$0	\$0	\$0	\$160,000	\$32,000
Sewer District								
Grinder Control Panel Emergency Power Upgrade	Ent User fees							
Sewer District Sub-total		\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL		\$350,387	\$496,332	\$621,342	\$302,000	\$205,750	\$1,975,810	\$395,162
Total Requiring Debt Funding		\$262,082						
Total Requiring Cash Funding		\$88,305						

TOWN COLLECTOR

MOTOR VEHICLE & TRAILER EXCISE

Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Abatements Tax Collected	Balance 6/30/2014
2003	389.42			0.00	389.42
2004	160.58			0.00	160.58
2005	11.60				11.60
2007	86.66			0.00	86.66
2008	10.30	0.00	0.00	0.00	10.30
2009	5,139.46	0.00	0.00	0.00	
			0.00	886.87	4,252.59
2010	3,693.53	0.00	0.00	100.00	
			0.00	484.07	3,109.46
2011	5,491.89	0.00	0.00	41.56	
			0.00	1,418.75	4,031.58
2012	11,727.45	0.00	293.24	590.32	
			0.00	6,695.92	4,734.45
2013	84,283.25	69,267.56	5,029.57	6,198.03	
			46.04	139,108.33	13,320.06
2014	0.00	691,279.04	3,838.38	141.95	
			1,387.19	13,502.20	
			0.00	629,382.28	53,478.18

PERSONAL PROPERTY

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Abatements Tax Collected	Balance 6/30/2014
2008	271.55	0.00	0.00	0.00	271.55
2009	-225.52	0.00	0.00	0.00	-225.52
2010	538.70	0.00	0.00	0.00	538.70
2011	968.20	0.00	0.00	0.00	968.20
2012	2,165.26	0.00	0.00	1,483.68	
			0.00	0.00	681.58
2013	2,931.75	0.00	0.00	0.00	
			0.00	622.44	
			0.00	1,513.96	795.35
2014	0.00	303,692.58	410.41	0.00	
			0.00	0.00	
			0.00	298,042.65	6,060.34

REAL ESTATE

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Exemptions Abatements Tax Taking Tax Collected	Balance 6/30/2014
2006	-1,453.28	452.29	3,834.60	2,435.14	398.47
2007	-34.77	1,039.31	2,435.14	2,435.14	1,004.54
2008	-1,272.01	1,144.92	2,435.14	2,435.14	-127.09
2009	-1,710.30	1,076.71	4,207.83	2,483.84	1,090.40
2010	5,510.73	1,243.31	2,708.35	2,708.35	
				5,045.33	
				1,657.66	51.05
2011	2,131.14	1,206.09	5,741.78	2,708.35	
			31.13	2,559.49	
				2,269.88	1,572.42
2012	16,693.76	1,246.34	0.00	0.00	
			3,794.73	0.00	
			629.03	2,799.69	
				6,828.86	
				8,900.83	3,834.48
2013	124,112.33	1,198.70	0.00	6,227.43	
			3,135.98	2,910.62	
			2,608.85	225.36	
				29,359.33	
				76,882.56	15,450.56
2014	0.00	8,833,920.65	7,412.92	2,685.10	
			5,045.67	80,056.41	
			71,821.63	20,824.31	
				76,327.59	
				8,650,213.63	88,093.83

SUPPLEMENTAL BILLING

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Exemptions Abatements Tax Taking Tax Collected	Balance 6/30/2014
2013	11,419.34	0.00	0.00	3,629.01	
				7,791.33	-1.00
2014	0.00	52,469.46	0.00	3,431.62	
				37,219.42	11,818.42

DEFERRED REAL ESTATE TAX

Fiscal Year	Outstanding 07/01/2012			Taxes Deferred	Balance 6/30/2014
2014	3,235.53			1,078.51	4,314.07

BETTERMENTS COMMITTED TO TAX

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Exemptions Abatements Tax Taking Tax Collected	Balance 6/30/2014
2008	-1,181.87			0.00	-1,181.87
2009	94.23	0.00	0.00	0.00	94.23
2010	937.50	0.00	0.00	468.75	
				468.75	0.00
2011	1,807.59	0.00	0.00	937.50	
				745.09	125.00
2012	2,873.76	0.00	0.00	1,171.87	
				933.12	768.77
2013	17,219.76	0.00	0.00	236.22	
			0.00	0.00	
			0.00	3,614.43	
				10,222.18	3,146.93
2014	0.00	532,149.88	0.00	30,576.32	
			0.00	0.00	
			0.00	12,366.86	
				477,330.00	11,876.70

BETTERMENT COMMITTED INTEREST

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Exemptions Abatements Tax Taking Tax Collected	Balance 6/30/2014
2008	-325.72			70.31	-396.03
2009	1,458.13			262.50	1,195.63
2010	1,856.27			1,612.51	243.76
2011	2,250.00			1,800.00	450.00
2012	20,811.88			51.56	
				5,434.42	
				14,595.19	730.71
2013	9,694.73	0.00	0.00	47.00	
			0.00	0.00	
			0.00	725.48	
				8,275.25	647.00
2014	0.00	189,385.26	0.00	26,445.05	
			0.00	114.37	
			15.41	4,851.08	
				150,551.34	7,438.83

SEWER/SEPTIC REPAIR LOANS COMMITTED TO TAX

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Tax Collected	Balance 6/30/2014
2014	0.00	5,878.89	0.00	4,166.57	1,712.32

SEWER/SEPTIC REPAIR LOANS COMMITTED INTEREST TO TAX

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Tax Collected	Balance 6/30/2014
2014	0.00	3,303.85	124.38	2,215.12	1,213.11

SEWER USAGE COMMITTED TO TAX

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transfer In Abatement Tax Title Tax Collected	Balance 6/30/2014
2011	1,763.15			1,763.15	0.00
2013	1,976.50	0.00	650.00	650.00	
				1,401.23	
				575.27	0.00
2014	0.00	30,378.49	108.86	235.90	
				1,155.60	
				2,622.52	
				24,138.35	2,334.98

SEWER USAGE

Fiscal Year	Outstanding 07/01/2013	Committed	Refunds Ret'd Checks Transfer Out	Transf. In Adjustments Transf to Tax Tax Collected	Balance 6/30/2014
2014	211,499.90	569,534.68	253.21	118.95	
			374.66	412.57	
				30,378.49	
				508,651.83	242,100.61

BETTERMENTS NOT YET DUE

Fiscal Year	Outstanding 07/01/2013	Committed		Abatement Btr. to Tax Collected	Balance 6/30/2014
2014	7,273,857.11	4,218.75		4,218.75	
				532,149.88	
				393,419.02	6,348,288.21

BETTERMENT NOT YET DUE INTEREST

Fiscal Year	Outstanding 07/01/2013	Committed		Collected	Balance 6/30/2014
2014	0.00	2,586.02		3,631.54	-1,045.52

BETTERMENTS CHAPTER 41A DEFFERALS

Fiscal Year	Outstanding 07/01/2013	Committed		Collected	Balance 6/30/2014
2014	56,250.00				56,250.00

BETTERMENTS CLASSIFIED LAND CHAPTER 61, 61A & 61B

Fiscal Year	Outstanding 07/01/2013	Committed		Collected	Balance 6/30/2014
2014	93,750.00			0.00	93,750.00

SEPTIC REPAIR LOANS NOT YET DUE

Year	Outstanding 07/01/2013	Committed		Loan to Tax Audit Adj Collected	Balance 6/30/2014
2014	108,229.37	0.00		5,878.89	
				88.83	
				10,078.66	92,182.99

PRIVILEGE FEES

Fiscal Year	Outstanding 07/01/2013	Committed		Collected	Balance 6/30/2014
2014	9,375.00				9,375.00

SUMMARY OF MONEYS COLLECTED AND TURNED OVER TO TREASURY

	Tax	Int	Other
Motor Vehicle & Trailer Ex	778,806.27	3,595.45	26,018.58
RMV Mark Fee			6,065.00
Parking Tickets	895.00		115.00
Personal Property	299,556.61	330.15	90.00
Real Estate	8,739,924.56	24,169.37	2,050.00
Supplemental Tax	45,010.75	316.46	0.00
Total Tax Collections:	9,864,193.19	28,411.43	34,338.58
Tax Title Real Estate	67,513.30	29,987.12	1,400.00
Reimbursement Ld Ct.			223.37
Total Tax Title Collections:	67,513.30	29,987.12	1,623.37
Disolvment Cert.			92.00
Trailer Park Fees			17,522.00
Muniicpal Liens			8,900.00
Returned Chk Fee			25.00
Duplicate Bill Fee			12.00
Tax Taking Ad Fee			151.32
Longley Acres			8,367.00
Total Other Collections:			35,069.32
Deputy Collector Charges			6,759.04
Betterment To Tax			489,699.14
Betterment Comm. Int.			159,271.91

Septic Repair Loan to Tax			4,166.57
Septic Repair Loan CI			2,215.12
Sewer Usag Fees Comm.			24,713.62
Not Yet Due Btr.			393,419.02
Not Yet Due B. Int			3,631.54
Privilege Fee			9,375.00
Septic Repair Loan Not Yet Due			10,078.66
Septic Repair Loan Int. Not Yet Due			227.53
Sewer Eng. Fee			152.75
Sewer Usage			508,651.83
Tax Title Betterment			4,552.44
Tax Title Sewer Usage			1,733.99
Total Sewer Collections:			1,611,889.12
Tax Collections:	9,864,193.19		
Int., Fees & Other:	97,819.33		
Total Tax Title:	67,513.30		
Total Tax Title, Int., & Other:	31,610.49		
Total Deputy Collector	6,759.04		
Total Sewer/Betterment/Loans:	1,611,889.12		
Total Collected and turned over to Treasurer in FY2014:	11,679,784.47		

I would like to thank my co-workers and the people of Shirley for the support and confidence they have shown me over the years.

Respectfully submitted,
Holly J. Haase, C.M.M.C.
Town Collector

CONSERVATION COMMISSION

Administration

This report covers FY14 from July 1, 2013, through June 30, 2014.

The Conservation Commission reviews and issues permits for work within and adjacent to wetlands and waterways in order to administer the Massachusetts Wetlands Protection Act (MWWPA) regulations and the Shirley Non-Zoning Wetlands Bylaw. The Commission also responds to many requests for comments on applications submitted to the Planning Board, Zoning Board of Appeals, and Board of Selectmen.

During FY14, the Commission held 21 public meetings. Administration of the wetlands protection statutes required the Conservation Commission to review/issue the following documents:

Requests for Determination of Applicability	11
Determinations of Applicability	10
Notices of Resource Area Delineation	0
Orders of Resource Area Delineation	0
Notices of Intent	4
Orders of Condition	4
Certificates of Compliance	1
Extension Permits	2
Amendments	1
Violations	0
Emergency Certifications	3

The Commission collected \$1092.50 in MWWPA filing fees during FY14. These fees are maintained in a special account, can only be used to administer the MWWPA, and are typically used to defray some of the Commission's expenses. The Commission also collected \$582.50 in filing fees under the Shirley bylaw. One state filing was exempt from fees (an application by the MBTA for a Right of Way).

The Conservation Commission reminds property owners those projects (including sheds, tree removal, pools, etc.) within 100 feet of a wetland (brook, pond, swamp, etc.) or in floodplain areas must be reviewed by the Commission. In addition, work within 200 feet of a perennial stream may also require a filing. Please call the office at 978-425-2600 Ext. 245 if you have any questions regarding wetland issues or if you are uncertain whether you should file, particularly if you are a new homeowner. The Commission encourages residents to retain native vegetative borders between their lawns and adjacent wetland and waterway buffer areas.

The Commission can be contacted at 7 Keady Way, Shirley, MA 01464; 978-425-2600 Ext. 245; or by e-mail at conservation@shirley-ma.gov. The Commission's pages on the Town of Shirley website at <http://www.shirley-ma.gov/> feature basic information, a store where book and hay sale information is posted, a

complete set of past annual reports, news clippings, and an interactive open space map. Agendas and legal notices are now posted by the town clerk on a special website. See the Town of Shirley website for details.

Open Space Acquisition & Stewardship

The Conservation Commission maintains and acquires open space for the Town of Shirley. Open space is valuable to town residents as passive recreational land (hiking, bird-watching, etc.), for protecting water resources, for providing important fish and wildlife habitat, and for enhancing the overall desirability of living in our community. The Massachusetts Division of Fisheries and Wildlife and the U.S. Fish and Wildlife Service also preserve open space within Shirley. Additionally, some residents have set aside private land in conservation restriction.

Trail improvements and other routine property maintenance continued on conservation parcels with the help of volunteers. We are grateful to the Shirley Boy Scouts and Girl Scouts who help every year. Sunrise Stables has also generously maintained trails connecting Shirley and Lunenburg.

Due to fiscal constraints, no money has been added to the Open Space Acquisition Fund via Town Meeting vote since June 13, 2000. This account is used not only for acquisition but also for maintenance of existing town-owned open space parcels and for updating the Open Space and Recreation Plan (OSRP). In FY14 Commission submitted an article to establish a revolving fund to utilize receipts from forestry activities. The article was approved by a majority vote at the Annual Town Meeting on June 2, 2014.

The Conservation Commission organized several educational programs and walks. On July 11, the documentary *Marion Stoddart: Work of 1000* was shown at the Hazen Memorial Library, followed by a discussion with Ms. Stoddart, who single-handedly spurred the cleanup of the Nashua River. On February 27, bird photographer Peter Christoph presented a narrated slideshow *Birds - The Epic Adventures of a Massachusetts Bird Photographer* to a rapt audience of over 50. The event was cosponsored with the Friends of the Oxbow National Wildlife Refuge.

The 10th Annual Fall Foliage Walk took place on October 16. The Trustees of Reservations, which now owns Farandnear, kindly provided parking for the walk, and held a picnic lunch and children's activities beforehand to celebrate the official property opening. Thank you to all those who helped make this walk happen, especially the Field family who supplied refreshments at the end of the walk.

A Vernal Pools walk was led by Rona Balco from the Friends of the Oxbow National Wildlife Refuge on April 12 at the intersection of Bishop Road and McPherson Road. Over 15 enthusiastic participants joined the search for signs of salamander eggs in nearby vernal pools.

Longley Acres Conservation Area

The Longley Acres Conservation Area on Whitney Road, which was acquired in April 2003, is under the care, custody, and control of the Conservation Commission. The present caretakers, Steve and Kim Hampson, can be reached at 978-726-2323 or 978-761-5824 or at longleyacres@ymail.com.

In FY14 the Commission renewed the caretaker agreement for a two-year lease. The caretakers are keeping the land in agriculture with sheep and chickens. The hay fields are also being upgraded under a long-term lease to Mike Hampson.

The Commission continued to focus on maintenance needs for the house and barn in order to preserve the site and buildings and to prevent deterioration and ensure user safety. In FY14 the pellet stove was replaced in the main house.

The Community Garden at Longley Acres was established in 2010 to provide access to plots for local gardeners. In FY14 the Community Garden continued cooperating with Growing Places Garden Project of Clinton, MA, to enable low income families to learn about growing their own food. Longley Acres also ran a plant table at the Hoe Down, with the proceeds donated to the Conservation Commission.

We continue to sell *As Seasons Change: A Collection of Poems by Melvin Proctor Longley, Sr.* The Longley family compiled the poems and generously donated all proceeds from the first edition to the Longley Acres Maintenance Fund. We also still have copies of Betsy Colburn's must-have reference *Vernal Pools: Natural History and Conservation*. These two books are still available at the Conservation office.

The Longley Acres property has been entirely self-sufficient to date, with improvements paid for by a combination of donations, hay sales, book sales, and grants. The public is welcome to enjoy the property daily from sunrise to sunset.

Staff (As of June 30, 2014)

Part-time Administrator	Nadia Madden	(19 hours per week)
Part-time Administrator	Takashi Tada	(19 hours per week)

Members

The Commission is currently looking for one additional member. People interested in joining the Commission may also become non-voting Associate Members.

As of June 30, 2014, members of the Conservation Commission included:

Nancy Askin, Chair	E. Heidi Ricci, Associate Member
Ann Brady, Member	
David Bortell, Member	
Rita Bortell, Member	
Bob Burkhardt, Vice Chair	
Michael Lance, Member	

The following Members joined the Conservation Commission during FY14:

Ann Brady, member

Respectfully submitted,

Nancy Askin, Chair	E. Heidi Ricci, Associate Member
Bob Burkhardt, Vice-Chair	
David Bortell, Member	
Rita Bortell, Member	
Michael Lance, Member	

COUNCIL ON AGING

Mission Statement

To serve the seniors of Shirley with services which enhance their lives, and provide for their needs.

The Shirley Council on Aging and Senior Center is located at 9 Parker Rd., and we are open 8-2 Monday through Thursday. The Center provides a gathering place where seniors may enjoy social, recreational, health and educational activities. The Outreach Worker is an advocate for seniors and conducts needs assessments and screens for referral to appropriate services. Our MART van operates Monday through Friday 8-4 taking seniors grocery shopping and to medical appointments.

The number of seniors in Shirley continues to rise and the 2010 Federal Census records show that there are 1041 residents aged 60 years and older, which is up 33% from the 2000 Census. The Shirley COA is serving approximately 33% of that population. In 2014, we had nearly 13,000 units of individual participation in Senior Center programs and activities. Over 2,900 rides were given and over 2,100 meals served. The Outreach Worker assisted 157 seniors with 734 units of service.

The Council on Aging has 4 employees: a part-time director/outreach coordinator working 25 hours per week; a part-time dispatcher/receptionist working 18 hours per week and 2 part-time van drivers working 25 and 15 hours per week. The director is funded by our town budget and the other 3 positions are funded by MART. All of the senior center programs and activities are funded by participants, grants or community donations.

The Senior Center has over 100 volunteers who together have worked over 3,600 hours in 2014, for a value of \$54,000. This includes delivering meals on wheels, driving seniors to medical appointments, serving on our Board, cooking, serving and cleaning-up after meals, running our drop-in café, delivery sand buckets, landscape work, building maintenance, managing or presenting programs, setting up/taking down tables, delivering library books to shut-ins, giving manicures, Medicare insurance counseling by our SHINE volunteer, and editing and delivering our newsletter as well as other services. Without our amazing group of volunteers we would be unable to offer the activities and services that we do. We appreciate every one of our valuable volunteers for their gift of time, energy and expertise and say thank you!

One of the highlights of 2014 was our Senior Medical Fair held at the Ayer-Shirley Middle School thanks to grants from the following organizations: Nashoba Valley Community Healthcare Fund, CHNA9 of North Central MA and the Friends of Nashoba Valley Medical Center. Over 140 people attended the fair which included 45 vendors, dozens of speakers and free vision and hearing testing. Thank you to all of the volunteers who assisted in bringing the fair to fruition including the School Cafeteria team, The ASMS Student Council, Boy Scout Troop 7, Venture Crew 47 from Shirley, Ayer-Shirley Lion's Club, Moore's Rental and I.S.S.

Ongoing programs at the Senior Center include:

Social and Recreational: Monthly home made Senior Breakfast, Monthly home made Senior Lunch, Choice Café, Bridge, Dominoes, Rummikub, Bridge Tutorial, Painting, Card Games, Scrabble, Pizza and a Movie, Holiday parties and entertainment.

Health and Wellness: Tai Chi, Qi Gong, Senior Fitness, Well Adult Clinic, Flu Shots and Blood Sugar Testing by Nashoba Nursing and Hospice, and Eye Clinic.

Intellectual: Monthly guest speakers are part of our Senior Information Series.

Support Services: Needs assessments and referrals, case management, home visits and follow-ups, protective service referrals, assistance with application to financial assistance programs, SHINE (Serving

Health Insurance Needs of Elders), MART transportation, meals on wheels, angels on wheels program, and the monthly newsletter.

The Council would like to thank former Director, John Oelfke who retired in February of this year for the tremendous work he has done on behalf of Shirley seniors over the last 5 years. We know we will see him around as he continues to advocate for senior issues.

Anyone wishing to donate to the Senior Center programs may do so by sending contributions to: Shirley Council on Aging, 9 Parker Rd., Shirley MA 01464.

Respectfully submitted,

Don Parker, Chair

Council on Aging Board members: Don Reed, Vice-Chair and Secretary; Nancy Siedliski, Sandy Marcinkewicz, Helen Kramer, Barbara Lugin, Joyce Patton, MaryLou Clark and Joellen Sheehan.

Staff: Kathryn Becker, Director; Laurie Picinich, Dispatcher/Receptionist; Robert Perry, Van Driver; and Doug Perry, Van Driver.

DEPARTMENT OF PUBLIC WORKS

Fiscal Year 2014 started out like it has in the past several years comprising of three full time employees, one part time call-in employee and one part time administrative assistant. We were also fortunate enough to have help from two Senior Work Off Employees that assisted us with lawn care in the Village and Center Cemeteries. The duties and responsibilities for the Superintendent's vacant position were being met by the Foreman and Administrative Assistant.

In July, ten employees from Bemis Associates volunteered a week of their time helping out with several duties around the town such as lawn care and brush cutting at Government Center, the Center and Village Cemeteries and the Lura A. White and Ayer-Shirley Middle Schools. Bemis volunteers also helped with the shoulder work conducted on Squannacook Road, a Chapter 90 repaving project. A big thank you to Walter Whitney, Matt Sorrentino, Chuck Cote, Craig Kosakowski, Mike Janusis, Jason Eselionis, Matt Sanford, Garry Clark, Joe Snyder and Jeff DeHorsey for their hard work and dedication to this Town.

Foreman Paul Farrar, who also serves as Tree Warden, and his crew continued the many duties they have at the DPW including basin cleaning and repair, upkeep of town roads and signs, trimming and maintenance of lawns and landscaping of all town properties, (including the Senior Center, Center and Village Cemeteries and the Ayer-Shirley Middle and LAW Schools) brush clearing, hot top patching, road sign maintenance, crosswalk painting, grading of roads, beaver dam clearing and clean up, street sweeping and line painting, just to name a few.

At a Special Town Meeting in September 2012, voters approved \$20,000.00 to fix water and drainage problems on Harvard Road. Water had been running out of 71 Harvard Road and flooding the street and several residents. A catch basin was added with 60 feet of pipe and a swale to direct all water to run down towards the LAW school drain pipe. This action alleviated some of the problem but the road is still in need of draining in the future, which will be a very costly expense. Between working on it in FY13 and FY14, the DPW was able to complete this project for \$8,018.00.

Voters also approved to appropriate \$20,000.00 from the Capital Stabilization Fund to paint the dump truck bodies. We have painted 3 vehicle bodies to date, two of the 2006 International Dump Trucks and the 2002 GMC Dump Truck. We hope this work will extend the life of the vehicle by a few years. General repairs and maintenance of more than 80% of the DPW vehicles were done by this Department, saving the Town much money in outside maintenance and repair contracting costs.

The DPW was busy finishing up a Chapter 90 repaving project in August 2013 on Squannacook Road, the total cost equaling \$251,146.00. Another Chapter 90 paving project was completed on Patterson Road at a cost of \$205,802.79. In 2015 we are planning to get approval for paving jobs on Lancaster and Clark Roads using Chapter 90 funds.

Stormwater management is required by Federal Regulation Section 309 of the Clean Water Act. In FY 14, to maintain general compliance with the regulations and state/federal permits, the department performed ditch maintenance, cleared grates, cleaned catch basins, repaired covers, opened obstructed pipes, maintained waterways, maintained detention ponds, replaced pipe and structures and marked drains and brooks. The Annual EPA Stormwater Report was submitted by the department and signed by the Board of Selectmen.

Income earned by the issuance of 41 driveway permits for FY 14 totaled \$2,850.00, 9 road cut permits brought in \$1,1960.00 and \$1,136.05 was collected from the sale of scrap metal and recycled oil. The MBTA was invoiced \$13,570.45 for the annual maintenance of the Commuter Rail Train Depot.

DPW surpassed its snow and ice budget for FY14. A steady pattern of storms from December through March dumped approximately 77 inches of snow and sent the dump trucks out on about 26 salting and sanding trips throughout the Town. We exceeded our budget by over \$83,000.00, much of this money went toward snow removal, vehicle repairs and salt. DPW wishes to extend its thanks to all the seasonal plow drivers for their tireless work and the citizens who helped this Department keep the streets and sidewalks clear for our residents and pedestrians.

Respectfully submitted,
Paul Farrar, Foreman
Michael Lanteigne, Arthur Flynn & Pam Callahan

ENERGY COMMITTEE

It is our honor to submit the annual report on behalf of the Shirley Energy Committee.

At our inception two of the stated goals of this committee were to;

1. Research and apply alternative energy improvements to town owned buildings and properties in an effort to make the town less dependent on fossil fuels while plotting a course into a more sustainable future.
2. Reduce the overall energy use within town owned properties, thereby providing to the Town an increase in savings revenue available for town budgeting.

This reporting period continued to be extremely busy with multiple efforts to achieve our stated goals, which included the following initiatives;

> Performance Contracting; During this period a STM approved the borrowing to initiate a performance contracting initiative on seven town owned properties. With a guaranteed 26% reduction in energy use and the related dollar saving. Despite the severity of the winter the savings are expected to exceed our guarantee. As an end result the monies saved can be better spent on critical areas within town operations.

> Town Wide Street Light Retrofit: during this reporting period the Town purchased its street lighting from National Grid and as part of energy reduction efforts converted all 209 lights to LED. The results have been favorable comments on a cleaner “brighter” light and a reduction in the town street light budget from approximately \$25,000.00 to \$5,000.00.

> The Committee completed work on its fourth grant during this reporting period “Solarize Mass-Shirley” in which the committee involved themselves in introducing the advantages of residential solar and the related savings. The program was considered by all reportable measures a success and was so identified by the CEC (Massachusetts Clean Energy Center) with 234 residents expressing initial interest. The end result was 13 homes equipped with solar, totaling 69,730kw.

> The Committee, working together with the Shirley Water District brokered a deal with a large solar development company for the construction of a 3 megawatt solar farm located on Water District property which is now providing electricity to Devens. This phase one project will be providing sources of revenue to both the Water District and the Town of Shirley in the form of land lease and tax agreements. We would like to thank the Shirley Water District for their foresight, commitment and dedication to working with the community for what can only be referred to as the common good.

> The Committee received its fifth grant, an Owners Agent Technical Assistance Grant (OATA) and with these funds contracted with Beacon Integrated Solutions and released an RFP for additional solar development on two town owned parcels. The results of these efforts are two signed contracts for further solar development bringing much needed revenue to the town. The

end results of this endeavor exceeded this reporting period and will be covered in future Annual Reports

> The Committee received authorization to retrofit the 7 Town Office, Library, and Police Department parking lot lights to LED. These 50 watt equivalent LEDs are replacing 250 watt bulbs, of which only 5 were operational, these were installed and created a safer environment for employees and visitors to the town complex using less electricity and saving funds. Additionally 6, 50 watt LED conversion heads, were purchased and will be installed on the access road to the municipal complex, creating a well lit entrance and again enhancing safety in this area and saving funds.

> The Committee received its sixth grant during this period, the National Grid Community Initiative wherein the committee is working with the residents to do for them, what we have been doing for the town, saving money while helping the environment. Should the committees goals be achieved funding will be provided directly from National Grid to be used to beautify parts of Shirley. The end result of this endeavor exceeded this reporting period and will be covered in future Annual Reports.

>Finally the Committee initiated a net metering agreement with a contracted 25% reduction in the costs of electrical service for all town owned energy uses. The end results of this endeavor exceeded this reporting period and will be covered in future Annual Reports.

Respectfully Submitted:

The Shirley Energy Committee

Bryan Dumont, Chairman
Armand Deveau, Vice Chairman
Ann Towne, Clerk
Frank Esielionis, Member

SHIRLEY FIRE DEPARTMENT

The year 2014 was an active year for the Shirley Fire Department. We responded to 1223 calls for assistance, continued our many civic activities as well as department committee activities, meetings and training sessions.

The Mission of the Shirley Fire Department is a commitment to excellence in the service to the people in our community, by protecting the lives and property of the community from emergencies involving Fire, Medical, Hazardous Materials and Environmental Causes. The driving values motivating our personnel are a spirit of co-operation, loyalty to organization and community and a positive outlook toward the future of our Department and Town.

The department now has a roster of 7 officers and 15 firefighters. The officers are Chief Dennis Levesque, Deputy Chief William Callahan, Captain Troy Cooley, Lt. William Poitras, Lt. Albert Deshler, Lt. Brandon O'Connor, Lt. Neal Guthrie and Firefighters: Kristy Levesque, Terry Atwood, Paul Farrar, Robert Shakarian, Brian White, Matthew Callahan, Derek Ranno, Steven Henry, Jennifer Ouellette, Adam Ouellette, Brian Callahan, Cody Roberts, Ryan Carroll, Kevin Hayes, and Tyler Farley

The open burning season, which is governed by the rules and regulations of the Department of Environmental Management, commences on January 15th and ends on May 1st. Daily permits are issued depending on weather conditions after 10A.M. All permits must be out by 4P.M. daily. The department conducted our annual testing of all our dry hydrants in town.

The year of 2014 has proved to be a good year yet again for the Training Division. Throughout the year, we have provided a multitude of training opportunities for the members of the department. From in-house training evolutions to the Massachusetts Fire Academy classes, we have tried to cover the basic topics of training and some advanced topics to better the membership of the department. Some of the topics included were S.C.B.A. Basics, Ice Rescue, Firefighter Safety, Hazardous Materials, Wilderness Search and Rescue, Engine and Ladder Company Operations, Auto Extrication and Cold Weather Operations. We have recertified 22 members to the current C.P.R. standard as well as 9 members that are certified First Responders. The rest of our membership is certified Emergency Medical Technicians. We have also brought the bulk of the membership up to the current standard for Hazardous Materials First Responder and provided a specialty Decon and Emergency Operations class to a number of members.

The Training Division under the direction of the Training Department is still in the process of upgrading a training facility in town. The members of the department have done a lot of fundraising and donated their time to work on the construction of our soon to be completed training facility here in town. I would like to thank the members of this

department and our gracious benefactors enough for the time, donated materials and effort spent on the construction of this facility. I would also like to thank the Training Department for all their time and hard work on this very complex project and I look forward to continue working with them in the coming years and to continue to provide the highest level of training.

In closing, the department would like to thank the citizens of Shirley for their continued support. We are very appreciative for the co-operative spirit and support of the Police Department, the Ambulance Service, and the Highway Department. Our Communication Center continues to provide a high quality and extremely professional dispatching and communications to all Emergency Services.

Respectfully submitted

Dennis C. Levesque

Chief of the Department

HAZEN MEMORIAL LIBRARY

The mission of the Hazen Memorial Library is to offer free public library service to the community in a friendly and professional manner, and to respond to the community's reading, reference and continuing educational needs with books and other media. In accord with this mission, the library offers programs and services intended to reveal the joy and advantages of reading and learning, especially to young children. The Hazen Memorial Library Board of Trustees and staff subscribe to the concept of intellectual freedom and offer their cooperation to other libraries and library agencies.

We encourage you to visit your town library and take advantage of all its services. Browse our website at www.shirleylibrary.org, where you will find the information you need to know about using the library.

Hazen Memorial Library Budget Totals FY14					
July 1, 2013 - June 30, 2014					
Expense Item	FY14 Budget	Town Appropriation	State Aid	Trustees	Total Expense
<i>Expenses</i>	46,130.00				
Library Materials		40,707.53	1,462.50	199.36	42,369.39
Repair/Maint.		1,509.88	460.00	1,006.75	2,976.63
Maint. Supplies		47.37	-	676.25	723.62
Prof/Tech		-	-	924.00	600.00
Phone		700.00	-	-	700.00
Office Supplies		744.25	232.49	500.00	1,476.74
Custodial Supplies		650.23	-	-	650.23
Online Cost		1,385.00	6,625.00	353.51	8,363.51
Postage		285.99	-	-	285.99
Book Processing		1,009.38	-	-	1,009.38
Miscellaneous		31.23	-	-	31.23
Other Supplies		-	-	535.89	535.89
In-State Travel		-	270.15	-	270.15
Program Expenses		-	-	1,864.01	1,864.01
Utilities	15,000.00	14,059.14	1,131.14	-	15,190.28
Salary, Appointed	51,542.24	51,542.24	-	-	51,542.24
Wages, Hourly	96,070.33	96,070.33	401.66	-	96,471.99
<i>Total Budget:</i>	<i>208,742.57</i>				
Total expenses:		208,742.57	10,582.94	6,059.77	225,385.28

GRANTS and DONATIONS

1. The Minimum State Aid requirement was met, and the library received \$8,422.18.
2. The Small Libraries in Networks grant applies \$2,500 on the C/W Mars network fees.
3. An anonymous donor gave \$2,000 to fund music programming for children.
4. Bemis Corporation donated \$1,000 to the Friends for the Summer Reading Program.
5. Sharon Landry donated over 200 CD Audiobooks to the library collection.
6. Fidelity Charitable Gift Fund gave a \$100 donation.

CIRCULATION AND SERVICES

FY14 Circulation	Total
Direct - at the Library	55,876
Direct plus state-wide circulations	63,900
Overdrive Digital Circulation:	2,813
Total Direct Circ Activity:	58,689
Interlibrary Loans:	
Provided to other libraries	10,986
Requested from others	5,335
<i>Net Lender Circs:</i>	<i>5,651</i>
Visit Counts:	
Total visits	44,978
Avg. per weekday/per hr.	195/24
Avg. per Saturday/per hr.	153/38
Patrons:	
Shirley Residents with library cards	3,492
Other Residents	530
Avg. new Cards per month	22
Copy Holdings:	
Adult	27,908
Children	18,745
YA	1,893
Copy Total:	48,546
Copies Added/Mo:	
Items added in FY14	3,612
Children's Programs:	
# Programs held	168
Attendance	3,120
Adult Programs:	
# Programs held	193
Attendance	3,296
Meeting Room Uses	403

VOLUNTEERS

We give grateful thanks to all our volunteers for their dedicated service, especially to **Barbara Masiero** for her many years of exceptional service to the library. We are very fortunate to have her on our team, and we appreciate her enthusiasm and support of the town library.

Thanks to the teen volunteers who help in the children's room with decorations, crafts, and keeping the shelves neat and clean.

The following donate their time and talents to further the library mission, and we thank them for all they do:

- The Pets and People Foundation for bringing us Sophie the Reading dog.
- Nashoba Nursing and Hospice for providing bereavement counseling.
- Peter Kidd for fixing our broken chairs, and anything made of wood.
- Family Partnership for providing additional story time programs.

FRIENDS

Many popular events were again made possible in FY14 by the hard work and inspiration of our Friends. All the museum passes are paid for by the group's fundraising efforts: Butterfly Place, Fruitlands, Massachusetts State Parks, Museum of Fine Arts, Boston Museum of Science, and the New England Aquarium. Summer reading prizes, adult programs and children's special performances such as Itsy Bitsy Yoga and Mini-Motions Preschool Fitness classes are wholly funded by the Friends.

The 11th Annual Holiday Fair and cookie sale fundraiser was held in November. You can also support the Friends' efforts through membership dues, buying books from the lobby book sale and by purchasing items from Amazon from the carousel on the library home page, www.shirleylibrary.org. A portion of each purchase benefits the Friends.

The Mini-Golf Fundraising event held in February was a fun family event that brought many people into the library; some that may have never visited. The playing course was spread throughout the building and showed off the library and its collections. Many were surprised that we had items such as new DVD's, magazines and audiobooks, and that there is more to the library than 'just' books. This was a successful fundraiser in many ways, as we reached our financial goal, and introduced the library to more town citizens. The Friends wish to thank the following businesses that supported the mini golf event: Anonymous, in memory of Lucy Longley; Bemis Associates, Inc.; Bigelow Plumbing and Heating; Bull Run Restaurant; Family Tree Home Care; Golden Girl Granola; Turf Logic; and Wonderful World of Children. We are so grateful to you all for your support.

Please look for the Friends flyer in the spring and consider renewing your membership, or become a new member. The Friends are a 501(c)3 organization, and memberships are tax-deductible. If you are looking for a rewarding volunteer experience, check the Library's online calendar of events and come to a Friends meeting. Every library needs Friends!

STAFF

Thanks to the Hazen Memorial Library staff: Director Debra Roy, Assistant Director Sue Cusick, Youth Services Librarian Kathleen Farrar, Library Aides Carol Landers, Chris McNeal, and Steven Banks, and Custodian Shirley Lanteigne, whose commitment to provide the best customer service possible make our library successful and this board a pleasure on which to serve. We truly believe that behind every great community is a great library.

Respectfully submitted,

Debra Roy, Library Director

Trustees of the Hazen Memorial Library, FY14

Elizabeth West, Chair

Elizabeth Quinty, Vice Chair

Kathryn Lyon, Secretary

Dwight W. Smith, Treasurer

Heidi Korhonen

Judy Stanislaw

INSPECTIONAL SERVICES

BUILDING INSPECTOR AND ZONING OFFICER

The following information indicates the number and type of permits issued by the Building Department from July 1, 2013 through June 30, 2014.

BUILDING PERMITS

New Residential Homes	21
New Condo Units	4
Comm. New, Addition/Renovations.	32
Residential Additions/Renovations	141
Swimming Pools	4
Solar	9
Demolition	3
Sign and Use	19
Wood Stove/Pellet Stove	17
Other	65
TOTAL PERMITS	315

TOTAL BUILDING PERMIT FEES COLLECTED - \$ 138,683.00

The Building Department is open to the public Monday – Thursday 7:00 A.M. – 3:30 P.M. The Town Office Building is closed on Fridays to the public. Plumbing/Gas, Wiring and Building Permits can be sought during these hours. Inspections with the Building Inspector require 48 hours’ notice. Please be reminded that all interior and exterior remodeling, additions, and pools require a building permit. Please feel free to contact this office at (978) 425-2600 Ext. 260 if you wish to seek general information on permits or code issues.

The office would like to express thanks to all of the Inspectors, Land Use Boards and Committees for their expertise and timely assistance in helping applicants with their projects.

Respectfully submitted,
Donald E. Farrar, Jr.
Building Inspector/Zoning Enforcement Officer

WIRING INSPECTOR

During July 1, 2013 to June 30, 2014 the Electrical Inspector received and issued 208 permits and collected \$23,760.00 in permit fees.

I would like to thank the Building Inspector, Building Inspectors Secretary and Plumbing/Gas Inspector for their help and cooperation.

Respectfully submitted,
James Thibault
Electrical Inspector

INSPECTOR OF PLUMBING AND GAS FITTINGS

During July 1, 2013 to June 30, 2014 the Plumbing and Gas Inspector received and issued 181 permits and collected \$23,840.00 in permit fees.

The plumbing and gas installations are installed in compliance with the Massachusetts Plumbing and Gas Code.

Respectfully submitted,
Robert Friedrich
Plumbing and Gas Inspector

SEALER OF WEIGHTS AND MEASURES

The job of Sealer of Weights and Measures entails both annual and periodic testing of the dispensing of products from pumps, and calibration of weighing devices for goods and services sold to the public.

All businesses in the Town of Shirley that use pumps or dispensers and weighing devices are inspected.

I would like to thank the Townspeople involved for their cooperation.

Respectfully submitted,
Eric Aaltonen
Sealer of Weights and Measures

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Shirley**. In addition to the day to day public health work conducted for Shirley we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Shirley Middle School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Shirley's Board of Health**. Included in the day-to-day work of Nashoba in 2014 were the following:

- Through membership in the Association Shirley benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Provided health education programs in collaboration with the Shirley Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Inspections for **Shirley** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Shirley Board of Health for enforcement action.

By the **Shirley** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF SHIRLEY

Environmental Health Department

Environmental Information Responses

Shirley Office (days).....45

The Nashoba sanitarian is generally scheduled to be available for the on Wednesday mornings at the Shirley Board of Health Office. Other meetings occur informally.

This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.

Food Service Licenses& Inspections.....18 Nashoba

annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Most licensees are inspected at a minimum twice a year.

Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Pool/Camp Inspections.....3

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public and Semi-public pool are licensed and inspected on an annual basis in accordance with State Sanitary Code, Chapter V, 105CMR435.00.

Housing & Nuisance Investigations.....54

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....11

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....33

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications9

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews.....11

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots).....7

Septic System Permit Applications (upgrades).....5

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections... 11

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....2

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits..... .5

Water Quality/Well Consultations.....14

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....18

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits.....1052

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits389

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit.....737

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits.....48

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visit23

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Clinics

Local Well Adult, Support Groups, & Other Clinic

Visits.....341

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Shirley.....171

Number of patients whom attended Well-

Adult Clinics from Shirley163

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Shirley** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases

Investigated.....50
Confirmed.....28

Communicable Disease Number of Cases:

- Anaplasmosis2
- Campylobacter.....1
- Chicken Pox1
- Cryptosporidiosis1
- Group Strep A1
- Group Strep B.....1
- Hepatitis C2
- Influenza5
- Lyme Disease10
- Yersiniosis1

Health Promotion

Skilled Nursing.....37
Rehabilitation Visits 1
Medical Social Services 2

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2&4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....147

Students Participating.....48

Referred to Dentist.....8

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....9

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Westford, MA 01886 (978) 692-4711 www.nashobatech.net



Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760-plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.

Shirley

NVTHS
School Committee Members

Ms. Jennifer Rhodes

Alternate
Ms. Tanya Clark



Administration

Dr. Judith L. Klimkiewicz	Superintendent
Ms. Denise Pigeon	Principal
Mr. Matthew Ricard	Assistant Principal
Ms. Jeanne Savoie	Business Manager
Dr. Carol Heidenrich	Director of Technology
Ms. Gabriella White	Director of Curriculum
Ms. Kyla Callahan	Coordinator of Guidance and Admissions
Ms. Wendy Hood	Coordinator of Special Education and Team Chair
Mr. Paul Jussaume	Coordinator of Technical Programs and Cooperative Education
Mr. Jeremy Slotnick	Coordinator of Academics and Testing

Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

Nashoba's enrollment continued to grow during the school year and once again we welcomed a significantly larger student body. This year our security system was updated with additional security monitors at the front and rear entrances. Construction has completed on our new athletic facilities including a new sports complex that consists of a multipurpose turf field, tennis complex and a practice field, as well as state-of-the-art track, new softball and baseball fields, tennis courts and field hockey. To complete the renewal of our athletic facilities, the final touch was to add new bleachers and gym floor. Our Dance and Art studio is near completion and will enhance our pre-school and Theatre Arts and Design & Visual programs by allowing students to showcase their talents.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well as by serving as a satellite campus for many local colleges' advanced graduate programs.

As we continue through a time of economic uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment while still providing our district members with a fair and equitable assessment. Our Engineering Academy, entering its second year at Nashoba Tech, is a selective program targeting high achieving math and science students who are interested in entering various engineering, electronics/robotics, or bio-manufacturing fields.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing	Engineering Academy	} Electronics/Robotics Engineering Technology Bio-Manufacturing
Automotive Technology		
Banking, Marketing & Retail		
Carpentry/Cabinet Making	Health Assisting	
Cosmetology	Hotel Restaurant Management	
Culinary Arts	Machine Tool Technology	
Dental Assisting	Plumbing/Heating	
Design & Visual Communications	Programming & Web Development	
Early Childhood Education	TV & Media Production/Theatre Arts	
Electrical Technology		

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

More than 700 adult students per semester attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTTHS website.

PLANNING BOARD

The Town of Shirley's Planning Board is an active municipal government entity whose overall goal is to foster the development of the community. The Planning Board is results oriented in assisting citizens and community leaders in directing future changes. The Planning Board facilitates the community's quality of life through housing, economic development, open space and recreation, transportation, and land use. The Planning Board encourages preservation of natural landscapes and important land resources by promoting excellence in site development and design.

THE PLANNING BOARD IS MANDATED BY LAW TO:

- Prepare and maintain a Master Plan
- Prepare, adopt and administer Subdivision Rules and Regulations
- Review all subdivisions of land submitted under state and local Regulations
- Supervise construction of all subdivision roadways and infrastructure
- Prepare, present, and report on all proposed zoning amendments for Town Meeting
- Act as Special Permit Granting Authority where designated by the Protective Zoning Bylaws
- Review site plans for commercial and industrial development

The Planning Board holds regularly scheduled public meetings on the first and third Wednesdays of each month plus additional meetings as needed.

There are presently several open developments/subdivisions that require a great deal of time for minor changes, modifications, bond releases, covenant releases, revolving account allocations, and the updating of all such accounts on a regular basis. Apple Orchard Estates and Village at Phoenix Pond are two such subdivisions that have had complicated changes and/or modifications in the last fiscal year.

Approvals of Special Permits, Special Permit Extensions, Site Plan Reviews, ANR Plans, Release of Covenants and Modification Decisions were issued by the Board while observing the Permit Extension Act.

PLANNING BOARD'S GOALS INCLUDE:

- Assisting with the Open Space and Recreation Plan
- Updating the Master Plan
- Updating the Subdivision Rules and Regulations
- Reviewing and Updating as needed the Zoning Bylaws and Districts

The Planning Board is in the process of updating the Master Plan. It has not been updated since 2004 and without an update some grants would not be attainable.

The Planning Board graciously extends thanks to all other Town Departments for their reviews, comments, and recommendations for applications submitted directly to the Planning Board.

Respectfully submitted – April 1, 2015

Jonathan W. Greeno, Chairman
J. Timothy Bresnahan, Vice-Chairman
William Carroll, Member
William Lampros, Member
Thomas Vachon, Member
Rod Thurston, Associate Member

POLICE DEPARTMENT

It is with great pleasure that I am providing my first annual report of the Police Department as your Chief of Police. I was appointed Chief of the Shirley Police Department on August 25, 2014. As you may know, Chief J. Gregory Massak retired after having served the community for 29 years. I want to thank the Shirley Board of Selectmen and Town Administrator for the confidence they have placed in me by choosing me to be the Town's Chief of Police.

I want the citizens of Shirley to know that they can expect prompt and professional police service from all members of our agency 24 hours per day, 7 days per week and 365 days per year.

I have met and evaluated each member of the police department and found our officers, dispatchers and staff to be true professionals who strive to provide the best police service possible to the citizens they serve.

An area that I want to improve upon during the coming year is the patrol staff training and equipment. Better training and the most advanced equipment helps to reduce liability when responding to calls for service.

It is my intention to have the Shirley Police Department be a proactive law enforcement agency rather than a reactive one. I want a strong and visible police presence in the community to deter crime and provide a high level of comfort to the citizens of Shirley. Many of our residents commute to work outside of Shirley and expect that the police will be visible in town to deter burglaries.

I want to build upon the community policing which already takes place in Town. It was my pleasure to visit the senior center and various businesses in Town shortly after I was hired. I enjoy meeting the people who I serve. I believe that it is important to maintain a strong relationship with residents and local business owners who are the eyes and ears of the Town and its Police Department. I encourage anyone who might have any knowledge of a potential problem to contact the agency so we can prevent crime before it happens.

I look forward to meeting more residents and business owners in the coming year. My door is always open so please feel free to stop in and tell us what we are doing well or what we can do better to serve all members of this fine community.

Respectfully Submitted

Thomas J. Goulden
Chief of Police

AYER SHIRLEY REGIONAL SCHOOL DISTRICT

Office Hours:	Monday-Friday 8am-4pm
Meeting Times:	
Address:	115 Washington Street
Telephone:	978-772-8600 Ext. 1508
Email:	lcallahan@asrsd.org
Fax:	

Administration:

Superintendent:	Mary E. Malone, Ed.D.
Administrative Assistant:	Laura Callahan
Assistant Superintendent of Teaching & Learning:	Mary Beth Hamel
Finance Director:	Evan Katz
Director of Special Education:	Teri Babetski
Coordinator of Operations:	William Plunkett
Building Operations:	Robert Watson
ASRHS Principal:	Brain Haas
ASRMS Principal:	Richard McGrath
Page Hilltop Principal:	Frederick Deppe
Lura A. White Principal:	Patricia Fitzgerald

Regional School Committee:

Chair:	Joyce Reischutz (Shirley)
Vice-Chair:	Michele Granger (Ayer)
Secretary:	Susan Therriault (Shirley)
Member:	Pat Kelly (Ayer)
Member:	Dan Gleason (Ayer)
Member:	Jim Quinty (Shirley)

Dear Citizens of Shirley:

I am honored to serve as the Superintendent of Schools for the Ayer Shirley Regional School District. This is a great school system and I thank the citizens for their support. It is most evident that a first class school system is a priority of the community. On behalf of the administrators, staff, parents, and students, we thank you for your support and dedication. We could not achieve without your commitment, partnership, volunteerism, and donations which all contribute to the success of the district.

Respectfully Submitted,
Mary Malone, Ed.D.
Superintendent of Schools

Our Vision Statement:

Our vision is to connect, engage, and inspire all students in the Ayer Shirley Regional School District to reach academic excellence. We, the educators of the Ayer Shirley Regional School District, will instill habits of reflection and inquiry to challenge our students in setting ambitious academic and personal goals. Students will develop a strong voice to express their thoughts and ideas in the community, and the confidence to showcase their talents and successes in preparation for entry into college and the world of work.

Summary of Accomplishments:

- The residents overwhelmingly supported the addition/renovation of the Ayer Shirley Regional School District. This is the fastest project to go through the MSBA. The project will be complete in July 2015 and the students, families and residents will boast a 21st century state of the art facility. The building will be approximately 144,000 sq. ft. which includes a new two-story academic wing with 24 classrooms that include academic rooms, a STEM Lab, Graphics Lab, Virtual High School Lab, two art classrooms, four science labs, large group instruction room, an amphitheater, and a library/media center. The building has a new single-story addition for band, chorus and a TV studio. The auditorium, cafeteria, and outdoor courtyard will be completely renovated. Once complete, the following building systems will have been replaced: plumbing, electrical, fire protection, HVAC, electrical, technology systems, and handicap accessibility.
- 2014 MCAS performance remains stable. In the MA Accountability System the district stands at Level 2 and Page Hilltop is at Level 1.
- The overall performance of students on the MCAS scoring proficient or higher in English Language Arts (ELA) and Science exceeds the state:

<u>Subject</u>	<u>District Performance</u>	<u>State Performance</u>
ELA	71%	69%
Science	60%	55%

- The approved FY14 budget kept the three-year average budget increase to 2.1%.
- The Ayer Shirley FIRST Robotics Team #4095 originated in 2014 under the leadership of parent volunteer, Christine Miska. Mrs. Miska is the founder, coach and mentor for the team. The team was named Rookie of the Year in 2014 and they qualified for nationals which took them to St. Louis, Missouri where they had an impressive competition. We are looking forward this year's competition.

Graduating Class of 2014

***** Highest Honor**

**** High Honor**

***Honor**

Michell Rivera Albaladejo
Isabella Renee Anderson
Alexander Charles Baker
Michael Andrew Banchs
Courtney Nicole Barrett
Skyler John Bazillion
Melissa Susan Belanger
Patricia Jayarvarman Brewer
*Sydney Elizabeth Brinkerhoff
Anthony James Burwell
Erik Oscar Cahill
Jeremy Dean Cahill
**Holly Maria Caires
Amanda Leigh Cooper
Kevin Matthew Cowdrey
**Yuliana Cruz
Edlourde Daniel
Mandi Elizabeth Despres
David James Dodge
Jonathan Wright Donell
Ryan Doucette
Eric Michael Fairbrother

Tyler Patrick Farley
Michael Theodore Fleming
Moriah Rose Ford
Keshon Dwayne Garrett
Allana Jessica Gilbert
Dennis Kagomo Githinji
Ralph Justin Go
Emily Martha Goodman
**Sophia Anne Grallert
Katelin Beverlyly Ann Griffin
Jacob Thomas Hannon
**Gabrielle Elizabeth Hebert
Joseph John Holmes
Katherine Elizabeth
Kristyanna Emilia Kilbeerg-
Power
Kyle Patrick Levensailor
*Jamie Elizabeth McKenna
***Jason Edward Mills
Jessica Leigh Morse
Seth Henry Newell
*Bao Ngoc Nguyen

William John Plourde
***Megan Rose Praznovsky
Freddy Santiago Ramos
Suzanne Louise Reyes
Ryan Joseph Richard
Zachary David Robinson
Timothy James Rogers
Jose Fernando Rosales
Donald Ernest Saunders
Stevie Anne Schaeffer
***Emma Haley Sheils
Olivia Amelia Silva
Olivia Christine Teague
Joshua Xavier Thomas
Zakery Michael Walker
Sharie Kristine Warila
Tyler Joseph Warila
Brittney Anne Weatherwalks
Sean Parker Wetherbee
***Olivia Nona Winthrop
Travis James Woelfle
Dana Meredith Worthen

Acceptances to Colleges and Universities from 2010-2015

Albany College of Pharmacy	Alfred University	Anna Maria College
Art Institute of Boston	Assumption College	Babson College
Barry University	Bay State College	Becker College
Bentley University	Boston College	Boston University
Bridgewater State University	Bryant University	Castleton State College
Cedar Crest College	Central Connecticut State University	Clark University
Clarkson University	Clemson University	Cleveland State University
Coastal Carolina University	Colby-Sawyer College	College of New Rochelle
Columbia College	Concordia University	Culinary Institute of America
Curry College	Daniel Webster College	Dominican College
Drexel University	Duquesne University	Eckerd College
Elmira College	Elms College	Emmanuel College
Endicott College	Fashion Institute of Technology	Fisher College
Fitchburg State University	Florida Atlantic University	Florida Gulf Coast University
Florida Institute of Technology	Florida International University	Framingham State University
Franklin Pierce University	Full Sail University	Gordon College
Green Mountain College	Hartwick College	Hawaii Pacific University
High Point University	Hofstra University	Howard University
Husson University	Indiana University	ITT Technical Institute

Johns Hopkins University	Johnson and Wales University	Kansas State University
Keene State College	Lasell College	Lesley College
Liberty University	LIM College	Lynn University
Manhattanville College	Massachusetts College of Art and Design	Massachusetts College of Liberal Arts
Massachusetts College of Pharmacy and Health Sciences (MCPHS)	Massachusetts Maritime Academy	Merrimack College
Michigan State University	Middlesex Community College	Mississippi State University
Montana State University	Montclair State University	Mount Wachusett Community College
New England Institute of Art	New England Institute of Technology	New England School of Communications
New York University	Newbury College	Newbury College
Nichols College	North Park University	North Shore Community College
Northeastern University	Norwich University	Olivet Nazarene University
Pennsylvania State University	Plymouth State University	Pratt Institute
Purdue University	Quinnipiac University	Quinsigamond Community College
Regis College	Rensselaer Polytechnic Institute (RPI)	Rhode Island College
Rivier University	Rochester Institute of Technology	Roger Williams University
Sacred Heart University	Sage College of Albany	Saint Michael's College
Salem State University	Salve Regina University	San Diego State University
Savannah College of Art and Design (SCAD)	School of Visual Arts	Seattle Pacific University
Seton Hall University	Simmons College	Slippery Rock University
Southern New Hampshire University	Southern Vermont College	Springfield College
St. Anselm College	St. John's University	St. Mary's College of California
Stonehill College	Suffolk University	SUNY New Paltz
Syracuse University	University of Arizona	University of Connecticut
University of Houston	University of Maine, Farmington	University of Maine, Orono
University of Maryland	University of Massachusetts Amherst	University of Massachusetts Boston
University of Massachusetts Dartmouth	University of Massachusetts Lowell	University of New England
University of New Hampshire	University of New Haven	University of Pittsburg
University of Rhode Island	University of Scranton	University of Southern Maine
University of Tampa	University of Tennessee	University of The Arts
University of Vermont	Wentworth Institute of Technology	West Virginia University
Western New England College	Western New England University	Westfield State University
William Patterson University	Worcester Polytechnic Institute (WPI)	Worcester State University

Ayer Shirley Regional Middle School
2013/2014 Annual Awards
Presented to Graduates of the Eighth Grade

Academic Boosters Good Samaritan Award

Given to two students who are genuine in their efforts to assist teachers, staff and students in ways that sometimes go unnoticed by their peers as well as staff here at school.

Donated by Ayer Shirley PTO

Presented by: Ann Kahn

WINNER: *Jean-Paul Dube*

WINNER: *Racquelle Johnson*

Al Yesue Memorial Award

To the student who excels in Language Arts and Band

Donated by Friends and Family of Al Yesue

Presented by: Roberta Aikey

WINNER: *Michael Kelly*

American Legion Auxiliary Awards
excelling

Award to the boy and girl in Science

Presented by: Roberta Aikey

WINNER: *Trevor Fields*

WINNER: *Molly Cadogan*

To the most outstanding girl in the Eighth grade

WINNER: *Michele Woodland*

American Legion, Post No. 183 Award

To the most outstanding boys in the Eighth grade

Presented by: Charlie Church / Joe Landry

WINNER: *Edward & William Ernst*

Ayer Shirley Education Foundation Award (ASEF)

Donated by ASEF

Presented by: Roberta Aikey

To the boy and girl who demonstrated academic commitment throughout grades 6 through 8 and participated as an active member of the ASRMS community throughout grades 6 through 8

WINNER: *Anthony Mastrangelo*

WINNER: *Rebecca Metcalf*

Ayer Shirley Regional Education Assoc. Inc. Award

Donated by Ayer Shirley Teacher's Organization

Presented by: Steve Tulli

Award for Excellence in Mathematics

WINNER: *William Doyle*

The Bull Run Restaurant Award

Donated by the Guercio Family

Presented by: Roberta Aikey

Given to a student excelling in History

WINNER: *Matthew Baker*

Ellen M. Tremont Memorial Award

Donated by Her Family

Presented by: Kathryn Holmes & Susan Noll

To the boy or girl who is kind, hardworking, helpful to others, and always tries to make the best of any situation.

WINNER: *Jake Minear*

Jeffrey P. Drobish Memorial Award

Donated by Peter Drobish

Presented by: Roberta Aikey

To the boy or girl attending vocational school exhibiting a generous spirit toward others and a zest for life.

WINNER: *Maxwell DaSilvaneto*

Keith M. Kidder Memorial Awards

Donated by the Shirley Fire Department

Presented by: Brandon O'Connor

To the girl excelling in qualities of character, citizenship and leadership

WINNER: *Molly Cadogan*

To the girl who exemplifies the qualities of generosity, kindness and a helpful attitude toward others

WINNER: *Deanna Lunardo*

Kristina Marcinkewicz Memorial Awards

Donated by the Marcinkewicz Family

Presented by: Meredith Marcinkewicz

To the boy and girl showing special effort in the Eighth grade.

WINNER: *Tyreise Vaira-Tidmore*

WINNER: *Kimberly Lloret*

Lambert's True Value Hardware Award

Donated by Mr. James D. Thibault

Presented by: Roberta Aikey

To the student excelling in the study of creative writing.

WINNER: *Nicole Patano*

Laura Belle Minott Memorial Award

Donated by the Minott Family

Presented by: Roberta Aikey

To the students who are consistently hard working, strong academically and characterize modesty

WINNER: *Marcus Fields*

WINNER: *Nikki Gerace*

Leonard W. Quinty Memorial Award

Donated by James Quinty

Presented by: James Quinty

To the 8th grade student athletes who best exemplify a spirit of courage, determination and perseverance in the classroom and on the baseball and softball field

WINNER: *William Doyle*

WINNER: *Sydney Greeno*

Liberty House Award

Donated by Patricia Krauchune & Janice Martell

Presented by: Roberta Aikey

To the Shirley resident who contributes to the Community through worthwhile activities and helping others.

WINNER: *Shannon Mountford*

Louise E. Gaskins Award

Donated by Mrs. Louise Gaskins

Named for the beloved, former middle school principal. This award is presented to a student who demonstrates character, integrity, loyalty, hard work, and goes above and beyond the call of duty. Academic Excellence in paramount.

Presented by: Louise Gaskins

WINNER: *Leigh Wilson*

Noyes Insurance Agency, Inc. Award

Donated by Noyes Insurance

To the student excelling in Language Arts

Presented by: Roberta Aikey

WINNER: *Leigh Wilson*

Officer Ben Jackvony Award

Donated by Shirley Police Dept.

To a boy for generosity, kindness and helpfulness

Presented by: Roberta Aikey

WINNER: *Kyle Goulart*

PTA History of Academic Excellence Awards

Donated by the Ayer Shirley PTO

To the boy and girl who maintained the highest scholastic average for grades 6, 7 and 8 combined.

Presented by: Ann Kahn

WINNER: *William Doyle*

WINNER: *Michele Woodland*

Richard D. Shea Memorial Awards

Donated by Burt Cofman

To the boy and girl excelling in physical fitness and education.

Presented by: Roberta Aikey

WINNER: *Peter Bryant*

WINNER: *Michele Woodland*

Roy Jeannotte/Leonard Quinty Memorial Award

Donated by Nashoba Club Restaurant

To the student excelling in Music, Sciences and Athletics

Presented by: Roberta Aikey

WINNER: *Jared Magno*

Ruth A Shea Memorial Award

Donated by Her Family

Presented by: Roberta Aikey

To the students who best exemplify school spirit, respect for authority, friendliness, kindness and thoughtfulness towards others.

WINNER: ***Steven Lawton***

WINNER: ***Brian Levensailor***

Sandy Pond School Association Award

Donated by Sandy Pond School Assoc.

Given to a student who has ***shown*** scholastic abilities, character, ***and*** most importantly, COMMUNITY INVOLVEMENT (Youth Venture; Duval Patrick's Project 351, Student Council)

Presented by: Roberta Aikey

WINNER: ***Brian Levensailor***

Shirley H. Griffin Scholastic Excellence Awards

Donated by Her Family

Presented by: Roberta Aikey

To the boy and girl excelling in scholastic excellence

WINNER: ***Jared Simmons***

WINNER: ***Yessenia Gamez***

Sterling-Shirley Grange, No. 53 Awards

Donated by Sterling-Shirley Grange

Presented by: Roberta Aikey

To the boy and girl showing the greatest improvement during the year

WINNER: ***Tristen St. Pierre***

WINNER: ***Chelsea Saball***

William McSheehy Memorial Award

Donated by His Family

Presented by: Ben McSheehy

To the girl or boy demonstrating a unique ability to persevere while maintaining a positive attitude.

WINNER: ***Kevin Young***

Women's Auxiliary, Trinity Chapel Awards

Donated by Womens Auxiliary Trinity Chapel

Presented by: Stephanie Hooper & Janice Yancy

To the boy & girl excelling in Art

WINNER: *Keith Ugles*

WINNER: *Katherine Kreiger*

World Language Award

Donated by World Language Department

Present by: Rosa Swisczc & Zarak Diaz

Give to two students excelling in Spanish and French.

WINNER SPANISH: *Leigh Wilson*

WINNER FRENCH: *Nicole Patano*

BOARD OF SELECTMEN

It is my honor to submit the annual report for the Board of Selectman for the fiscal year 2014. During this period our three member board was comprised of Mr. David Swain, our newest elected member Mr. Robert Prescott and myself, Kendra Dumont.

The achievements within our community and your town government despite the troubling economic State and Federal climate are primarily due to our town employees, boards and committees. Without these dedicated groups Shirley would not be diligently working itself out of the troubling issues that were part of our past. This Board would like to formally express our appreciation to all of our committed employees without whom, we would not be where we are today. A summary of the significant events within the community are detailed as follows;

- The appointment of Patrice Garvin as our Town Administrator
- Performance contracting wherein 7 of our 9 town owned properties had equipment upgrades and were made energy efficient with a guaranteed 26% energy reduction.. These efforts had no impact on the taxpayers as the work was done using the energy saving dollars to pay for the upgrades. At the end of the borrowing period, the saving can be used to fund other critical needs for our community.
- The consolidation of the land use department creating efficiencies, cost savings and ease of use for our residents.
- Replacement of very old DPW vehicles and a police cruiser.
- Work began on a new master plan giving the community a clear vision of the way forward.
- Placement of one time revenues into the stabilization fund as well as the capital improvement fund, a first in many years.
- Increased long term revenue in the form of Solar lease and Tax agreements
- A review and updating of our communities by-laws.

Finally we owe a debt of gratitude and thanks to all of our residents who involve themselves in our town, by serving on our Boards and Committees. Your efforts are noticed, appreciated and are exactly what makes our town much more than a town, it makes us a community in every sense of the word.

Respectfully Submitted

Kendra Dumont

Chairman

SEWER COMMISSION

In FY14 the Sewer Commission continued their working relationship with Weston and Sampson Services. Weston and Sampson provide all routine operation and maintenance of the sewer system and the Industrial Pre-treatment Program. They inspect the six pump stations located in the sewer system and perform routine and preventative maintenance on them. They also provide 24/7 coverage for emergencies that may arise, such as clogs in the system, mechanical failures and grinder pump alarms.

In FY14 Meslissa Fetterhoff resigned from the Sewer Commission and the Board would like to thank her for her time and work on the Board. Hugh Muffoletto was appointed in Melissa's position and we look forward to working with Hugh.

The Sewer Commission Office sends out sewer usage bills quarterly. Bills are mailed out on March, June, September and December. Bills are based on the winter month's water usage and this information is provided by the Shirley Water District.

The Sewer Commissioners meet on the first Wednesday of the month at 7:00 pm to conduct their routine business. Any questions or concerns that the public would like to discuss with them, please feel free to attend one of their monthly meetings. If you would like to be placed on the agenda, please contact the office 48 hours in advance.

The Sewer Commission would like to thank all the Town Boards and Departments for all their hard work and co-operation throughout the year, to Tom Frost from Weston and Sampson for his daily dedication in maintaining the integrity of the system, to Lonna Coke the Administrative Assistant to the Sewer Commission for her daily managing of the Sewer Commission Office. Also, the Sewer Commission would like to give a special Thank You to Shirley Water District for the continuing help that they provide through out the year.

Respectfully Submitted,

James Schaff, Chairman
Robert Schuler, Vice-Chair
Leonardo Guercio
Donald Farrar
Hugh Muffoletto

TOWN TREASURER

Dear Residents of the Town of Shirley:

I am pleased to provide you with my 1st annual report for the Treasurer's Office as Acting Treasurer. During the difficult economic times of the past several years, Shirley's Standard & Poors bond rating was upgraded from A+ to AA-.

The duties and responsibilities of the Treasurer's Office include cash management, payroll, accounts payable processing, benefits & personnel administration, debt management, tax title administration, support to other town departments, interaction with outside agencies and Ambulance Department billing.

General fund investment income remains a consistent, although significantly reduced, source of revenue for the Town. The continuing recession and decreased prime lending rates by the Federal Reserve continue to reduce rates paid by banks on deposits. Tighter annual budgets and establishment of the Ayer Shirley Regional School District have reduced daily cash balances resulting in reduced investment income; lower investment income from bank deposits is expected to continue for the near term as the economy continues a slow recovery. Investment income for the past five years is listed.

<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
\$15,920	\$15,370	\$11,767	\$9,586	\$6,433

I extend my thanks and appreciation to my colleagues in Town Government; our success is a direct result of their dedicated service and cooperation. I extend special thanks to Kevin Johnston the former Treasurer for his 20 years of service with the Town of Shirley and would also like to extend special thanks to Bobbi Jo Colburn and Nicole Hunt in the Accounting Office. Your help and guidance made for a smooth transition as Acting Treasurer. I look forward to working with Christine Collins who has been named as the new Treasurer.

Our Town, its residents and its businesses are our first priority. We welcome visitors and will treat everyone with courtesy and respect; we will perform our duties in a knowledgeable and responsible manner while maintaining the highest standard of integrity; we will work with our colleagues, appreciate their unique individual talent, and recognize that it is through our combined efforts that we are best able to serve our community. The staff in the Treasurer's Office is available to answer any questions regarding our areas of responsibility within the Town government. Please contact us at the Town Offices, by phone at 978-425-2600, x215, or by e-mail at treasurer@shirley-ma.gov.

Respectfully submitted,

Janet Poitras
Treasurer

SHIRLEY DEPARTMENT OF VETERANS' SERVICES

Contact Information:

Office Hours: Monday 5:00 PM to 7:00 PM, appointments anytime.

Address: 7 Keady Way, Shirley, MA. 01464

Phone Number: 978-425-2600 x280

E-Mail: mdetillion@shirley-ma.gov

The number of veterans requesting chapter 115 services for FY14 increased considerably from past years. In support of veterans and their families the Town of Shirley and the Department of Veterans' Services agreed to support veterans until such time they are able to get assistance long term from other sources. Currently our planned budget to assist veterans is higher than ever before. We have taken on additional cases but remain committed to helping veterans and their families.

Shirley's payout to Chapter 115.	\$107,600
Shirley's reimbursement from the state.	\$ 80,700
Shirley's cost to support Chapter 115.	\$ 26,900

Unfortunately, the Town of Shirley lost another 3 WWII veterans this year, one of which was the oldest veteran in town. The impact to our community and our lives is great. Our thoughts go out to the families of those veterans.

Veteran Services would like to thank the Friends of Shirley and Loaves and Fishes for their continued support to our veterans in these economic times.

Shirley Veterans Services office hours are 5:00 P.M. every Monday at the Town Clerks Office in the Town Office Building. The Veterans' Agent is available any time and can be reached at 978-425-2600 x280.

Respectfully submitted,

Dwight M. Detillion

TOWN OF SHIRLEY

EMPLOYEE WAGES

Calendar Year 2014

Ambulance

<i>Callahan, Matthew D.</i>	\$	511.27
<i>Denning, Donald</i>	\$	705.20
<i>Deshler, Albert</i>	\$	2,062.71
<i>Detillion, Dwight M.</i>	\$	13,528.59
<i>Downey, Andrew</i>	\$	405.14
<i>Farley, Tyler</i>	\$	5,125.93
<i>Hawthorne, Joseph R., Jr.</i>	\$	3,367.33
<i>Hayes, Kevin Charles, Jr.</i>	\$	810.98
<i>Henry, Kimberly</i>	\$	352.60
<i>Henry, Steven</i>	\$	511.27
<i>OConnor, Brandon M.</i>	\$	1,339.88
<i>Ouellette, Adam J.</i>	\$	1,551.44
<i>Ouellette, Jennifer L.</i>	\$	1,251.73
<i>Poitrass, William R.</i>	\$	2,538.72
<i>Saball, Amanda</i>	\$	158.67
<i>Shakaran, Kellie</i>	\$	88.15

Council on Aging

<i>Becker, Kathryn L.</i>	\$	18,469.35
<i>Collins, Nancy</i>	\$	283.92
<i>Dombrowski, Aida</i>	\$	5,394.52

<i>Oelfke, John</i>	\$	3,544.31
<i>Pender, Olga H.</i>	\$	596.83
<i>Perry, Douglas</i>	\$	9,079.90
<i>Perry, Robert H., Jr</i>	\$	16,375.65
<i>Schold, Carolyn</i>	\$	1,957.87

Communications

<i>Bryce, David</i>	\$	23,290.07
<i>Burgoyne, John E., Jr</i>	\$	5,113.53
<i>Hawthorne, Katie A.</i>	\$	64,107.19
<i>Howard, Richard R. II</i>	\$	1,552.10
<i>Ortiz, Francis J.</i>	\$	677.28
<i>Shea, Christopher M.</i>	\$	39,084.81
<i>Topolski, Paul A.</i>	\$	4,187.17
<i>Wilmont, Robert</i>	\$	46,026.29

DPW

<i>Callahan, Pamela J.</i>	\$	30,294.19
<i>Farrar, Lee A.</i>	\$	16,360.79
<i>Farrar, Paul F.</i>	\$	68,685.75
<i>Flynn, Arthur H., III</i>	\$	46,692.24
<i>Lanteigne, Antonia S.</i>	\$	1,417.91
<i>Lanteigne, Michael A.</i>	\$	57,964.21

Snow Removal Operations

<i>Arnott, John</i>	\$	1,139.68
<i>Callahan, Brian</i>	\$	289.17
<i>Coke, Mary</i>	\$	89.30

<i>Farrar, Donald E., Jr</i>	\$	1,003.61
<i>Farrar, Timothy</i>	\$	1,194.96
<i>Goodman, Brian, Jr</i>	\$	3,544.48
<i>Gushlaw, Rudolph</i>	\$	459.27
<i>Guthrie, John C.</i>	\$	552.83
<i>Hawthorne, Joseph R., Jr</i>	\$	2,815.18
<i>Prokowiew, Justin</i>	\$	221.13
<i>Schwartz, David N.</i>	\$	5,131.45

Election Worker

<i>Bigelbach, Owen T.</i>	\$	26.00
<i>Bradley, Kathleen</i>	\$	220.00
<i>Connors-House, Christine E.</i>	\$	42.00
<i>Crawford, Erica L.</i>	\$	24.00
<i>Dee, Mark Everett</i>	\$	84.36
<i>Elwyn, Marie</i>	\$	198.00
<i>Esielionis, Frank A.</i>	\$	60.00
<i>Furman, Cynthia M.</i>	\$	26.00
<i>Guercio, Dolores</i>	\$	28.00
<i>Hartman, Susan</i>	\$	40.00
<i>Huxley, Robert A.</i>	\$	6.00
<i>Landry, Athance J., Jr</i>	\$	124.00
<i>Landry, Thaddee</i>	\$	36.00
<i>Landry, Nancy</i>	\$	32.00
<i>Masiero, Barbara</i>	\$	298.00
<i>Mitton, Kerri L.</i>	\$	28.00

<i>Oelfke, Charline</i>	\$	104.00
<i>Oelfke, John</i>	\$	156.00
<i>Oelfke, William</i>	\$	162.00
<i>Parker, Don W.</i>	\$	126.00
<i>Peck, Jessica J.</i>	\$	24.00
<i>Sizer, Rachel</i>	\$	82.00
<i>Stanislaw, Judy L.</i>	\$	114.00
<i>Stetson, Frances R.</i>	\$	26.00
<i>Tohline,Carolynn K.</i>	\$	1,632.00
<i>Tohline, John B.</i>	\$	428.00
<i>Turnbull, Adele</i>	\$	64.00
<i>Wilson, Nicholas P.</i>	\$	20.00
<i>Witherell, Laurie</i>	\$	66.00
<i>Yokum, James W.</i>	\$	516.00

Fire Department

<i>Cooley, Troy</i>	\$	52,655.06
<i>Levesque, Dennis</i>	\$	76,152.96
<i>Roberts, Cody</i>	\$	43,097.41

Fire Department - On Call

<i>Callahan, Brian J.</i>	\$	2,388.96
<i>Callahan, Matthew D.</i>	\$	604.80
<i>Callahan, William J., Jr</i>	\$	2,976.48
<i>Carroll, Ryan</i>	\$	86.40
<i>Deshler, Albert</i>	\$	1,024.19
<i>Farley, Tyler</i>	\$	17.28

<i>Guthrie, Neal</i>	\$	1,391.04
<i>Hayes, Kevin Charles, Jr</i>	\$	1,200.96
<i>Henry, Steven</i>	\$	1,097.28
<i>Holmes, Joseph J.</i>	\$	846.72
<i>Levesque, Kristy L.</i>	\$	120.96
<i>O'Connor, Brandon M.</i>	\$	2,052.70
<i>Ouellette, Adam J.</i>	\$	1,185.43
<i>Ouellette, Jennifer L.</i>	\$	224.64
<i>Poitras, William R.</i>	\$	1,803.19
<i>Ranno, Derek J.</i>	\$	250.56
<i>Shakarian, Robert</i>	\$	648.00
<i>White, Brian</i>	\$	959.04

Library

<i>Banks, Steven L.</i>	\$	12,519.74
<i>Cusick, Susan</i>	\$	31,787.09
<i>Farrar, Kathleen R.</i>	\$	33,412.01
<i>Landers, Carol A.</i>	\$	11,930.15
<i>Lanteigne, Antonia S.</i>	\$	6,341.82
<i>McNeal, Christopher M.</i>	\$	365.18
<i>Roy, Debra J.</i>	\$	52,409.76

Police Department

<i>Bruin, Brandon</i>	\$	81,830.67
<i>Cromwell, Alfreda H.</i>	\$	66,593.39
<i>DeMoura, Robert</i>	\$	17,160.00
<i>Goulden, Thomas J.</i>	\$	29,178.52

<i>Gushlaw, Gregory P.</i>	\$	92,557.10
<i>Laprade, Craig K.</i>	\$	111,585.52
<i>Massak, J. Gregory</i>	\$	52,753.32
<i>Moody, Everett W., Jr</i>	\$	88,266.04
<i>Santiago, Samuel</i>	\$	97,818.65
<i>Strniste, Jason</i>	\$	72,189.90
<i>Violette, Peter</i>	\$	111,227.21
<i>Whiting, Ann Marie</i>	\$	49,323.76

Police Department-Reserves & Part Time

<i>Clements, Richard J.</i>	\$	140.10
<i>Hamel, Earl</i>	\$	7,254.49
<i>McAndrew, Stephen C.</i>	\$	390.80
<i>McNally, John T.</i>	\$	1,221.28
<i>Pacetti, Robert M.</i>	\$	13,313.62
<i>Souther, Brian L.</i>	\$	6,495.60
<i>Swick, Heather</i>	\$	8,160.82

Benjamin Hill Pool

<i>Abare, Greg</i>	\$	2,067.55
<i>Bowen, Josephine</i>	\$	1,168.22
<i>Coke, Mary</i>	\$	7,725.00
<i>Colburn, Charles III</i>	\$	425.00
<i>Goldstein, Jennifer</i>	\$	1,078.53
<i>Hack, Jonathan</i>	\$	2,428.90
<i>Hack, Rebecca</i>	\$	3,269.35

<i>Hansen, Trevor</i>	\$	26.00
<i>Lamy, Adam</i>	\$	5,348.89
<i>McIntyre, John</i>	\$	1,047.90
<i>Micozzi, Allison</i>	\$	961.90
<i>Moran, Ethan</i>	\$	850.51
<i>Mrakovich, Amanda J.</i>	\$	8,011.10
<i>Nasworthy, Kayden</i>	\$	633.84
<i>Paterson, Ian C.</i>	\$	494.95
<i>Russell, Kelly</i>	\$	1,897.48
<i>Wickham, Thomas C.</i>	\$	210.61
<i>Wilson, Laura</i>	\$	917.35
<i>Winship, Francesca</i>	\$	1,306.50
<i>Winship, Olivia N.</i>	\$	2,485.95
<i>Yoe, Claudia</i>	\$	1,111.73
<u>Senior Work-off Program</u>		
<i>Bradley, Kathleen</i>	\$	1,000.00
<i>Chase, Bruce L.</i>	\$	1,000.00
<i>Collins, Nancy A.</i>	\$	826.00
<i>Francine, Evelyn</i>	\$	1,000.00
<i>Gagnon, Raymond</i>	\$	1,000.00
<i>Gray, Frances</i>	\$	767.20
<i>Hartman, Susan S.</i>	\$	352.00
<i>Heraty, Thomas</i>	\$	1,000.00
<i>Holbein, Paulette</i>	\$	718.00
<i>Landry, Nancy</i>	\$	1,000.00

<i>Masiero, Barbara</i>	\$	1,000.00
<i>Oelfke, Charline</i>	\$	64.00
<i>Perry, Barbara E.</i>	\$	302.00
<i>Schold, Carolyn</i>	\$	1,000.00
<i>Stanislaw, Judy L.</i>	\$	1,000.00
<i>Strang, Irene M.</i>	\$	532.00
<i>Turnbull, Adele</i>	\$	1,000.00
<u>Summer in Shirley</u>		
<i>Charland, Abigail</i>	\$	2,037.77
<i>Clifton, Tyler</i>	\$	2,113.75
<i>Cullinane, Brittany A.</i>	\$	2,483.25
<i>Davis, Michael S.</i>	\$	1,891.51
<i>Gibbons, Alexis</i>	\$	2,320.53
<i>Goodman, Ryan F.</i>	\$	2,276.65
<i>Harding, Ryan D.</i>	\$	1,677.02
<i>Martinez, Brooke M.</i>	\$	2,213.50
<i>Poitras, Katie A.</i>	\$	2,541.50
<i>Reilly, Christopher</i>	\$	2,057.27
<i>Schaff, Duncan</i>	\$	2,266.89
<i>Stern, Erin E.</i>	\$	2,832.50
<i>Stern, Laura A.</i>	\$	3,604.50
<i>Stern, Steven M.</i>	\$	10,560.00
<i>Watson, Clara</i>	\$	2,330.27

Town Offices

<i>Arakelian, Paulette S.</i>	\$	100.00
<i>Bilafer, Vicki S.</i>	\$	803.52
<i>Boucher, Rebecca A.</i>	\$	57,297.36
<i>Boynton, David</i>	\$	249.72
<i>Callahan, Antonia M.</i>	\$	9,516.92
<i>Carlton, Stephen E.</i>	\$	2,615.31
<i>Coke, Lonna</i>	\$	16,295.73
<i>Colburn, Bobbi Jo</i>	\$	59,922.80
<i>Detillion, Dwight M.</i>	\$	6,454.27
<i>Dumont, Kendra J.</i>	\$	100.00
<i>Farrar, Donald E., Jr</i>	\$	52,683.78
<i>Fox, Kristen</i>	\$	7,539.52
<i>Friedrich, Robert</i>	\$	10,519.60
<i>Fullart, Patrice</i>	\$	5,328.81
<i>Garvin, Patrice</i>	\$	90,992.88
<i>Gibbons, Lisa D.</i>	\$	22,537.36
<i>Haase, Holly J.</i>	\$	60,326.00
<i>Hampson, Heather</i>	\$	1,038.38
<i>Hill, Sandra A.</i>	\$	42,127.29
<i>Hunt, Nicole M.</i>	\$	41,516.45
<i>Joachim, Gregory J.</i>	\$	3,798.90
<i>Johnston, Kevin A.</i>	\$	39,720.48
<i>MacDonald, Anna J.</i>	\$	9,086.08

<i>Madden, Nadia</i>	\$	12,040.15
<i>Marchetti, Ronald</i>	\$	100.00
<i>McDougall, Amy R.</i>	\$	59,005.28
<i>Poitras, Janet L.</i>	\$	43,092.18
<i>Prescott, Robert E., Jr.</i>	\$	100.00
<i>Prokwiew, Mark</i>	\$	4,855.20
<i>Rocco, Kathleen A.</i>	\$	45,652.64
<i>Saball, Joseph A., Sr</i>	\$	100.00
<i>Swain, David N.</i>	\$	100.00
<i>Thibault, James D.</i>	\$	5,300.26
Total wages paid in CY 2014		\$2,574,861.75

WAR MEMORIAL BUILDING TRUSTEES

Building improvements and updates, and lease review and role clarification dominated most of the efforts by War Memorial Trustees for fiscal year 2014.

While working with Home Depot in Leominster on a War Memorial Building carpet installation quote, the Home Depot Foundation Grant program was discussed as a potential way to fund upgrades to several areas of the building that needed attention but were clearly beyond existing funds. Work began between trustee Richards and Home Depot to submit a grant proposal late November that included function hall renovations (painting walls, doors and ceiling, and refinishing wood floor), replacement of carpeting in lobby and stairwells, and painting of previously painted walls in the lower level. The grant was denied in the spring, and then resubmitted in June by Home Depot without the floor refinishing. HD was willing to refinish the floor with employee volunteers and supplies donated from the store (not corporate).

A wider entry door was installed for first floor bathroom to allow wheelchair accessibility. The building's rear entry doors were replaced to improve security and energy efficiency, and were painted by board member Smith with donated paint. The Energy Committee in December replaced oil burner with new gas furnace. Other energy improvements by the committee included electric shutter on ceiling vent, bulb replacements and sealing the building envelope.

The November 2013 break-in (no theft and speedy response by Shirley Police Department) left the kitchen window smashed and the frame damaged. Only one contractor offered a quote to more securely board the window, which was submitted to Town Administrator. Mr. Farrar felt the estimate was too high and intended to look into other sources.

After a review and revision process with all parties, a new lease was signed in December 2013 between the Selectmen, the American Legion and the Trustees. A late change just before signing, when further discussed by the trustees was cause for their concern. This change indicated the War Memorial Trustees as administrators of the lease as given by the selectmen, leaving selectmen (as primary leaseholders) with ultimate responsibility for the care and custody of the building. The trustees contended that this conflicted with the role for which they were elected by the voters (per MGL 40, sec. 105), and attempted to work with the town administrator, selectmen, and counsel as needed for clarification. One opinion by counsel Maio on the matter questioned the intention of the building to be a war memorial, and misrepresented facts about the building's history; therefore the trustees requested further review. Unable to get clear answers regarding their role before the lease was up for renewal in June 2014, the trustees requested to be removed from the new lease until the opinion could be discussed, reviewed or revised, and agreement could be reached.

In March Mr. Allen J. Flagg (veteran) was appointed by the trustees to fill the remainder of member Deyo's spring term, and was subsequently elected for the unexpired year in May, along with veteran Mr. Richard Noll (3 year term).

FY '15 efforts will focus on clarifying the role of the War Memorial Trustees with regard to the building operation, structure and lease; replacing worn carpeting; use of the Home Depot resources and portions of the remaining grant money for upgrades such as painting and floor refinishing; and other continued maintenance and upgrades as deemed necessary and reasonable.

Respectfully submitted,

Theresa M. Richards (Chair, non-veteran)

Norman G. Albert (Vice-Chair, veteran)

Richard C. Noll, Jr. (veteran, secretary)

Allen J. Flagg (veteran)

Harold J. Smith Sr. (non-veteran)

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a five-member body appointed by the Board of Selectmen. It acts as a quasi-judicial body deciding whether or not to vary from the Shirley Zoning By-Laws by issuing Variances and Special Permits.

All matters which come to the Board are initiated by residents or businesses seeking relief from the Zoning By-Law. The Board may grant relief of some nature to the applicant, usually with conditions attached to the grant. These conditions are designed to make the proposal less intrusive to neighbors or to ensure compliance with what the Board perceived to be important limitations on an applicant's proposal.

In FY2014, the Board granted:

7 Variances

1 Variance and Special Permit

1 partial Modification to an Existing Special Permit

The Zoning Board of Appeals typically meets on the first Monday of each month.

The Zoning Board of Appeals graciously extends thanks to all other Town Departments for their reviews, comments, and recommendations for applications submitted to the ZBA.

Respectfully submitted,

Leonardo Guercio, Chair

Lora Prescott, Vice Chair

Kevin Kelly

Laurel Hayes

Joshua Bedarian